

### General information

Oregon petroleum load fee returns must be filed quarterly to report the number of loads of petroleum products withdrawn or imported in Oregon.

### Form instructions

**Organization type.** Enter the code from the following list that matches your organization type for your business. If you are a sole proprietor, please move to the next section.

Code entity type	
CC	C corporation
SC	S corporation
PA	Partnership
LC	LLC organized as a corporation
LP	LLC organized as a partnership
LL	Limited liability partnership
AT	Association/trust
QS	Qualified subchapter
S	Subsidiary
SM	Single-member LLC
OF	Other foreign entity

**Business name.** Enter your business name as you filed it with the Oregon Secretary of State.

**Doing business as (DBA).** If you're doing business under a different name than the name above, enter that name in this box.

**Federal employer identification number.** Your FEIN is a nine-digit number assigned by the IRS. Enter your FEIN in this box.

**Petroleum load fee account number.** If this is your first filing, you will be assigned a unique petroleum load fee account number. If you know your petroleum load fee account number, enter it in this box.

Quarterly filing due date		
Quarter	Period ending date	Due date
1st: Jan–Feb–Mar	March 31	April 30
2nd: Apr–May–Jun	June 30	July 31
3rd: Jul–Aug–Sep	September 30	October 31
4th: Oct–Nov–Dec	December 31	January 31

**If the due date is on a weekend or holiday, the return is due the next business day.**

**Penalty.** You must pay a penalty if you don't pay your fee by the due date. The penalty is 5 percent of the unpaid fee. If you file your return more than 30 days after the due date, an additional 20 percent penalty is imposed.

**Interest.** Interest is imposed on any unpaid fee from the due date until the date payment in full is received. The current interest rate can be found on our website.

**Final filers.** Select whether this business is closed or has been merged or reorganized. If this business has been merged or reorganized, enter the name and FEIN of the merged or reorganized business.

**What is the applicable law?** Oregon Revised Statutes (ORS) 465.101 to 465.131.

### Line instructions

**Line 1.** Enter the total number of loads withdrawn or imported during the quarter.

**Line 3.** Multiply the number of loads reported by the rate per load.

### How to file

Don't use red ink or staple your check or money order to this return. Mail your return with payment to:

Oregon Petroleum Load Fee  
Oregon Department of Revenue  
PO Box 14110  
Salem OR 97309-0910

For additional payment options, visit us at:  
[www.oregon.gov/dor/payments](http://www.oregon.gov/dor/payments).

### Do you have questions or need help?

#### Oregon Special Business Programs

[www.oregon.gov/dor/business](http://www.oregon.gov/dor/business)  
503-945-8120  
[osbp.help.dor@dor.oregon.gov](mailto:osbp.help.dor@dor.oregon.gov)

#### General information

[www.oregon.gov/dor](http://www.oregon.gov/dor)  
503-378-4988 or 800-356-4222  
[questions.dor@dor.oregon.gov](mailto:questions.dor@dor.oregon.gov)

Contact us for ADA accommodations or assistance in other languages.