CAT Payments by Credit or Debit Card



Presentation to Taxpayers and tax preparers



March 29, 2023

Revenue Online

Log in to your Revenue Online account using your username (email) and



NOTE: If you do not have a Revenue Online account, you can make a payment by clicking the **Make a payment** link on the Revenue Online home screen. To use this payment option, you will need to have registered with us and know your CAT account ID. If you do not have this number available to you, call us at 503-945-8005, so that we may issue a letter containing the needed information.



Authentication

If this is your first time logging into your Revenue Online account you will be prompted to provide information for our Two-Step Verification Setup.

| A Profile information required | 📞 Primary Phone Num | iber | 📞 Secondary Phone N | lumber |
|---|---------------------|------|---------------------|--------|
| Username | Country | | Country | |
| Ralwid@bus.com | USA | ~ | USA | |
| Name | Туре | | Туре | |
| Ralwid@bus.com | Business Phone | ~ | Business Phone | |
| Email | Phone Number | | Phone Number | |
| ralwid@bus.com | (503) 999-9999 | | (503) 999-9999 | |
| Secret Question | Extension | | Extension | |
| What was the model name of your first car? \checkmark | | | | |
| Answer | +1 (503) 999-9999 | | +1 (503) 999-9999 | |
| 0 | | | | |
| Confirm Answer | | | | |
| 0 | | | | |



Making a payment through your Revenue Online account

From your Revenue Online home screen, choose Make a payment under the **General** section





Account Selection

Select the account from the **Select account** drop down menu. Once your account has been selected click on Pay

| Which account is the payment for | ? |
|---------------------------------------|---|
| Select customer | |
| **-***7885 - RALPH'S WIDGETS | |
| Select account | |
| 007506494-72 - Corporate Activity Tax | |
| Рау | |



Payment Option Screen

Select

Pay now with credit or debit card

< RALPH'S WIDGETS

Payment Options

How would you like to make a payment?

Pay now with checking or savings

This option allows you to make an electronic funds transfer (EFT) from your checking or savings accounts. The department will initiate a transaction with your financial institution to withdraw the funds from your bank account. There is no fee for this service.

To use this service, you must have received correspondence from us or filed a return in Oregon. This allows us to verify your identity before processing your payment.

Pay now with credit or debit card

You may be charged a service fee by the service provider if you choose this option. The fee is based on the amount of your payment. You'll be notified of the amount of the fee during the transaction, and you'll have the choice to accept the fee and continue, or decline and cancel the payment request.

Once your transaction is processed, you'll receive a confirmation number, and your card will be charged. **Keep this confirmation number as proof of payment**. The payment and service fee will appear as separate charges on your credit card statement.

The Department of Revenue currently accepts Visa, Mastercard, and Discover.

Please note: If you can't pay your balance in full, you need to set up a payment plan. Having an outstanding account balance without a payment plan may result in collection actions.

* A service charge of 2.4 percent will be separately charged to credit/debit card payments.



Payment information

Verify your name, filing period, payment amount, and payment type is correct.

Customer Information

We accept credit and debit cards through a secure payment provider. Once the necessary information has been filled in, you can proceed to the next step.

All transactions through our secure provider are subject to the provider's fee. The provider will disclose the amount of the fee before final submission of your payment.

Payment is for Other Agency Account debt.

ID type Federal Employer ID (FEIN)

FEIN 01-2357885

Legal business name RALPH'S WIDGETS

Contact name RALWID@BUS.COM

Phone number (503) 999-9999

Email ralwid@bus.com

Verify email ralwid@bus.com



Bill Payment

If you have a payment voucher, select **Yes** and enter your GenTax media number here. If you do not, click **No** and continue, the media number is not required to make a payment.

| Credit Card Payment | | - | |
|--|--------------------|---------|---|
| Customer Information | Bill | Payment | |
| Bill Payment | | | |
| Do you have a payment voucher with a media number? | No | Yes | Enter the Media Number (amount within yellow box below) of a letter you have received regarding this account from the department. A letter used for validation must show an Account ID (above the Media number) and that ID must be related to the account you are making a payment for. To determine if you have an eligible letter, please see if your letter has an Account ID like the one shown below. |
| Where can I find my media n * Media number | umber? Required | | Form OR-PAY-V, Notice of Amount Due and Payment Voucher Account ID: 123456789-00 Tax type: Personal Income Tax 150-800-172 (Rev. 10-02-19 ver. 02) |
| | | | AN EXAMPLE 955 CENTER ST NE SALEM OR 97301-2555 Letter ID: L1234567890 |
| | | | Amount due LIX-HEALX upon receipt: \$123.00 Make check payable to: Oregon Department of Revenue Enter payment amount Send payment and voucher to: PO Box 14730, Salem OR 97309-0464 Enter payment amount or visit www.oregon.gov/dor/payments to pay securely right now. Enter payment amount |
| | | | 1001000001234567890000000000099991231090000004 |
| | | | Cancel OK |



Payment Information

Confirm the payment amount by entering the balance in <mark>Confirm</mark> amount.

Account Information

Please provide proper account information to help direct the payment correctly. Our system will direct the payment based off of the information collected on this screen.

The **account type** is the tax program you are attempting to pay.

| Account type | Corporate Activity Tax | |
|--------------------|--|----------|
| Account ID type | Account ID ~ | - |
| Account ID | 007506494-72 | |
| Payment type | Account Payment | - |
| | Payment applied to all balances for your | account. |
| Payment amount | 5,240.7 | 9 |
| Confirm amount | 5,240.7 | 9 |
| Vendor service fee | 125.7 | 8 |

NOTE: There is a vendor service fee for credit/debit card payments. Currently, the fee is 2.4%.



Review and Pay

A payment summary will appear with payment amount and service fee. Once verified client click Enter Credit or Debit Card Information

| Payment Information | | |
|--------------------------------------|----------|--|
| Payment amount : | 5,240.79 | |
| Vendor service fee : | 125.78 | |
| Account type : Corporate Activity Ta | ах | |
| Payment type : Account Payment | | |
| Payment | | |

Please verify your information. You won't be able to change the details of your payment after leaving this screen. When you are sure your information is correct, click "Enter Credit/Debit Card Information".

Enter Credit or Debit Card Information



Payment information

Complete all of the customer information fields including name, address, phone number, and email address.

| stomer Information | | | | | | | |
|--------------------|---|-------------|------------------------------------|---|--------------------------|-------------------------|---------------|
| Country * | | | Complete all required fields [*] | | | | |
| United States | ~ | | | | | | |
| First Name * | | Last Name * | | | Oregon Departmen | t of Revenue Payment | \$5,240. |
| RALPH'S | | WIDGETS | | | S | ervice Fee | \$125. |
| Company Name | | | | | | TOTAL | \$5,366. |
| Ralph's Widgets | | | | | | | |
| Address * | | | | F | Please complete the Cust | omer Informa | ition Section |
| 955 Center St NE | | | | | | | |
| Address 2 | | | | | | | |
| City * | | State * | | | | | |
| Salem | | OR - Oregon | ~ | | | | |
| ZIP/Postal Code * | | | | | | | |
| 97301 | | | | | | | |
| Phone Number * | | | | | | | |
| 503-999-9999 | | | | | | | |
| | | | | | | | |



Payment information (cont.)

Complete all of the credit card information fields including card number, expiration date, security code, and name on credit card.

| ment Information | Complete all required fields [*] | |
|--------------------------------|------------------------------------|--|
| Credit Card Number * | Credit Card Type | Oregon Department of Revenue Payment \$5,240 |
| Expiration Month * | Expiration Year * | Service Fee \$125 TOTAL \$5,366. |
| Select a Month | Select a Year 🗸 | |
| Security Code * | | You have selected to pay by credit card. Complete Customer Billing Information and enter Credit Car Information. |
| Name on Credit Card * | | |
| Payment Address is the same as | Customer Information * | |
| | Next > | |



Information verification

If correct, click I'm not a robot, complete the task, and submit. If not correct, click the edit boxes to make any changes.

| Customer Information | | | | |
|---|--------------------------------------|---------------------------|---|--|
| Address RALPH'S WIDGETS Ralph's Widgets 955 Center St NE | Phone Number 503-999-9999 | Edit | Oregon Department of Re Pa | evenue ayment \$5,240.79 Fee \$125.78 |
| Salem , OR 97301 Country United States | Email Address ralwid@bus.com | | то | FAL \$5,366.57 |
| Payment Information | | Edit | Review payment information. Yo and Payment Method here if new complete, select Submit Payme printable receipt at the end of yo | u may edit Billing eded. When nt. You will receive a our successful |
| Credit Card Visa ****0060 Exp. 01/2024 | Name on Credit Card Jack Taxpayer | | payment transaction. | |
| Verification | | | | |
| l'm not a robot | reCAPTCHA Privacy - Terms | | | |
| Cancel | | Submit Payment | | |
| | | | | |
| | | O R E G O N DEPARTMENT | | |

Confirmation

You will receive a confirmation number once your credit card payment has been submitted.

| \equiv Revenue Online | | 🗢 Settings 🔒 Log Out |
|---|--|---|
| 🗥 Request | | |
| Confirmation | | |
| Your Credit Card Payment has been submitte | ed. | |
| Your Credit Card Payment confirmation code | is: 2-100-207-872 | |
| You will receive an email from our payment v payment hasn't posted within 3 business day | endor confirming your payment. It may take a few days for y s, please contact us before making another payment. | your payment to post to your account. If your |
| Need Help? Contact us. | | |
| | Home | |

