



How to Register for Transient Lodging Tax

A Presentation for Taxpayers

January 23, 2026

Agenda



- 01** Starting the Registration
- 02** Information Required for Registration
- 03** Final Registration Step
- 04** Completed Registration
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Registering for Transient Lodging Tax

Starting the Registration



Navigate to Revenue Online.



Click on “Register and apply” found under the Quick Links panel.



Choose “Register for a business tax”.

Information Required for Registration



Select “Transient Lodging” as the account type you’d like to register for.



Enter your business information. This will include your business address, contact, and owner information.



Enter your property information.

Final Registration Step



You will be asked if you have an existing Revenue Online account. You must select “Yes” or “No”.



If you do have one, select “Yes”. Enter your login credentials so the registration is linked to your account.



If you do not have an account, select “No”. You will be given the option to create one at that time.

Completed Registration



You will receive a confirmation code once you have submitted the registration.



Verify your registration was completed by logging into your Revenue Online account.



If you see the Transient Lodging Tax account when you log in, your registration was successful. If you do not see it, please call us at 503-945-8120.



Do you have questions or need help?

www.oregon.gov/dor

503-945-8120

OSBP.help.dor@dor.oregon.gov

Contact us for ADA accommodations or assistance in other languages.