**Basic Telecommunications Checklist:**

**SUNDAY CHECK-IN (LEAVE EVERYTHING ELSE IN YOUR VEHICLE)**

- One Navy Blue T-shirt, please wear this to check-in as you will be changing into the Academy uniform during the check-in process
- Black shoes or boots, low heeled, closed toe
- Pen
- Completed Emergency data Sheet to be given to the Class Training Coordinator
- Student Biography (typed)
  - General introduction
  - Time at current agency
  - Previous public safety and/or military experience
  - Education background
  - Family information
  - Interests/hobbies/talents
  - Why you chose telecommunications for your career

**NEEDED FOR THE REMAINDER OF THE ACADEMY**

- 2 Navy Blue T-shirts (no pocket and no logo)
- Plain black or white socks
- Clothes hangers (optional)
- Extra pair of athletic shoes, clean soles with no dirt or debris; to change into upon arrival at the gym, if choosing to participate in the optional PT sessions
- Athletic clothing; if intending to work out and/or use walking trail, etc.
- Personal grooming items
- Bath towels, wash cloths, soap, shampoo
- Shoe shine supplies (if wearing boots)
- Alarm clock
- Extra blankets (optional)
- Extra clothes hangers (optional)
- A copy of the student rules and regulations
- Business casual wear or agency uniform for graduation; no jeans
- Plain, waist length solid or agency logo black or navy blue jacket for inclement weather

Update: 2/2020