

# Applicant Review Committee Minutes

## March 23, 2022

The Applicant Review Committee of the Board on Public Safety Standards and Training held a regular meeting on September 15, 2021, at the Oregon Public Safety Academy in Salem, Oregon. Chair, Mark Rauch called the meeting to order at 1:00 p.m.

### **Committee Members:**

Mark Rauch, Public Member; Police Policy Committee  
Andre Lindauer, Public Member; Telecommunications Policy Committee (Webex)  
Erica Stolhand, APCO; Telecommunications Policy Committee (Webex)  
Carol Dishion, DOC AFSCME; Corrections Policy Committee  
Cody Smith, Non-Management Corrections Officer; Corrections Policy Committee (Webex)

### **Committee Members Absent:**

Zachary Kenney, Non-Management Law Enforcement; Police Policy Committee  
Vacant, Public Member; Board on Public Safety Standards and Training

### **Guests:**

None

### **DPSST Staff:**

Marsha Morin, Criminal Justice Certification Program Manager (Webex)  
Jordan James-Largent, Professional Standards Case Manager  
Melissa Lang-Bacho, Professional Standards Case Manager  
Erica Riddell, Criminal Justice Office Specialist  
Shelby Alexander, Executive Support Specialist

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### **1. Introductions**

Introductions of members, guests and staff.

### **2. Approve February 23, 2022 Meeting Minutes**

*Carol Dishion moved to approve the minutes from the February 23, 2022, Applicant Review Committee meeting. Cody Smith seconded the motion. The motion passed unanimously.*

**3. Application Review: Eric Collins (62623)**

Presented by Jordan James-Largent

*Reason for Discretionary Review*

DPSST received an Application for Training (F5) and a Criminal History Reporting Form (F28) for Eric Collins, where he disclosed a criminal disposition for *Assault in the Fourth Degree* and *Reckless Driving*.

Collins also disclosed an additional criminal disposition for a Speeding-Infraction in Valley County, Idaho. This did not result in a criminal disposition that requires review by DPSST or the committee pursuant to Oregon Administrative Rule.

<i>Applicant Review Committee Discussion/Vote</i>	<i>Second</i>	<i>Vote</i>	<i>Outcome</i>
Cody Smith moved that the Applicant Review Committee adopt the staff report.	Andre Lindauer	5 ayes; 0 nays	Motion Passed Unanimously
<p>The committee found the following violations of the Board’s pre-employment moral fitness standards:</p> <p><b>Gross Misconduct:</b> Collins’ conduct included violence against another person when he admitted to punching his sister’s boyfriend. Collins was also reckless while driving when he attempted to have another car pull over, which could have caused significant harm to persons or property.</p> <p><b>Dishonesty:</b> The Department did not identify elements of dishonesty.</p> <p>The committee identified the following aggravating and mitigating factors specific to this case:</p> <ul style="list-style-type: none"> <li>• Aggravating <ul style="list-style-type: none"> <li>○ Collins clearly assaulted the victim while they were seat belted into their vehicle.</li> <li>○ Collins’ driving was reckless and could have caused harm.</li> <li>○ The recentness of the conduct.</li> </ul> </li> <li>• Mitigating <ul style="list-style-type: none"> <li>○ Collins’ age at the time of the incident and his decision making may not have been fully developed.</li> <li>○ This was a complicated incident that involved emotional family relationships.</li> <li>○ Collins took responsibility when he was interviewed by the police and stated he should not have hit the victim.</li> <li>○ Collins pled guilty to Assault in the Fourth Degree and completed his sentence for the charge.</li> <li>○ Collins was not employed in law enforcement at the time.</li> </ul> </li> </ul>			

<ul style="list-style-type: none"> <li>○ Collins has been hired by the Department of Corrections, who is aware of the conduct.</li> </ul>			
<p>Cody Smith moved, after considering the identified violations of the Board’s pre-employment moral fitness standards and weighing the aggravating and mitigating circumstances unique to this case that no action should be taken against Collins’ application for training and subsequent certification.</p>	<p>Carol Dishion</p>	<p>5 ayes; 0 nays</p>	<p>Motion Passed Unanimously</p>

**4. Inquiry Closure – Information Only**

Presented by Jordan James-Largent

DPSST presented the list of applicants for public safety training/certification who had engaged in pre-employment criminal conduct that was determined to not require committee review. This information was presented as information only and required no action by the committee

**5. Next Applicant Review Committee Meeting: April 27, 2022 at 1:00 p.m.**

*Administrative Notes:*

*These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.*

*All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at [dpsst.records@dpsst.oregon.gov](mailto:dpsst.records@dpsst.oregon.gov).*