

Applicant Review Committee Meeting Minutes - DRAFT

May 21, 2025

The Applicant Review Committee of the Board on Public Safety Standards and Training held a regular meeting on May 21, 2025 at the Oregon Public Safety Academy in Salem, Oregon. Deputy Director, Kathy McAlpine called the meeting to order at 11:00 a.m.

Committee Members:

DeNeshia Barrett, Non-Management Law Enforcement; Police Policy Committee
Mark Boren, Public Member, Corrections Policy Committee
Kevin Dresser, Non-Management Law Enforcement, Police Policy Committee
Ronda Griffin, APCO-NENA, Telecommunications Policy Committee

Committee Members Absent:

Mike Fletcher, Chair, APCO-NENA, Telecommunications Policy Committee

Guests:

Jeffrey Borton

DPSST Staff:

Kathy McAlpine, Deputy Director
Kathy Fink, Standards and Certification Program Manager
Cindy Park, Professional Standards Compliance Coordinator
Melissa Lang Bacho, Professional Standards Compliance Coordinator
Jennifer Howald, Administrative Rules Coordinator
Erica Riddell, Criminal Justice Support Specialist
Juan Lopez-Hernandez, Executive Support Specialist



1. Introductions

Introductions of members, guests and staff.

2. Approve March 26, 2025 Meeting Minutes

A consensus was reached to approve the March 26, 2025 meeting minutes as written.

3. Borton, Jeffrey (66135) Application Review: Parole & Probation

Presented by Cindy Park, Professional Standards Compliance Coordinator

Reason for Discretionary Review

The Department received an Application for Training (F5) and Criminal History Reporting form (F28) for Jeffrey Borton, in which he disclosed a previous criminal disposition. On June 25, 2021, in Yamhill County, Oregon, Borton was cited for the offenses of Driving Under the Influence (DUII) and Reckless Driving. On August 24, 2021, Bolton pled guilty to DUII and entered a DUII Diversion program.

Jeffrey Borton provided verbal mitigation for committee consideration.

<i>Applicant Review Committee Discussion/Consensus/Vote</i>	<i>Second</i>	<i>Vote</i>	<i>Outcome</i>
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A consensus was reached to adopt the record.			
<p>The Applicant Review Committee found the following moral fitness violations and factors:</p> <p><i>Moral Fitness Violations:</i></p> <ul style="list-style-type: none"> • Dishonesty: The committee did not identify elements of dishonesty. • Gross Misconduct: Borton violated the Board’s pre-employment moral fitness standard for Gross Misconduct when he chose to drive a motor vehicle on a public roadway while under the influence of alcohol, running a stop sign at a highway intersection. His actions placed himself, others, and property at risk of harm. <p><i>Aggravating Factors:</i></p> <ul style="list-style-type: none"> • The 2021 conviction is relatively recent. • Multiple incidents of reckless driving in the case. • Borton refused SFSTs • 0.19% BAC • Borton was non-cooperative with people throughout the investigation. <p><i>Mitigating Factors:</i></p> <ul style="list-style-type: none"> • Borton completed the required diversion program. • Isolated incident that was a life-changing event. • Verbal mitigation was compelling. • Lived experience can benefit others in paid and unpaid positions. • Letter of support from the employing agency. • Borton was not employed in a certifiable position at the time of the conduct. • Borton was hired by the Lincoln County Community Justice, which is aware of the criminal background. 			
A consensus was reached to confirm the identified aggravating and mitigating factors.			
DaNeshia Barrett moved, that the committee affirm the moral fitness violations and categories as presented in the staff memo.	Mark Boren	5 ayes; 0 nays	Motion Passed Unanimously
DaNeshia Barrett moved, after considering the identified violations of the Board’s pre-employment moral fitness standards and weighing the aggravating and mitigating circumstances unique to this case, that no action should be	Ronda Griffin	5 ayes; 0 nays	Motion Passed Unanimously

taken against Borton's application for training and subsequent certification.			
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4. Inquiry Closure – Information Only

Presented by Cindy Park, Professional Standards Compliance Coordinator

DPSST presented the list of applicants for public safety training/certification who had engaged in pre-employment criminal conduct that was determined to not require committee review. This information was presented as information only and required no action by the committee.

5. Next Applicant Review Committee Meeting: June 25, 2025 at 10:00 a.m.

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.