

Applicant Review Committee Minutes

June 23, 2021

The Applicant Review Committee of the Board on Public Safety Standards and Training held a regular meeting on June 23, 2021, at the Oregon Public Safety Academy in Salem, Oregon. Chair, Greg Martin called the meeting to order at 1:00 pm.

Committee Members:

Chris Davis, Portland Police Bureau; Police Policy Committee (Webex)
Mark Rauch, Public Member; Police Policy Committee
Andre Lindauer, Public Member; Telecommunications Policy Committee (Webex)
Erica Stolhand, APCO; Telecommunications Policy Committee (Webex)
Greg Martin, DOC AOCE; Corrections Policy Committee

Committee Members Absent:

Rob Persson, DOC Superintendent; Corrections Policy Committee
Vacant, Public Member; Board on Public Safety Standards and Training

Guests:

None

DPSST Staff:

Marsha Morin, Criminal Justice Certification Program Manager (Webex)
Wendy Nunez, Criminal Justice Office Specialist
Jordan James-Largent, Professional Standards Case Manager
Melissa Lang, Professional Standards Case Manager
Theresa Janda, Executive Support Specialist
Michelle Morrison, Private Security Certification and Licensing Background Investigator

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1. Introductions

Introductions of members, guest and staff were presented.

2. Approve May 26, 2021 Meeting Minutes

Mark Rauch moved to approve the minutes from the 5/26/2021, Applicant Review Committee meeting. Andre Lindauer seconded the motion. The motion passed unanimously.

3. Wallace, Shawnee (61966) Application Review:

Presented by Jordan James Largent

Reason for Discretionary Review

DPSST received an Application for Training (F5) and a Criminal History Reporting form (F28) for Shawnee Wallace, where she disclosed a 1/8/12 arrest for *Assault in the Fourth Degree* after she assaulted a female in a private residence. Wallace ultimately pled guilty and was convicted of *Harassment* on 1/30/12. Wallace also reported a 2012 conviction for *Person Under 21 Purchase or Possess Alcoholic Beverage*, this is a non-criminal violation that does not required further review by DPSST.

Staff determined Wallace’s conduct violates the Board’s pre-employment moral fitness standards.

| <i>Applicant Review Committee Discussion/Vote</i> | <i>Second</i> | <i>Vote</i> | <i>Outcome</i> |
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| Mark Rauch moved that the Applicant Review Committee adopt the staff report. | Erica Stohlhand | 5 ayes; 0 nays | Motion Passed Unanimously |
| <p>The committee discussed the moral fitness violation and identified the following aggravating and mitigating factors specific to this case:</p> <ul style="list-style-type: none"> • Aggravating: <ul style="list-style-type: none"> ○ Wallace caused harm and left physical marks on the victim. ○ Wallace’s mitigation letter appeared to minimize her behavior during the incident and failed to take responsibility for her actions during the incident. ○ The victim’s statement to police that Wallace screamed at her to “fight back”. • Mitigating: <ul style="list-style-type: none"> ○ The incident occurred nine years ago and prior to her employment in law enforcement. ○ Wallace’s age at the time of the incident. ○ Wallace took responsibility by pleading guilty. ○ Wallace has been hired by a law enforcement agency that is aware of the criminal disposition. ○ Wallace is active in the Oregon National Guard. ○ This is Wallace’s only criminal disposition. ○ Wallace’s mitigation indicated that she and the victim have since resolved their issues. | | | |
| Mark Rauch moved, after considering the identified violations of the Board’s moral fitness standard and weighing the aggravating and mitigating circumstances unique to this case, that no action should be taken against Wallace’s application for | Chris Davis | 5 ayes; 0 nays | Motion Passed Unanimously |

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| training and subsequent certification. | | | |
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4. Inquiry Closures – Information Only

Presented by Jordan James Largent

DPSST presented the list of applicants for public safety training/certification who had engaged in pre-employment criminal conduct that was determined to not require committee review. This information was presented as information only and required no action by the committee

5. Next Applicant Review Committee Meeting: July 28, 2021 at 1:00 p.m.

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@state.or.us.