

**Board on Public Safety Standards and Training  
(BPSST or the Board)  
Meeting Minutes - Draft**

**October 27, 2022**

The Board on Public Safety Standards and Training held a regular meeting at 9:00 a.m. on Thursday, October 27, 2022, in the Governor Victor G. Atiyeh Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. Chair, Darren Bucich called the meeting to order at 9:00 a.m.

**Board members present in-person and by Video/Teleconference:**

Darren Bucich, Chair, Oregon Fire Chief's Association  
DaNeshia Barrett, Vice-Chair, Non-Management Law Enforcement  
James Adams, Oregon State Fire Fighters Council – WebEx  
Jeff Auxier, Oregon District Attorney's Association  
Sara Boone, Chief, Portland Fire & Rescue  
Maria Caballero Rubio, Public Member – WebEx  
Jennifer Cameron, Non-Management Parole & Probation  
Terri Davie, Superintendent, Oregon State Police  
Scott Derickson, League of Oregon Cities – WebEx  
Carol Dishion, Department of Corrections, AFSCME  
Matthew English, Oregon State Sheriff's Association - WebEx  
Michael Fletcher, APCO-NENA  
James Oeder, Oregon Volunteer Firefighters Association  
Mark Kreutzer, Oregon Fire District Directors Association  
Scotty Nowning, Non-Management Law Enforcement  
Heidi Steward, Acting Director, Department of Corrections – WebEx  
Kieran Ramsey, Federal Bureau of Investigation – WebEx  
Terry Rowan, Oregon State Sheriff's Association – WebEx  
Mariana Ruiz-Temple, Oregon State Fire Marshal – WebEx  
John Teague, Oregon Association of Chiefs of Police  
Thomas Thomas, Private Security Industry

**Board Members Absent:**

Gary Cobb, Public Member  
Chuck Lovell, Chief, Portland Police Bureau  
Chris Skinner, Oregon Association of Chiefs of Police

**Guests:** No guests attended this meeting

**DPSST Staff:**

Suzy Herring, Professional Standards Division Director  
Julie Olsen, Fire Program Manager  
Hassan Hassan, Training Division Director  
Staci Yutzie, CPE Manager

### **DPSST Staff Continued:**

Jennifer Howald, Legislative and Rules Coordinator  
Shelby Wright, Executive Assistant  
Annie Rexford, CPE Research Analyst

## **1. Introductions**

- *Chair, Darren Bucich introduced himself and invited everyone in attendance to state their name and position for the record.*

## **2. \*Meeting Minutes**

*Approve minutes from the July 28, 2022, Meeting*

- *James Oeder motioned to approve the meeting minutes of the July 28, 2022, meeting. Thomas Thomas seconded the motion. A vote was taken by roll call and the motion passed unanimously by the Board.*

## **3. Fire Policy Committee**

### **a. Fire Policy Committee Update – James Oeder, Chair**

- *Chair Oeder addressed the Board and noted that the Fire Policy Committee has three committee member appointments on the agenda for the Board's approval.*

### **b. \*Consent Agenda (The following items to be ratified by one vote)**

#### **A. \*Committee Appointments**

Fire Policy Committee Appointments

- Rose Douglass – Recommended by Training Associations and representing a Statewide Association of Fire Instructors, Appointment to the FPC, 1<sup>st</sup> term effective 10/27/2022.
  - TaiLese Swanson – Recommended by and representing Community College Fire Programs, Appointment to the FPC, 1<sup>st</sup> term effective 10/27/2022.
  - Tim Holschbach – Representing the Forest Protection Agencies and recommended by the State Forestry Department, Re-appointment to the FPC, 2<sup>nd</sup> term effective 1/28/2023.
- *Mark Kreuzter motioned to approve the Fire Consent Agenda. Terri Davie seconded the motion. A vote was taken by roll call and the motion passed unanimously by the Board.*

## **4. Criminal Justice Policy Committees**

### **a. Police Policy Committee Update – John Teague, Chair**

- *Chair Teague addressed the Board and noted that he does not have any new information to report to the Board that is not already on the agenda.*

**b. Telecommunications Policy Committee Update – Michael Fletcher, Chair**

- *Chair Fletcher stated that he was absent at the previous Telecommunications Policy Committee (TPC) meeting in August but explained that the TPC reviewed two administrative closures and received the DPSST program manager report. Chair Fletcher noted the next TPC meeting is scheduled for November 2, 2022.*

**c. Corrections Policy Committee Update – Matthew English, Chair**

- *Chair English addressed the Board and stated that the Corrections Policy Committee (CPC) met on August 9, 2022 and approved three administrative closures as well as six professional standards cases that are before the Board at this meeting. Chair English noted the CPC had a great discussion with the DOC regarding training requirement challenges that appeared to be mutual throughout a number of represented agencies on the committee. The CPC then voted to approve of proposed OAR changes that would impact these discussed issues. The next CPC meeting is scheduled for November 8, 2022.*

**d. \*Consent Agenda (The following items to be ratified by one vote)**

**A. \*Jesus Alvarez DPSST #55323 (DOC/Eastern Oregon Correctional Institution) – Revoke**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2022.*

**B. \*Shawn Carter DPSST #44728 (Lincoln County Sheriff's Office) – Revoke**

*Unanimous vote to recommend to the Board by the PPC on August 18, 2022.*

**C. \*Raymond Dube #41238 (Oregon State Police) – Revoke**

*Unanimous vote to recommend to the Board by the PPC on August 18, 2022.*

**D. \*Christopher Hurst DPSST #34278 (Cottage Grove Police Department) – Revoke**

*Unanimous vote to recommend to the Board by the TPC on August 3, 2022.*

**E. \*Tyrone Jenkins DPSST #29620 (Polk County Sheriff's Office) – No Action**

*Unanimous vote with two recusals to recommend to the Board by the PPC on August 18, 2022.*

**F. \*David Knudsen DPSST #59147 (DOC/Snake River Correctional Institution) – No Action**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2022.*

**G. \*Abigail Mobley DPSST #45844 (Grant County Sheriff's Office) – Revoke**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2022.*

**H. \*Andrew Richman DPSST #51981 (DOC/Coffee Creek Correctional Facility) – Revoke**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2022.*

**I. \*Daniel Schram DPSST #31475 (Jackson County Community Justice) – Revoke**  
*11 (eleven) to 0 (zero) vote, with one member abstaining, to recommend to the Board by the CPC on August 9, 2022.*

**J. \*Benjamin Scheen DPSST #44685 (Klamath County Sheriff's Office) – Revoke**  
*Unanimous vote with one recusal to recommend to the Board by the PPC on August 18, 2022.*

**K. \*Jerry Wollenschlaeger #34042 (Marion County Sheriff's Office) – Revoke**  
*Unanimous vote to recommend to the Board by the PPC on August 18, 2022.*

**L. \*Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-008-0065; Equity Maintenance Training Requirements**  
*Unanimous vote by the PPC and 6 (six) to 5 (five) vote by the CPC to recommend to the Board in the August 2022 Policy Committee meetings.*

**M. \*Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-008-0069; Tribal Law Enforcement**

**N. \*Approval for Changes to the Basic Police Curriculum**  
*Unanimous vote to recommend to the Board by the PPC on August 18, 2022.*

**O. \*Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-008-0085; Basic Police Curriculum Changes**

**P. \*Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-008-0510; Adopting Rules and Best Practices for Interacting with Persons Who Have Experienced Trauma**  
*Unanimous vote to recommend to the Board by the PPC on August 18, 2022.*

**Q. \*Committee Appointments**

Telecommunications Policy Committee Appointments

- Ronda Griffin – Representing Emergency Medical Services Providers and recommended by a Statewide Association Dealing with Fire Medical Issues, Appointment to the TPC, 1<sup>st</sup> term effective 10/27/2022.
- Stephen King – Association of Public-Safety Communications Officials Representative, Appointment to the TPC, 1<sup>st</sup> term effective 10/27/2022.
- Raeann Thurber – Representing Telecommunicators, Re-appointment to the TPC, 2<sup>nd</sup> term effective 1/28/2023.

Police Policy Committee Appointments

- Brad King – Non-Management Law Enforcement, Appointment to the PPC, 1<sup>st</sup> term effective 10/27/2022.

- Alex Gardner – OSP Command Staff Representative, Re-appointment to the PPC, 2<sup>nd</sup> term effective 10/27/2022.
  - Kathy McAlpine – Oregon Association Chief's of Police, Re-appointment to the PPC, 2<sup>nd</sup> term effective 10/27/2022.
- *John Teague made a motion to approve the Criminal Justice Consent Agenda Items A-Q. DaNeshia Barrett seconded the motion. A vote was taken by roll call and the motion passed unanimously.*

## **5. Private Security/Investigator Policy Committee**

### **a. Private Security Investigator Policy Committee Update – Thomas Thomas, Chair**

- *Thomas Thomas noted that three new members were appointed to the Policy Committee: Arthur Apodaca as the health care industry representative, Samantha Schrantz as a private investigator representative; and Nate Nakasone as the unarmed private security representative.*
- *The Polygraph Licensing Advisory Committee met at DPSST. The committee reviewed exam questions and discussed a proposal to make the exam available online.*
- *The private security program has two active workgroups. The Armed Professional Curriculum workgroup is in the final stages of their review. Proposed changes to the armed curriculum are being drafted. The Entity Licensing workgroup is close to completing its review of HB 2527 provisions. Proposed rules are being drafted.*

### **b. \*Consent Agenda (The following items to be ratified by one vote)**

**A. \*Luis Dominguez PSID #039212 (First Alert Security LLC) – Issue Civil Penalty**  
*Unanimous vote to recommend to the Board by the PSIPC on August 16, 2022.*

**B. \*Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-060-0136; Remote Training for Unarmed and Alarm Monitor Private Security Courses**  
*Unanimous vote to recommend to the Board by the PSIPC on August 16, 2022.*

#### **C. \*Committee Appointments**

Private Security/Investigator Policy Committee

- Al McGee – Retail Industry Representative, Re-appointment to the PSIPC, 2<sup>nd</sup> term effective 1/24/2023
- *James Oeder motioned to approve the Private Security/Investigator Consent Agenda Items A-C. DaNeshia Barrett seconded the motion. A vote was taken by roll call where the motion was passed unanimously by the Board.*

## **6. Agency Updates – Acting Director Brian Henson**

- *Professional Standards Division Director, Suzy Herring addressed the Board in Acting Director Henson's absence and provided an update regarding the DPSST*

*Director recruitment. Suzy Herring noted that the specified Oregon associations completed their round of interviews for the DPSST Director and DPSST staff will be completing their interviews of all current candidates on Friday, October 28, 2022. Suzy Herring shared that a previously appointed Board member has recently resigned their position as public member, and DPSST will be working to fill that vacancy at the next Senate confirmations in early 2023. The Board has three allocated public member positions and two of those positions are currently filled, leaving just the one vacant position. Additionally, Suzy Herring noted that the drafted background checklist and personal history questionnaire based on House Bill 2936 has been sent out to the policy committees for review and will hopefully be presented for approval at the next Board meeting in January 2023.*

- *Fire Program Manager, Julie Olsen addressed the Board and stated that the DPSST Fire Program has completed a successful recruitment for the PSTS 1 position that supports the skid truck around the state. The Fire Program is actively looking to fill an additional PSTS 1 position as well as two additional positions by the end of the year. Because of the PSTS 1 hire, the Fire Program has been able to get the skid truck program running throughout the state. The skid truck prop was acquired through the assistance to firefighters' grants. Julie Olsen additionally noted that DPSST will be bringing back winter fire school on February 25<sup>th</sup> and 26<sup>th</sup> on DPSST campus as well as a spring school on April 15<sup>th</sup> and 16<sup>th</sup>. The winter fire school will focus primarily on core classes for firefighters and spring school will focus on hands-on classes or "hot training". The DPSST Fire Program continues to foster a relationship with the National Fire Academy to bring classes throughout the state, so that individuals all over the state can access the National Fire Academy classes. Additionally, the Fire Program is continuing to create common use certification form tutorial videos in order to assist constituents throughout the state. Also, the new OAR pertaining to NFPA Fire Investigators is now in permanent rule. The Fire Policy Committee will have a lengthy agenda at the upcoming policy committee meeting on November 30, 2022. The Fire Policy Committee will be reviewing six cases, two of which have been returned to the committee by the Board for further review, as well as two fallen firefighter cases to review for nomination to the Fallen Firefighter Memorial Wall.*
- *Training Division Director, Hassan Hassan, addressed the Board and noted that DPSST is currently in the middle of their budget process and is filing appeals to the appropriate outlets for consideration and further discussion. The DPSST Training Division received an increase in limitation for \$1.28 million to fund two additional basic police courses; this will bring DPSST to a total of 18 basic police courses for the 2021-2023 biennium. Hassan Hassan noted that there is a possibility of dropping the basic police course in April 2023. DPSST will be sure to make all appropriate notifications as time progresses and is also looking for alternatives to help combat these issues in a timely manner as DPSST understands that agencies throughout the state are experiencing low staffing numbers.*

**7. Next Meeting Date: January 26, 2023, at 9:00 a.m.**

- *With no further items to discuss, Chair Bucich adjourned the meeting at approximately 9:20a.m.*