

**Board on Public Safety Standards and Training**  
**Minutes**  
**October 27, 2016 (Draft)**

The Board on Public Safety Standards and Training held a regular meeting at 9:00 a.m. on Thursday, October 27, 2016 in the Boardroom at the Oregon Public Safety Academy in Salem. Chair Jason Myers called the meeting to order at 9:00 a.m.

**Board members present:**

Jason Myers, Chair, Oregon State Sheriffs' Association  
Patricia Patrick-Joling, Vice Chair, Public Citizen Member (Teleconference)  
Daina Vitolins, Oregon District Attorneys' Association (Teleconference)  
Bill Geiger, Private Security Industry (Teleconference)  
Nadine Purington, Non-Management Parole and Probation  
Mathew Workman, Oregon Association Chiefs of Police (Teleconference)  
Kelly Dutra, Public Safety Telecommunicators  
Brian Burger, AFSCME Representative, DOC  
Colette Peters, Director, Department of Corrections  
John Teague, Oregon Association of Chiefs of Police  
Mike Araiza, Non-Management Law Enforcement  
Mike Myers, Portland Fire & Rescue  
Mike Marshman, Portland Police Bureau (Teleconference)  
Travis Hampton, Oregon State Police  
Kacey Duncan, League of Oregon Cities

**Board Members Absent:**

Jeff Hering, Non-Management Law Enforcement  
David Jones, Oregon Fire District Directors' Association  
Greg Marlar, Oregon Fire Chiefs Association  
Patricia Connolly, Oregon State Fire Fighters Council  
Brian Wolfe, Oregon State Sheriffs' Association  
Greg Bretzing, FBI Special Agent in Charge  
James Walker, Oregon State Fire Marshal  
James Oeder, Oregon Volunteer Firefighters Association

**DPSST Staff:**

Eriks Gabliks, Director  
Debbie Anderson, Standards & Certifications  
Jennifer Howald, Acting Rules & Compliance Coordinator  
Julie Olsen-Fink, Fire Certification Supervisor  
Kristen Hibberds, Professional Standards Investigator and Coordinator  
Theresa Janda, Executive Assistant to the Director  
David Beatty, Traffic Safety Coordinator, Regional Training Division  
Tami Atkinson, Telecommunications Coordinator, Academy Training Section  
Theresa King, JTA and Training Compliance Program Coordinator  
Katrina Robson, Professional Standards Investigator and Coordinator  
Mona Riesterer, Professional Standards Assistant

### **Guests:**

Ray Byrd, Private Security Unarmed Policy Subcommittee  
Rebecca Woolington, The Oregonian  
Beth Nakamura, The Oregonian

### **1. Welcome New Members and Introductions**

Chair Myers asked new members to briefly introduce themselves:

- Chief Mike Myers, Portland Fire and Rescue
- Superintendent Travis Hampton, Oregon State Police
- Chief Mike Marshman, Portland Police Bureau
- Ray Byrd, nominee for Private Security Board position
- Mike Araiza, Non-management law enforcement, Woodburn Police Department

All gave a brief background and introduced themselves.

### **2. Consent Agenda (The following items to be ratified by one vote)**

#### **A. \*Minutes**

*Approve minutes from the July 28, 2016 meeting*

#### **B. \*Changes to the Emergency Medical Dispatch (EMD) Field Training Manual – Approve**

Add a section to the EMD Field Training Manual for reporting the date and location of basic training.

*Unanimous vote to recommend to the Board by the TPC on August 3, 2016.*

#### **C. \*OAR 259-008-0010 et al – Proposed Rule Change - Approve**

Amend language to require public safety professionals to report arrests to DPSST.

*Unanimous vote to recommend to the Board by the TPC on August 3, 2016, Unanimous vote to recommend to the Board by the CPC on August 9, 2016 and Unanimous vote to recommend to the Board by the PPC on August 18, 2016.*

#### **D. \*OAR 259-008-0020 – Proposed Rule Change - Approve**

Amend language to require the signature of a department head or currently certified public safety professional authorized by the Department head on the F4 Personnel Action Report Form.

*Unanimous vote to recommend to the Board by the TPC on August 3, 2016, Unanimous vote to recommend to the Board by the CPC on August 9, 2016 and Unanimous vote to recommend to the Board by the PPC on August 18, 2016.*

#### **E. \*OARs 259-008-0025 et al – Proposed Rule Change - Approve**

Amend language to recommend completion of annual ethics training.

*Unanimous vote to recommend to the Board by the TPC on August 3, 2016, Unanimous vote to recommend to the Board by the CPC on August 9, 2016 and Unanimous vote to recommend to the Board by the PPC on August 18, 2016.*

#### **F. \*OARs 259-060-0045, 259-008-0060 - Proposed Rule Change - Approve**

Amend language regarding college education credits and adds military education recommendations as recognized education credits.

*Unanimous vote to recommend to the Board by the TPC on August 3, 2016, Unanimous vote to recommend to the Board by the CPC on August 9, 2016 and Unanimous vote to recommend to the Board by the PPC on August 18, 2016.*

**G. \*OARs 259-008-0060 – Proposed Rule Change – Approve**

Amends language regarding supervisory certification; removes old language regarding obsolete “All Disciplines Chart” for Intermediate/Advanced certifications. Includes minor housekeeping. *Unanimous vote to recommend to the Board by the TPC on August 3, 2016, Unanimous vote to recommend to the Board by the CPC on August 9, 2016 and Unanimous vote to recommend to the Board by the PPC on August 18, 2016.*

**H. \*OAR 259-009-0062 – Proposed Rule Change and Adopt – Approve**

2014 Edition for NFPA 1002 Fire Apparatus Driver/Operator  
*Unanimous vote to recommend to the Board by the FPC on August 24, 2016.*

**I. \*OAR 259-009-0062 – Proposed Rule Change and Adopt – Approve**

2015 Edition for NFPA 1003 Airport fire fighter  
*Unanimous vote to recommend to the Board by the FPC on August 24, 2016.*

**J. \*OAR 259-008-0025 – Proposed Rule Change - Approve**

Amends language regarding the request to challenge the Basic Telecommunications course.  
*Unanimous vote to recommend to the Board by the TPC on August 3, 2016.*

**K. \*James Duncan DPSST#35361 (Oregon State Police) – Not Revoke**

*8/2 vote to recommend to the Board by the PPC on August 18, 2016.*

**L. \*Danielle Llamas DPSST#56358 (Malheur County Sheriff’s Office) –Not deny application for training and subsequent certification**

*Vote to recommend to the Board by the PPC on August 18, 2016.*

**M. \*Jason Holton DPSST#48099 (Dept. of Corrections) – Not Revoke**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2016.*

**N. \*Paul Miller DPSST#45838 (Dept. of Corrections) - Not Revoke**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2016.*

**O. \*Jared Long DPSST#56117 (Dept. of Corrections) – Not deny application for training and subsequent certification**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2016.*

**P. \*John Ware DPSST#30288 (Dept. of Corrections) – Revoke**

*Unanimous vote to recommend to the Board by the CPC on August 9, 2016.*

**Q. \*Robert Norris DPSST#F25799 – Not restore eligibility to apply for certification**

*Unanimous vote to recommend to the Board by the FPC on August 24, 2016.*

**R. \*Correspondence from Christina Gilman DPSST#55776**

*Unanimous vote to present to the CJ Denial/Revocation Workgroup by TPC on August 3, 2016.*

**S. \*Recommended Board Appointment – Raymond Byrd (Private Business or Govt Entity that Utilizes Private Security Services PSIPC Representative)**

*Recommended by PSIPC Chair.*

## **T. \* Committee Appointments**

### Telecommunicators Policy Committee

- Sherry Bensema - Reappointment to the TPC; 2<sup>nd</sup> term effective 10/23/16
- Bob Rector – Reappointment to the TPC; 2<sup>nd</sup> term effective 1/22/17
- Mike Moran – Reappointment to the TPC; 2<sup>nd</sup> term effective 10/23/16
- Candace Pozdolski – Appointment to the TPC to replace Brian Oeder; 1<sup>st</sup> term effective 1/23/17
- Lindy Labunski – Appointment to the TPC – to fill vacant line level position; 1<sup>st</sup> term effective 10/27/16.

### Fire Policy Committee

- Jim Whelan – Reappointment to the FPC; 2<sup>nd</sup> term effective 10/23/16
- Jeff Hamilton – Reappointment to the FPC; 2<sup>nd</sup> term effective 10/23/16
- Ron Graham – Appointment to the FPC to replace Jamie Paul; 1<sup>st</sup> term effective 10/23/16

### Corrections Policy Committee

- Kristen Hanthorn – Reappointment to the CPC; 2<sup>nd</sup> term effective 1/22/17
- Kimberly Hendricks – Appointment to replace Rick Angelozzi on the CPC; 1<sup>st</sup> term effective 11/23/16

### Private Security/Investigator Policy Committee

- Randy Scott – Reappointment to the PSIPC; 2<sup>nd</sup> term effective 1/22/17
- Jimmie Edmonds – Reappointment to the PSIPC; 2<sup>nd</sup> term effective 1/22/17
- Michael Snyder – Reappointment to the PSIPC; 2<sup>nd</sup> term effective 1/22/17

### Police Policy Committee

- Andy Heider – Appointment to the PPC to replace Travis Hampton as OSP Command Staff Representative; 1<sup>st</sup> term effective 10/27/16.

*Item C:* Travis Hampton requested to pull item C of the Consent Agenda (OAR 259-008-0010 et al - proposed rule change) due to language used in regards to “arrest”. This citation does not allow for citation in lieu of custody for criminal charges, would like the Committee to consider amending the language to cover this. Director Gabliks told the Board members that this item will go back to the Denial/Revocation Workgroup/Task Force for further review and consideration, after which it will be resubmitted through the Policy Committees for recommendation to the Board.

*Item R:* John Teague requested to pull item R of the Consent Agenda for further discussion.

*Item T:* Private Security/Investigator Policy Committee candidate for re-appointment, Michael Snyder, was pulled from Item T of the consent agenda (Committee Appointments) at the request of the Private Security/Investigator Policy Committee Chair, William Geiger.

Kacey Duncan stated that the draft minutes from the BPSST meeting on 7/28/16 did not show him as present, even though he attended. He asked that the final Board minutes from 7/28/16 be amended to show him as present.

**Brian Burger motioned to approve the consent agenda with the exceptions noted above. Patricia Patrick-Joling seconded the motion. The motion carried with a unanimous vote.**

## **3. Discussion on Item R, removed from the Consent Agenda as requested by Board member, John Teague.**

John Teague expressed concern regarding the last page of the memo, which suggests that GFI should not be a disqualifier and questioned whether it was appropriate to ask the Telecommunications Policy Committee to do the work of determining this outcome.

Kristen Hibberds explained that this question has been taken to the Criminal Justice Denial/Revocation Workgroup which is reviewing standards, to ask if this conviction is appropriate to remain on the standard. Some of the workgroup's recommendations include removing several mandatory misdemeanors as disqualifiers. The group is making new recommendations to the standards regarding mandatory misdemeanors and there will be somewhat of a new matrix and all will come to the Board for final approval when the review is completed prior to implementation.

After this discussion, John Teague was in favor of allowing the workgroup to proceed with this consideration since it was not posing undue additional work on the Policy Committee.

**John Teague motioned to approve Item R of the Consent Agenda as a separate item, not as part of the Consent Agenda. Kelly Dutra seconded the motion. The motion carried with a unanimous vote.**

### **3. Director's Report - Director Gabliks**

Director Eriks Gabliks shared the following information in addition to the written material submitted with the Board packet.

#### Academy Training

- Enrollment - Eriks shared that Academy enrollment numbers are the largest issue that his staff is working on with stakeholders. Basic Police 364 (November) and Basic Police 365 (December) are full. DPSST schedulers are filling Basic Police 366 that is scheduled to begin on February 20, 2017. Basic Police 367 is scheduled to begin on March 20, 2017. A quick survey done by DPSST indicates that constituents have 130 officers in the pipeline to be hired. Based on the number of officers in the hiring process, and the number of classes scheduled for Basic Police through the end of the fiscal year, DPSST has submitted a request to the legislative Emergency Board asking for funds for an additional Basic Police and an additional Basic Corrections class for the spring of 2017. To compound this situation, DPSST data shows that more than 400 law enforcement officers can retire today and more than 1,000 can retire in next two years. The same is true in the Corrections, Parole and Probation and Telecommunications professions. DPSST has added an additional Parole and Probation class and two additional Telecommunications Classes before the end of the fiscal year to address the hiring needs of stakeholders.
- Center for Policing Excellence (CPE) - Eriks highlighted the work being done by this team at DPSST.

Within the Crisis Intervention Training Center of Excellence (CITCOE) the recent partnership with the Oregon Health Authority has delivered training to more than 500 individuals since May of 2016. The Mental Health Work Group, with more than 40 participants, continues to work on a statewide response framework and also to address statewide training needs. Eriks shared that one of the recommendations from this group will be to bolster the training offered in the Basic Police Course.

CPE is also working with the criminal justice research team at Washington State University (WSU) and is finalizing a contract through which WSU will conduct a critical assessment of the

DPSST 16-week Basic Police course and looks at all connections with evidence-based policing. DPSST will be the first state law enforcement training academy to accomplish this task. CPE's Oregon Knowledge Bank (OKB) was recently included in an article on FBI Data Analysis by the Council of State Governments.

- Fire Training - DPSST's Fire Training Section is working on its 2016 FEMA Assistance to Firefighters Grant (AFG) and will be requesting funds to replace its 53 foot Mobile Fire Training Unit (MFTU) which allows for hands-on firefighter training at local fire agencies. The current MFTU is beginning to show the signs of stress and use, having trained thousands of firefighters around the state. This section is also in the process of replacing two flammable liquids and gases (FLAG) training trailers and adding two mobile car fire props to its regional inventory, thanks to a 2016 AFG Grant that was recently approved.
- Telecommunications - The Academy recently graduated its 100<sup>th</sup> Basic Telecommunications class since the program was started in 1991.

The Telecommunications Policy Committee's Curriculum Work Group is conducting a thorough review of both the Basic Telecommunications and EMD classes and may be suggesting the current two-week curriculum be expanded to address more time for issues such as interacting with people in crisis, etc.

- Eriks shared that two Basic Police students were dismissed from the Academy last week. Their dismissal can be appealed to the Board. Both students have been terminated from their employing agencies. Both cases have been sent to DPSST Professional Standards for review

#### Agency Budget

DPSST is working on its 2017-2019 agency request budget as approved by the Board. DPSST is scheduled for a budget appeal and the discussion will focus on the number of classes needed to meet the needs of constituents during the next three years.

DPSST has also requested funds from the December Emergency Board to replace the obsolete Fire & Life Safety system at the Academy. The system is ten years old and is no longer being manufactured. Replacement parts for the current system are almost impossible to find. This was part of the Agency Request Budget for 2017-2019 but the ongoing problems have necessitated a replacement sooner than later.

#### Customer Service Survey

The results of DPSST's 2016 Customer Service Survey were included in the Board book. As with any survey there were areas with positive comments and areas for improvement. DPSST staff are reviewing the results and looking to implement changes if needed.

- DPSST has imbedded an IS staffer in the Standards and Certification Section to look at process and explore changes that will address customer service concerns.
- Eriks advised the Board that the Information Services Division has been brought back under a single supervisor and as one division director instead of split between desktop services and network management.

## General

- DPSST staff continues to be involved in several ongoing projects including Active Shooter Incident Management, Revocation & Denial Work Group, and the School Safety Task Force.
- Eriks shared that he attended the retirement ceremony for Chief Dave Dryden of the Hubbard Police Department. Chief Dryden served more than 40 years in law enforcement and was a DPSST firearms instructor for 30 years. Eriks presented Chief Dryden with his 30 year recognition at his retirement ceremony.
- In closing Eriks shared that the Training Division Director recruitment netted more than 50 applicants. A thorough screening process, which included constituents and staff, paired that list down to 14 applicants. A second screening process narrowed that group down to 7 and an interview panel narrowed the group to four who will be interview in November. Eriks shared he was pleased with the applicant pool and the process.

## **4. Policy Committee Update**

- Corrections Policy Committee – Brian Burger, Chair – Chair burger reported that there are not any updates to share currently but the next Corrections Policy Committee meeting will be busy, with two books of materials to review and discuss.
- Fire Policy Committee – Greg Marlar, Chair – Julie Olsen-Fink updated the Board in the absence of FPC Chair Marlar, stating there are two Revocation/Denial cases under consideration currently for the next meeting and there are no Standards currently being reviewed. A task force will be convened in December to determine the future of the USAR standard, as funding from the FEMA Grant for this has run out and there is no money available to sustain these State teams.
- Police Policy Committee – Matt Workman, Chair – Chair Workman stated that he just became chair at the last meeting. There are currently no updates to report.
- Private Security Policy Committee – Bill Geiger, Chair – Ray Byrd of the Unarmed Private Security Policy Subcommittee updated the Board in the absence of the Chair, stating that beta testing of the revised training standards has concluded and the Chair has asked for final comments with relation to length, duration and content of the training and recommendations and new standards are close to being approved.
- Telecommunications Policy Committee – Kelly Dutra, Chair – Chair Dutra said that the results of the August TPC meeting are reflected within the current Board Consent Agenda today. She also reported that Linsay helped the TPC to create a sub-group to review the Telecommunications and EMD Maintenance standards for recommended changes and their first meeting will be 11/1/16 and the Curriculum workgroup will be meeting again next week.

## **5. Next Meeting Date: January 26, 2017**

With no further business to discuss, the Board meeting was adjourned at 9:40 a.m.