

Corrections Policy Committee

Minutes

August 14, 2018

The Corrections Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on August 14, 2018 at the Oregon Public Safety Academy in Salem, Oregon. Chair, Jason Myers called the meeting to order at 1:30 pm.

Committee Members:

Jason Myers, Chair, Oregon State Sheriff's Association
Nadine Purington, Vice Chair, Non-Management Parole & Probation
James Cook, AFSCME Representative Department of Corrections
Carol Dishon, Non-Management Corrections – DOC/Coffee Creek
Matt English, Oregon State Sheriff's Association
Rob Perrson, DOC Superintendent
Kristen Hanthorn, Oregon Association of Community Corrections Directors (phone)
Jamie Russell, Oregon Sheriff's Jail Command Council
Jeanine Hohn, DOC Professional Development Unit
Michael Gower, Designee for Director of DOC
Greg Martin, Non-Management Corrections – DOC

Committee Members Absent:

Gary Bergerson, Non-Management Corrections Officer
Barry Jerkins, Public Member
Matthew Frohnert, Oregon Sheriff's Jail Command Council

Guests:

Cecilia King
Shawn King
Colin Duncan

DPSST Staff:

Eriks Gabliks, Director
Linsay Hale, Professional Standards Division Director
Alicia Robb, Criminal Justice Office Specialist
Mike Leloff, Training Division Director
Kristen Hibberds, Professional Standards Coordinator/Investigator
Jennifer Howald, Administrative Rules Coordinator
Bob Sigleer, Criminal Justice Compliance Auditor
Chris Enquist, Training Coordinator



1. Introductions

Introductions of members, guest and staff were presented.

2. *Minutes of May 8, 2018

Approve meeting minutes from May 8, 2018

- *Matt English moved to approve the minutes from the May 8, 2018 Corrections Policy Committee meeting with minor corrections. Michael Gower seconded the motion. The motion carried unanimously.*

3. *Review of Pilot Curriculum – BPP76

Presented by Chris Enquist

In January 2018 the Board approved piloting a new Basic Parole & Probation curriculum, following the review and recommended approval by Corrections Policy Committee.

The BPP Curriculum Revision Workgroup met on March 26, 2018 and performed an after-action on BPP76, the first Basic class to pilot the new curriculum. In response to student and instructor feedback, the workgroup and DPSST staff reviewed the evaluation rubrics utilized to review student project performance. Several changes were made to refocus the rubrics on student learning outcomes, and there are proposed to be used during BPP77 in May.

On May 8th, 2018, The Corrections Policy Committee reviewed the progress of the pilot curriculum with Basic Parole and Probation Class 76 and approved the continuation of this pilot for Basic Parole and Probation Class 77. Staff is requesting approval to use the previously approved pilot and testing process with BPP77 starting in September and recommended approval to the Board for final implementation.

- *Michael Gower moved to approve continuing the pilot program for BPP77 and recommending approval to the Board for final implementation. Rob Persson seconded the motion. The motion carried unanimously.*

4. Quarterly Review of the DOC BCC

Presented by Robert Sigleer

In 2009, the Legislature approved the Oregon Department of Corrections (DOC) to provide its own training as an alternative to the DPSST Basic Corrections Course (BCC), provided by DPSST. The Training Compliance Program periodically audits the program to ensure the program meets minimum training standards established by the Board. The Training Compliance Program provides the Corrections Policy Committee with quarterly updates of the DOC BCC. These audits verify compliance with class hours, student attendance, instructor certification, academic testing and course documentation. The report does not involve an evaluation of the quality of the BCC curriculum content, delivery, instructor or student performance.

The quarterly review was presented to the Corrections Policy Committee for reporting period of April through June, 2018. The findings indicated BCC meets minimum training standards approved by the Board for corrections officers employed by DOC.

5. *Administrative Closures – Corrections/Parole & Probation

Presented by Kristen Hibberds

Staff presented the following professional standards cases to the Corrections Policy Committee for administrative closure.

Officer	Certifications	Summary	Flagged for Review (if hired in future)
Walker, Michael #57695 DOC – EOCI	Not Certified	Probationary Discharge- Performance only.	No
Utey, Kyle #58680 DOC- CCCF	Application for Training	Conviction – 10/9/09 Disorderly Conduct. Only Conviction & occurred over 7 years ago.	No
Hubbard, Michelle #31820 DOC- OSCI	Advanced	Reinstated by employer after separation.	No
Benavidez, Ruben #50462 DOC- OSCI	Basic	Arbitrator reinstated employment; conduct did not violate certification standards.	No
Garcia, Michael #57798 Columbia County Community Corrections	Not Certified	Resigned during trial service related to traffic violations he failed to disclose to employer.	No
Lettunich, Peter #51064 DOC- SRCI	Basic	Found not guilty of Aiding in a Misdemeanor and charge was dismissed.	No
Markham, Kellen #58630 DOC- OSCI	Application for Training	Convicted of Theft II on September 14, 2004	No
Specht, David #58679 DOC- CCCF	Application for Training	Operating a Vehicle with no Driver's License conviction – Not punishable as a crime.	No
Zapata, Veronica #57669 DOC- TRCI	Not Certified	Probationary Discharge – misrepresented her relationship with an inmate.	Yes
Johnson, Stephen #48322 Clatsop County Sheriff's Office	Intermediate	Terminated – No evidence to support dishonesty by misrepresentation	No
Williams, Tuck #56208 Warm Springs Police Department	Basic	Terminated - related to attitude and unprofessional conduct.	No

Palmer, Michael #39580 DOC – SRCI	Advanced/Instructor	Arrest-Battery in Idaho, plead not guilty and charges dismissed	No
Shay, Jeremy #54173	Basic	Resignation – during allegations of sexual harassment, no evidence to support.	No
Martinez, Stacie #51167 Clackamas County Community Corrections	Basic	Termination – Last chance agreement after DUII diversion. Terminated for unprofessional communication with co-workers & offenders.	No
Hardwick, Michael #58780 Deschutes County Sheriff's Office	Application for Training	6/30/05 Criminal Trespass II conviction. Only conviction & it occurred over 7 years ago.	No
Rusch, James #58896 Deschutes County Sheriff's Office	Application for Training	12/10/03 Criminal Mischief conviction. Only conviction & it occurred over 7 years ago.	No

- *Michael Gower moved to approve the recommendations made by staff to administratively close the above listed cases. Matt English seconded the motion. The motion carried unanimously.*

1. *King, Shawn DPSST #49251 Basic Corrections Certification Department of Corrections - SRCI

Presented by Kristen Hibberds

Issue: On March 12, 2013, King was convicted of False information Provided to an Officer, 18-5413, a Misdemeanor in the State of Idaho.

Vote/Consensus	Second	Vote	Outcome
Matt English moved that the Corrections Policy Committee adopts the staff report as the record upon which its recommendations are based.	Michael Gower	11 ayes; 0 nays	Motion passes unanimously.
Consensus reached that King's conduct did involve Gross Misconduct as defined in administrative rule when he engaged in conduct that recklessly disregarded the law and resulted in his conviction of Providing False Information to Law Enforcement. Matthew English moved that this Gross Misconduct when considered alone rises to the level to warrant action against the officer's certifications.	Kristen Hanthorn	11 ayes; 0 nays	Motion passes unanimously.
<ul style="list-style-type: none"> Consensus reached that King's conduct did not involve Misuse of Authority as defined in administrative rule. Consensus reached that King's conduct did not involve Disregard for the Rights of Others as defined in administrative rule. 			
Consensus reached that King's conduct did involve Dishonesty as defined in administrative rule by lying to a police officer resulting in his conviction of False Information Provided to an Officer. Matthew English moved that this Dishonesty when considered alone rises to the level to warrant action against the officer's certifications.	Rob Persson	11 ayes; 0 nays	Motion passes unanimously.
<p>The Corrections Policy Committee reviewed and considered the Aggravating and Mitigating circumstances specific to this case as required by OAR 259-008-0070(4)(f)(F), there are aggravating circumstances present: King's conduct occurred during his employment in public safety, his conduct resulted in a criminal disposition, and the classification of the crime was a Misdemeanor for which he pled guilty.</p> <p>Pursuant to OAR 259-008-0070(4)(f)(F), there are mitigating circumstances present: King was not sentenced to prison, jail time or probation, he completed all court ordered obligations and he does not have more than one criminal disposition in his record. Additional mitigating circumstances were considered: King self-reported to his employer, he has had five years with no discipline or police contact, he was disciplined by his employer and he initiated contact with law enforcement to admit to his dishonesty.</p>			
Matt English makes a motion that after considering the totality of the case that Board action be taken on King's certification.	Michael Gower	11 ayes; 0 nays	Motion passes unanimously.
<ul style="list-style-type: none"> Consensus reached that King's conduct impacts his ability to be employed as a public safety professional because it violates the Code of Ethics, sworn and affirmed by him, to safeguard lives and property; to protect all persons against deception, the 			

weak against oppression or intimidation and the peaceful against violence or disorder. King swore to keep his private life unsullied as an example to all and to be exemplary in obeying the laws of the land. King's conduct is particularly egregious because he knowingly engaged in dishonesty with law enforcement. His conduct has compromised his integrity and renders him ineffective to serve as a public safety officer.			
Jeanine Hohn made a motion that King's Gross Misconduct warrants an ineligibility period of 3 years.	Kristen Hanthorn	11 ayes; 0 nays	Motion passes unanimously.
Kristen Hanthorn made a motion that King's Dishonesty warrants an ineligibility period of a lifetime.	Jamie Russell	11 ayes; 0 nays	Motion passes unanimously.

2. ***Baldovino, Talissa DPSST #58666 Application for Training and Subsequent Certification Union County Sheriff's Office**

Presented by Kristen Hibberds

Issue: In April 2018, DPSST received an Application for Training (F-5) from the Union County Sheriff's Office (UCSO). During a routine background check, staff found a September 6, 2011, conviction for Second Degree Criminal Trespass.

Vote/Consensus	Second	Vote	Outcome
Jeanine Hohn moved that the Corrections Policy Committee adopts the staff report as the record upon which its recommendations are based.	Nadine Purington	11 ayes; 0 nays	Motion passes unanimously.
Consensus reached that Baldovino's conduct did involve Gross Misconduct as defined in administrative rule by when she was convicted of an offense in violation of the law. Matthew English moved that this Gross Misconduct when considered alone rises to the level to warrant action against the officer's certifications.	Jeanine Hohn	11 ayes; 0 nays	Motion passes unanimously.
<ul style="list-style-type: none"> Consensus reached that Baldovino's conduct did not involve Disregard for the Rights of Others as defined in administrative rule. Consensus reached that Baldovino's conduct did not involve Dishonesty as defined in administrative rule. 			
<p>The Corrections Policy Committee reviewed and considered the Aggravating and Mitigating circumstances specific to this case as required by OAR 259-008-0070(4)(f)(F). Additionally aggravation was the fact that Baldovino was asked several times to leave the premises and didn't.</p> <p>Pursuant to OAR 259-008-0070(4)(f)(F), there are mitigating circumstances present: Baldovino's conviction occurred prior to her employment in public safety, she was not sentenced to prison, jail or probation, restitution was not ordered and she has complied with all of the court's requirements and she does not have more than one criminal disposition on her record. Additionally mitigating was her conviction occurred seven years prior to her employment and as the designated driver she was taking some responsibility.</p>			
Jeanine Hohn makes a motion that after considering the totality of the case that no Board action be taken on Baldovino's application/certifications.	Nadine Purington	11 ayes; 0 nays	Motion passes unanimously.

3. ***Duncan, Colin DPSST #44454 Basic and Intermediate Corrections Certifications Klamath County Sheriff's Office**

Presented by Kristen Hibberds

Issue: On April 20, 2018, Duncan was dismissed from the Oregon Public Safety Academy for violating the Student Rules and Regulations.

Vote/Consensus	Second	Vote	Outcome
Jeanine Hohn moved that the Corrections Policy Committee adopts the staff report as the record upon which its recommendations are based.	Matthew English	11 ayes; 0 nays	Motion passes unanimously.
<ul style="list-style-type: none"> Consensus reached that Duncan's behavior did not involve Gross Misconduct as defined by administrative rule. 			

<ul style="list-style-type: none"> • Consensus reached that Duncan's conduct did not involve Misuse of Authority as defined in administrative rule. • Consensus reached that Duncan's conduct did not involve Disregard for the Rights of Others as defined in administrative rule. 			
<p>Consensus reached that Duncan's conduct did involve Dishonesty as defined in administrative rule when he knowingly falsified his Supervisory Leadership Academy assignment and when he misrepresented the assignment as his own. Duncan was knowingly dishonest in an interview on April 19, 2018, when he denied copying another student's assignment and misrepresenting it as his own.</p> <p>Michael Gower moved that this Dishonesty when considered alone rises to the level to warrant action against the officer's certifications.</p>	Jeanine Hohn	11 ayes; 0 nays	Motion passes unanimously.
<p>The Corrections Policy Committee reviewed and considered the Aggravating and Mitigating circumstances specific to this case as required by OAR 259-008-0070(4)(f)(F), there are aggravating circumstances present: Duncan's conduct occurred during his employment in public safety. Additionally aggravating was that he chose to use another student's assignment which involved her in his misconduct and he was in a supervisory role.</p> <p>Pursuant to OAR 259-008-0070(4)(f)(F), the committee found as additionally mitigating Duncan's demotion as a supervisor, he seemed genuinely apologetic about his misconduct, he has served over 15-years in law enforcement, his letter of support from his employer and his letter to DPSST-Center for Policing Excellence stating that the other student was not involved in his misconduct.</p>			
<p>Consensus reached that Duncan's conduct impacts his ability to be employed as a public safety professional because it violates the Code of Ethics, sworn and affirmed by him, to safeguard lives and property; to protect all persons against deception, the weak against oppression or intimidation and the peaceful against violence or disorder. Duncan swore to keep his private life unsullied as an example to all and to be exemplary in obeying the laws of the land. Duncan's conduct is particularly egregious because while attending training at the Oregon Public Safety Academy he knowingly engaged in dishonesty that resulted in his dismissal. Duncan's conduct has compromised his integrity and renders him ineffective to serve as a public safety officer.</p>			
Jeanine Hohn made a motion that after considering the totality of the case that Board action be taken on Duncan's certifications.	Matt English	10 ayes; 1 nay (Martin)	Motion passes.
Kristen Hanthorn made a motion that Duncan's Dishonesty warrants an ineligibility period of a lifetime.	Nadine Purington	9 ayes; 1 nay (Martin)	Motion passes.

4. ***Lagao, Mario DPSST #53203 Basic Corrections Certifications Department of Corrections - EOCI**

Presented by Kristen Hibberds

Issue: In September 2017, a LEDS hit was received regarding Lagao's arrest for Driving While Suspended or Revoked. On October 20, 2017, Lagao pled Guilty to Criminal Driving While Suspended or Revoked.

Vote/Consensus	Second	Vote	Outcome
Rob Persson moved that the Corrections Policy Committee adopts the staff report as the record upon which its recommendations are based.	Jeanine Hohn	11 ayes; 0 nays	Motion passes unanimously.
Consensus reached that Lagao's conduct did involve Gross Misconduct as defined in administrative rule when he engaged in conduct that knowingly and recklessly disregarded the law and resulted in his conviction of Criminal Driving While Suspended or Revoked. Jeanine Hohn moved that Lagao's Gross Misconduct when considered alone rises to the level to warrant action against the officer's certifications.	Carol Dishion	11 ayes; 0 nays	Motion passes unanimously.
<ul style="list-style-type: none"> • Consensus reached that Lagao's conduct did not involve Misuse of Authority as defined in administrative rule. • Consensus reached that Lagao's conduct did not involve Disregard for the Rights of Others as defined in administrative rule. • Consensus reached that Lagao's conduct did not involve Dishonesty as defined in administrative rule. 			
<p>The Corrections Policy Committee reviewed and considered the Aggravating and Mitigating circumstances specific to this case as required by OAR 259-008-0070(4)(f)(F), there are aggravating circumstances present: Lagao's conduct occurred during his employment in public safety, his conduct resulted in a criminal disposition, and the classification of the crime was a Misdemeanor for which he pled guilty, the recentness of his conviction, his court ordered fines and fees have not been paid as of February 2018, and he has more than one criminal disposition in his background. Additionally aggravating is Lagao's pattern of criminal behavior within the same year and that he knowingly drove a vehicle while he was suspended.</p> <p>Pursuant to OAR 259-008-0070(4)(f)(F), the committee found as an additionally mitigating his payments to the court for his fines and fees.</p>			
Jeanine Hohn makes a motion that after considering the totality of the case that Board action be taken on Lagao's certifications.	Matt English	11 ayes; 0 nays	Motion passes unanimously.

<ul style="list-style-type: none"> Consensus reached that Lagao's conduct impacts his ability to be employed as a corrections officer because it violates the Code of Ethics, sworn and affirmed by him, to safeguard lives and property; to protect all persons against deception, the weak against oppression or intimidation and the peaceful against violence or disorder. Lagao swore to keep his private life unsullied as an example to all and to be exemplary in obeying the laws of the land. Lagao's conduct is particularly egregious because he knowingly and recklessly engaged in a pattern of criminal behavior within a one year period. Lagao was given an opportunity to comply with the laws and he again violated the law resulting in his conviction of a crime. Lagao's conduct has compromised his integrity and renders him ineffective to serve as a public safety officer. 			
Matt English made a motion that Lagao's Gross Misconduct warrants an ineligibility period of 6 years.	Kristen Hanthorn	11 ayes; 0 nays	Motion passes unanimously.

5. ***Mittelbach, Brock DPSST #41816 Basic, Intermediate, and Advanced Corrections Certifications Department of Corrections – CCCF**

Presented by Kristen Hibberds

Rob Persson recused himself due to a conflict of interest.

Issue: In July 2017, DPSST received a Personnel Action Request (F-4) from Department of Corrections indicating that Mittelbach was discharged for cause.

Vote/Consensus	Second	Vote	Outcome
Matt English moved that the Corrections Policy Committee adopts the staff report as the record upon which its recommendations are based.	Carol Dishion	10 ayes; 0 nays; 1 abstaining (Persson)	Motion passes.
Consensus reached that Mittelbach's conduct did involve Gross Misconduct as defined in administrative rule by when he failed to complete inmate counts and conduct tier checks in violation of DOC policies and procedures. Mittelbach falsified official documents by documenting tier checks that he did not complete. Mittelbach destroyed an official document because he was unable to go back and document a tier check he thought he had completed. Mittelbach left his post on numerous occasions to spend significant periods of on duty time in a side room where he was unable to adequately hear what was occurring in his unit. His conduct threatened the safety of inmates, staff and the efficient operation of the institution.	Carol Dishion	10 ayes; 0 nays; 1 abstaining (Persson)	Motion passes.

Jeanine Hohn moved that this Gross Misconduct when considered alone rises to the level to warrant action against the officer's certifications.			
<ul style="list-style-type: none"> Consensus reached that Mittelbach's conduct did not involve Misuse of Authority as defined in administrative rule. Consensus reached that Mittelbach's conduct did not involve Disregard for the Rights of Others as defined in administrative rule. 			
Consensus reached that Mittelbach's conduct did involve Dishonesty as defined in administrative rule when he knowingly falsified official documents by documenting tier checks that he did not complete. Mittelbach knowingly destroyed an official document because he was unable to go back and document a tier check he thought he had completed in an attempt to cover up his misconduct.	Matt English	10 ayes; 0 nays; 1 abstaining (Persson)	Motion passes.
Jeanine Hohn moved that this Dishonesty when considered alone rises to the level to warrant action against the officer's certifications.			
<p>The Corrections Policy Committee reviewed and considered the Aggravating and Mitigating circumstances specific to this case as required by OAR 259-008-0070(4)(f)(F), there are aggravating circumstances present: Mittelbach's conduct occurred during his employment as a public safety professional, his conduct occurred multiple times and while acting in an official capacity. Additionally aggravating was that he left his unit unsupervised on multiple occasion placing inmates, staff and the institution at risk.</p> <p>Pursuant to OAR 259-008-0070(4)(f)(F), there are no mitigating circumstances present.</p>			
Matt English made a motion that after considering the totality of the case that Board action be taken on Mittelbach's application/certifications.	Carol Dishion	9 ayes; 0 nays; 1 abstaining (Persson)	Motion passes.
<ul style="list-style-type: none"> Consensus reached that Mittelbach's conduct impacts his ability to be employed as a public safety professional because it violates the Code of Ethics, sworn and affirmed by him, to safeguard lives and property; to protect all persons against deception, the weak against oppression or intimidation and the peaceful against violence or disorder. Mittelbach's conduct is particularly egregious because he engaged in repeated conduct that threatened staff and inmate safety. He tried to cover up his misconduct further exposing his agency to liability. Mittelbach's integrity has been compromised by his conduct and his demonstrated dishonesty and gross misconduct renders him ineffective to serve as a public safety officer. 			
Matthew English made a motion that Mittelbach's Gross Misconduct warrants an ineligibility period of 10 years.	Jeanine Hohn	10 ayes; 0 nays; 1 abstaining (Persson)	Motion passes.

Greg Martin made a motion that Mittelbach's Dishonesty warrants an ineligibility period of a lifetime.	Kristen Hanthorn	10 ayes; 0 nays; 1 abstaining (Persson)	Motion passes.
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6. *Copples, Matthew DPSST #48237 Basic and Intermediate Corrections Certifications Umatilla County Sheriff's Office

Presented by Kristen Hibberds

Issue: In October 2017, DPSST received a Personnel Action from Umatilla County Sheriff's Office indicating that Copples had resigned during an investigation.

By consensus, the committee tabled this case for additional information in regards to Copples's conduct.

7. *Poe, Chance DPSST #58554 Application for Training and Subsequent Certification Department of Corrections – SRCI

Issue: In February 2018, DPSST received an Application for Training from DOC. Poe self-disclosed his January 25, 2017 conviction of Failure to Perform Duties of Driver-Property Damage.

By consensus, the committee tabled this case for additional information in regards to Poe's conduct.

Department Update

Eriks thanked the members of the Corrections Policy Committee for their continued hard work and diligence as they review certifications matters that it was presented by staff.

DPSST continues to watch Academy enrollments on an on-going basis to ensure enough classes are being offered to meet hiring needs. Corrections and Parole and Probation basic classes appear to be doing well. Basic Police is where the largest influx of new officers is being experienced. DPSST has planned to begin a 16-week Basic Police class on a monthly basis if needed to meet demands. Eriks shared that the agency may need to return to the Legislative Ways & Means Committee at the beginning of the 2019 session to request funds for additional basic classes. This is still a discussion with many months ahead of us before a decision needs to be made.

DPSST has submitted its 2019-2021 DPSST Agency Request Budget (ARB), and various policy option packages that were approved by BPSST, to the DAS Chief Financial Officer (CFO) on August 3, 2018. DPSST is an early submittal agency so we will await questions and eventually a date for a budget workshop with members of CFO and the Governor's Office.

DPSST is tracking legislation proposed for the 2019 session. DPSST has not submitted any legislative concepts for the next session. DPSST is communicating with the Oregon Department of Corrections (DOC) which is interested in returning its basic corrections officer training course to the Academy. Eriks shared that DPSST would keep the current city-county corrections course as is and offer at the same basic course for DOC officers with a focus and emphasis on DOC related issues and operational practices. DPSST estimates that it would need to offer two basic DOC classes for every City-County class to meet their hiring needs.

DPSST continues to move forward with the addition of 60 parking spaces to the Oregon Public Safety Academy. Staff is working through the permitting process with the City of Salem. Discussions taking place that we may rock the area this summer, allow the area to settle, and pave it next summer. We will keep you posted.

During the month of June, DPSST hosted the American College of Occupational and Environmental Medicine's (ACOEM) Public Safety Medicine Section two-day class for physicians and medical providers that work with fire service and law enforcement agencies. This two-day workshop offered state-of-the-art training in applying the guidelines and standards currently used for conducting post-offer, return-to-work, disability, or annual examinations of law enforcement officers (LEOs) and fire fighters. More than three dozen attended the class. Attendees included 12 physicians who provide medical evaluations (pre and post hire) for public safety agencies in Oregon and SW Washington. We also had physicians join us who work for the United States Secret Service (Washington D.C.), United States Department of Homeland Security (Washington, D.C.), NIOSH, and the Royal Canadian Mounted Police (Headquarters – Ottawa, Ontario, Canada). The others in the class were risk managers, human resources managers, public safety agency heads. This is only the third time this class has been offered, and the first time it has been offered on the west coast.

DPSST was asked to provide wildland firefighter training to 200 members of the Oregon National Guard last month. The Citizen-Soldiers and Citizen-Airmen were trained at the Academy and live-fire, hands-on, training was included as part of the weeklong session. The area burned for the training is visible on campus and will grow back to normal. DPSST is on stand-by to offer additional classes if more members of the Oregon National Guard are activated to support the state wildfire suppression mission.

Linsay Hale updated the Committee on the formation of a workgroup to review the Criminal Justice denial/suspension/revocation standards and thanked those CPC members who expressed an interest in participating.

The 2018 Customer Service Survey is currently open. The results from this survey are reported to the legislature during the budgeting process and are also used to identify areas that may need improved. The final report will be shared with Policy Committee members once compiled.

Next Corrections Policy Committee Meeting November 13, 2018 at 1:30 p.m.

Administrative Notes:

- *The CPC went on break at 2:37, coming back on the record at 2:42.*

- *These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.*