

**Polygraph Licensing Advisory Committee**  
**Minutes**  
**January 6, 2016**

The Polygraph Licensing Advisory Committee held a regular meeting on January 6, 2016 at 9:00 a.m. in Room A235 at the Oregon Public Safety Academy in Salem, Oregon.

**Attendees:**

Committee Members:

Sally Jo Donahue – Linn County Sheriff's Office, Chair  
Robert Lundell – Private Polygraph Examiner  
Katie Suver – Marion County District Attorney's Office  
Derry York – Private Polygraph Examiner  
Rebecca Martin – Oregon State Police

DPSST Staff Members:

Linsay Hale, Professional Standards Division Director  
Rebecca Hannon, PLAC Support Specialist  
Sharon Huck, Administrative Rules Coordinator  
Monica Walker, Criminal Justice Certification Manager

Absent:

Old Business

1. \*Minutes approval for September 16, 2015 meeting
  - o *Katie Suver moved to approve the minutes as written. Rebecca Martin seconded the motion. By a unanimous vote the motion carried.*

New Business

2. \*PLAC Membership – Proposed Rule Change OAR 259-020-0055
  - o Sharon Huck presented proposed rule language surrounding the membership of the PLAC. The proposed language would require three currently licensed private examiners, one or two licensed examiners employed by a law enforcement unit, one or two practicing members of the Oregon Bar Association, and one intern examiner. Several PLAC members were concerned about having an intern examiner as a member of the PLAC and after some discussion Derry proposed amending the language to remove the option of an intern examiner from the membership.
  - o *Action Item 1: Katie Suver moved to recommend adopting the language, as amended, with the Secretary of State as a proposed rule. Rebecca Martin seconded the motion. By a unanimous vote the motion carried.*
  - o *Action Item 2: Katie Suver moved to recommend filing the proposed language, as amended, with the Secretary of State as a permanent rule if no comments are received. Derry York seconded the motion. By a unanimous vote the motion carried.*
  - o *Action Item 3: By consensus the PLAC determined there to be no significant fiscal impact on small businesses.*

3. \*PLAC By-Laws

- Linsay Hale recommended several changes to the By-laws that will be necessary in light of the proposed changes to OAR 259-020-0055 as previously discussed.
- *Rebecca Martin moved to recommend approval of the By-laws, as amended. Derry York seconded the motion. By a unanimous vote the motion carried.*

Note: Before leaving the meeting Linsay Hale notified the PLAC that the Department of Justice (DOJ) is currently reviewing the statutes and rules to determine if the PLAC has been operating within their statutory bounds. Linsay will further update the PLAC once DOJ has completed its review.

4. \*Oral Exam – Sheril Mounce

- Sheril appeared before the PLAC for her oral exam.
- *Derry York moved to grant Sheril a general polygraph license. Rebecca Martin seconded the motion. By a unanimous vote the motion carried.*

5. \*Oral Exam – Patrick Hartley

- Patrick appeared before the PLAC for his oral exam.
- *Derry York moved to grant Patrick a general polygraph license. Rebecca Martin seconded the motion. By a unanimous vote the motion carried.*

6. Department Update

- No department updates were presented

Next Meeting:

- May 4, 2016  
9:00 a.m.  
Room A235



Signature

05-04-2016

Date