

Police Policy Committee Minutes February 16, 2017

The Police Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on February 16, 2017, in the Governor Victor G. Atiyeh Boardroom at the Department of Public Safety Standards and Training located in Salem, Oregon. Chair, Mathew Workman called the meeting to order at 10:00 a.m.

Attendees:

Committee Members:

Mathew Workman, Chair – Oregon Association of Chiefs of Police
John Teague, Vice Chair – Oregon Association of Chiefs of Police
Kristine Allison, Oregon Association of Chiefs of Police (by phone)
Mike Araiza, Non-Management Law Enforcement
John Bishop, Oregon State Sheriff's Association
Scott Dillon, Non-Management Law Enforcement
Travis Hampton, Superintendent – Oregon State Police
Andy Heider, OSP Command Staff Representative
Chris Davis, Portland Police Bureau (Designee of Chief Mike Marshman)
Murray Rau, Non-Management Law Enforcement
Jeffrey Staples, Non-Management Law Enforcement

Absent:

Loren "Renn" Cannon, Federal Bureau of Investigation
Pat Garrett, Oregon State Sheriff's Association
Jeffrey Hering, Non-Management Law Enforcement
Brian Wolfe, Oregon State Sheriff's Association

DPSST Staff:

Eriks Gabliks, Director
Mike Leloff, Training Division Director
Linsay Hale, Professional Standards Division Director
Mona Riesterer, Professional Standards Assistant
Katrina Robson, Professional Standards Coordinator/Investigator
Kristen Hibberds, Professional Standards Coordinator/Investigator
Jennifer Howald, Rules Coordinator
Marsha Morin, Interim Criminal Justice Certification Supervisor
Ryan Keck, Center for Policing Excellence Coordinator
Kevin Rau, CIT Coordinator
Linda Maddy, CIT Coordinator
Debbie Anderson, Certification & Compliance Specialist
Jordan James-Largent, CJ Training/Scheduling Specialist
Curt Henckel, Academy Training
Scott Willadsen, Skills Instructor

Guests:

Carli Brosseau, The Oregonian
Rebecca Cline, Beaverton Police Department
Joyce Phillip, Washington Co. Sheriff's Office
Captain David Croft , Central Point Police Department
Frank Skrah
Sergeant Mark Davie, OSP
Gordon Adams, Morrow County Sheriff's Office
Robert Adams



1. Minutes of November 17, 2016

Approve the minutes of the November 17, 2016 Police Policy Committee meeting.

To see a complete record of the November 17, 2016 Police Policy Committee minutes, please go to:

<http://www.oregon.gov/dpsst/BD/pages/policepolicycommitteemeetingminutes.aspx>

- *John Bishop moved that the committee approve the minutes of the November 17, 2016 Police Policy Committee meeting. Mike Araiza seconded the motion. The motion carried unanimously.*

Chair, Matthew Workman recommended to the Police Policy Committee to move agenda item #8 to agenda item #3.

2. *Frank Skrah DPSST #53701, Klamath County Sheriff's Office; Basic Police Certification(Item #8 on the agenda)

Presented by Kristen Hibberds

For the record John Bishop recused himself due to a conflict of interest.

Murray Rau discussed with the Police Policy Committee his concerns regarding reviewing the case presented as there are still current criminal matters pending.

Kristine Allison moved that the committee postpone reviewing the case until all further criminal matters have been resolved. Travis Hampton seconded the motion. The motion carried with 10 ayes and John Bishop abstaining.

3. *OLCC Basic Curriculum Update

Presented by Ryan Keck

In 2015 DPSST began certifying regulatory specialists working at the Oregon Liquor Control Commission. Subsequently, a basic training academy for regulatory specialists was created based on a job task analysis and the input of the OLCC Curriculum Committee. The first Basic OLCC Academy was conducted in March 2016.

Following the first Basic OLCC Academy a detailed review of the curriculum was conducted in partnership with OLCC. As a result of that review the Training Division requests the approval of the Police Policy Committee to make adaptations to the Basic OLCC Curriculum.

- *Murray Rau moved to recommend to the Board to approve the recommended changes to the Basic OLCC Curriculum. Jeff Staples seconded the motion. The motion carried unanimously.*

4. *Basic Police Mental Health Curriculum Update

Presented by Kevin Rau and Linda Maddy

The Basic Police Mental Health Curriculum update was presented to the Police Policy Committee to request approval to accommodate the proposed 2017 Mental Health Curriculum. DPSST's Tactical Section completed a review and proposed reorganization of Scenario training blocks within the basic academy. Several mental health related scenarios were dispersed throughout general scenario blocks such as Solo Officer Response and Patrol Week. The group identified that scenarios related to unattended death investigations could be dispersed into these general blocks instead, therefore affording dedicated time and consistency for scenarios related to mental health response.

- *John Bishop moved to recommend to the Board to approve the proposed changes to the Basic Police Curriculum. Travis Hampton seconded the motion. The motion carried unanimously.*

5. *Proposed Rule Change for OAR 259-008-0060 – Review of Public Comment

Amends language regarding supervisory certification; removes old language regarding the now expired "All Disciplines" chart (referred to as the old chart) for Intermediate/Advanced certifications; and includes minor housekeeping.

Presented by Jennifer Howald

Jennifer presented on April 19, 2016, the Criminal Justice Certification Workgroup reviewed the existing requirements for supervisory certification. Workgroup members proposed that the current, single and sequential path through the levels of certification be separated into two certification paths, one for line level public safety officers and one for supervisory and management level public safety officers.

The workgroup agreed through consensus to make a recommendation that intermediate and advanced certifications be separated from the supervisory, management and executive certifications. The draft rule language incorporating the Workgroup's recommendation was reviewed and approved as recommended for filing with the Secretary of State as a proposed rule and as a permanent rule, if no comments are received, by the Telecommunications Policy Committee (August 3, 2016) the Corrections Policy Committee (August 9, 2016), the Police Policy Committee (August 18, 2016) and the Board on Public Safety Standards and Training (October 27, 2016). The official

comment period ended on December 21, 2016. Two public comments were received and were presented to the Police Policy Committee for review.

- *Kristine Allison moved to recommend to the Board filing the draft rule language for OAR 259-008-0060 as a permanent rule without any changes to the proposed language and as a permanent rule with the Secretary of State without any changes to the proposed requirements for supervisory certification, as recommended by the Criminal Justice Certification Workgroup, but with the identified staff changes to the effective implementation and expiration dates. John Bishop seconded the motion. The motion carried unanimously.*

6. *Proposed Rule Change for OAR 259-008-0020 Review Public Comment

Amends language to require the signature of a department head or a current certified public safety professional authorized by the department head on the F4 Personnel Action Report Form.

Presented by Jennifer Howald

In 2016, the Criminal Justice Denial/Revocation Workgroup submitted a recommendation to require the signature of the department head or a currently certified public safety professional as a designee, on the DPSST Form F-4 (Personnel Action Report Form). The draft rule language incorporating the Workgroup's recommendation was reviewed and approved as recommended for filing with the Secretary of State as a proposed rule and as a permanent rule, if no comments are received, by the Telecommunications Policy Committee (August 3, 2016), the Corrections Policy Committee (August 9, 2016), the Police Policy Committee (August 18, 2016) and the Board on Public Safety Standards and Training (October 27, 2016). The official public comment period ended on December 21, 2016. One public comment was received and was presented to the Police Policy Committee for review.

- *John Bishop moved to recommend to the Board filing the draft rule language for OAR 259-008-0020 as a permanent rule without any changes to the proposed language and as a permanent rule with the Secretary of State without any changes to the proposed requirements for signing the F-4 Personnel Action Report, as recommended by the Criminal Justice Denial/Revocation Workgroup. Murray Rau seconded the motion. The motion carried unanimously.*

7. *Proposed Rule Change for OAR 259-008-0025; Adds a requirement for 8 hours of Firearms/Use of Force training to minimum standards for training and amends corresponding time extension language

Presented by Jennifer Howald

On November 17, 2016, the Police Policy Committee (PPC) reviewed a proposed rule change to add a requirement for law enforcement officers to complete a minimum of 8 hours of Firearms or Use of Force related training within 30 days of returning to employment in a certifiable position after being separated from certifiable employment for more than one year but less than 5 years. The addition of this requirement to OAR

259-008-0025 (Minimum Standards for Training) was proposed because language reflecting the intent of the training requirement was recently deleted from proposed changes for OAR 259-008-0065 (Maintenance of Law Enforcement Officer Certification). During the verbal presentation to the PPC, DPSST staff addressed the ability for any agency to request a time extension if they were unable to meet the training requirement to complete 8 hours of Firearms/Use of Force training within 30 days of reemployment in a certifiable position. Additional staff review of the current rule language conducted after the PPC meeting identified the need to amend the current rule language regarding time extensions in order to clearly identify the ability to obtain a time extension for this proposed training requirement. The draft rule language was presented to the PPC for additional review of the time extension limitations. Staff has provided 90 days as a recommended limit for a time extension in the draft rule language for review by the PPC and review by the Corrections Policy Committee.

- *John Teague moved to recommend to the Board filing the proposed rule for OAR 259-008-0025 with the Secretary of State and as a permanent rule if no public comments are received. John Bishop seconded the motion. The motion carried unanimously.*

By consensus the committee found no fiscal impact to small businesses.

9. ***Gordon Adams DPSST #44152, Morrow County Sheriff's Office; Basic, Intermediate, Advanced, Supervisory, Management and Executive Certifications**
Presented by Kristen Hibberds

The case presented to the Police Policy Committee is whether Gordon Adam's conduct surrounding his resignation during an investigation into his personal relationship with a suspect he had an open criminal investigation on should result in the revocation of his certification

Travis Hampton moved that the Police Policy Committee adopts the staff report as the record upon which its recommendations are based. Chris Davis seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Gordon Adam's behavior did not involve **Insubordination** as defined in Administrative Rule.

By discussion and consensus, the committee determined that Gordon Adams's behavior did involve **Misconduct** as defined in Administrative Rule based the violation of his agency's policies and procedures when he engaged in a personal relationship then romantic relationship with an individual he arrested and who still has a criminal case pending.

Kristine Allison moved that the Police Policy Committee find that Gordon Adam's **Misconduct**, when considered alone, **does rise** to the level to warrant revocation of

Adam's certification. Travis Hampton seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Gordon Adam's behavior did involve **Gross Misconduct** as defined in Administrative Rule based upon Adam's continuing to engage in conduct in violation of his agency's policies and procedures.

Chris Davis moved that the Police Policy Committee find that Gordon Adam's **Gross Misconduct**, when considered alone, **does rise** to the level to warrant revocation of Adam's certification. Andy Heider seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Gordon Adam's behavior did involve **Misuse of Authority** as defined in Administrative Rule based upon Adam's violation of the public trust by not filing the criminal report, especially since it involved domestic violence. Also the fact that Adams engaged in a personal relationship then romantic relationship with an individual he arrested and who still has a criminal case pending.

Travis Hampton moved that the Police Policy Committee find that Gordon Adam's **Misuse of Authority**, when considered alone, **does rise** to the level to warrant revocation of Adam's certification. John Bishop seconded the motion. The motion carried with ten ayes, and John Teague voting nay.

By discussion and consensus, the committee determined that Gordon Adam's behavior did involve **Disregard for the Rights of Others** as defined in Administrative Rule based upon Adams failure to file a criminal report regarding his follow up with the victim who was the husband of the individual he arrested and then began a personal relationship with. Adams conduct and failure to provide follow up to the DA demonstrated a disregard for the rights of others, protecting vulnerable persons and the fundamental duty to protect and serve the public.

John Teague moved that the Police Policy Committee find that Gordon Adam's **Disregard for the Rights of Others**, when considered alone, **does rise** to the level to warrant revocation Adams certification. Kris Allison seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Gordon Adam's behavior did not involve **Dishonesty** as defined in Administrative Rule.

By discussion and consensus, the committee determined that Gordon Adam's behavior did not involve any **Aggravating Circumstances**.

By discussion and consensus, the committee determined that Gordon Adam's behavior did involve **Mitigating Circumstances** by the letter of support that was presented to the committee. He also had a letter of support from the Sheriff who led the investigation.

The members also found as a mitigating factor that the retired Sheriff wrote a letter of support to the committee as well. Gordon Adam was forthcoming and honest during the investigation and with the individuals that provided letters on his behalf.

After considering the totality of the circumstances, Kris Allison moved that the committee recommends to the Board that Gordon Adam's Certification **not be revoked**. Scott Dillon seconded the motion. The motion carried nine ayes, and Travis Hampton and John Bishop voting nay.

10. ***Erik Utter DPSST #31192, Deschutes County Sheriff's Office; Basic, Intermediate, Advanced, Supervisory, Management and Executive Certifications.**

The case presented to the Police Policy Committee is Erik Utter's conduct leading to his internal affairs investigation and subsequent resignation and whether his Police certifications should be revoked.

For the record John Bishop recused himself due to a conflict of interest.

Murry Rau moved that the Police Policy Committee adopts the staff report as the record upon which its recommendations are based. Jeff Staples seconded the motion. The motion carried 10 ayes, and John Bishop abstaining.

By discussion and consensus, the committee determined that Erik Utter's behavior did not involve **Insubordination** as defined in Administrative Rule.

By discussion and consensus, the committee determined that Erik Utter's behavior did involve **Misconduct** as defined in Administrative Rule based upon Utter admitted to having an extramarital affair with a subordinate during his internal affairs investigation which violates the law, practices or standards generally followed in the Oregon public safety profession.

Murray Rau moved that the Police Policy Committee find that Erik Utter's **Misconduct**, when considered alone, **does not rise** to the level to warrant revocation of Utter's certification. John Teague seconded the motion. The motion carried 10 ayes, and John Bishop abstaining.

By discussion and consensus, the committee determined that Erik Utter's behavior did involve **Gross Misconduct** as defined in Administrative Rule based upon Utter's having an extramarital affair with a subordinate during his internal affairs investigation which is recognized as a gross deviation from the standard of care that a reasonable public safety professional or instructor would observe in a similar circumstance.

Jeff Staples moved that the Police Policy Committee find that Erik Utter's **Gross Misconduct**, when considered alone, **does not rise** to the level to warrant revocation of

Utter's certification. Murray Rau seconded the motion. The motion carried with eight ayes, Kris Allison and John Teague voting nay, and John Bishop abstaining.

By discussion and consensus, the committee determined that Erik Utter's behavior did not involve **Misuse of Authority** as defined in the Administrative Rule.

By discussion and consensus, the committee determined that Erik Utter's behavior did not involve **Disregard for the Rights of Others** as defined in Administrative Rule.

By discussion and consensus, the committee determined that Erik Utter's behavior did not involve **Dishonesty** as defined in Administrative Rule.

By discussion and consensus, the committee determined that Erik Utter's behavior did involve **Aggravating Circumstances** by admitting to the extramarital affair this caused a risk to the efficiency of the agency as well as his rank and position within the agency.

By discussion and consensus, the committee determined that Erik Utter's behavior did involve **Mitigating Circumstances** by taking responsibility of his actions and resigning from his position within the agency after 20 years of employment. The letter Utter wrote to the committee was honest and forthcoming.

After considering the totality of the circumstances, Jeff Staples moved that the committee recommends to the Board that Erik Utter's Certification **not be revoked**. Murray Rau seconded the motion. The motion carried nine ayes, Kris Allison voting nay, and John Bishop abstaining.

11. Ryan Paul DPSST #48676, Lebanon Police Department; Resignation During Investigation

Presented by Katrina Robson

The case presented to the Police Policy Committee is Ryan Paul's conduct leading to his internal affairs investigation and subsequent resignation and whether his Police certification should be revoked.

John Bishop moved that the Police Policy Committee adopts the staff report as the record upon which its recommendations are based. John Teague seconded the motion. The motion carried unanimously.

By discussion and consensus, the Police Policy Committee determined that Ryan Paul's behavior did involve **Insubordination** as defined in Administrative Rule based upon the memo from the Chief dated January 14, 2016; Paul was placed on administrative leave with a court order that he is to be at his home during certain hours. When the Sergeant from Albany Police department tried to call him during those times frames he was not home and then showed up later and did not provide a reason as to why he was not home.

John Teague moved that the Police Policy Committee find that Ryan Paul's **Insubordination**, when considered alone **does not rise** to the level to warrant revocation of Paul's Certification. Mike Araiza seconded the motion. The motion carried unanimously.

By discussion and consensus, the Police Policy Committee determined that Ryan Paul's behavior did involve **Misconduct** as defined in Administrative Rule based upon Paul's conduct during the internal affairs investigation as well as Paul attempted to cover up his deception by deleting emails (destroying evidence) which violates the law, practices or standards generally followed in the Oregon public safety profession

John Bishop moved that the Police Policy Committee find that Ryan Paul's **Misconduct**, when considered alone, **does rise** to the level to warrant revocation of Paul's Certification. Andy Heider seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Ryan Paul's behavior did involve **Gross Misconduct** as defined in Administrative Rule based upon Paul's conduct uncovered during his internal affairs investigation revealed that he did not conduct himself in a manner that a public safety professional should or would have when he failed to initially write the reports for two theft cases, and then lied and deleted e-mails (destroyed evidence) to cover up his failure.

John Bishop moved that the Police Policy Committee find that Ryan Paul's **Gross Misconduct**, when considered alone, **does rise** to the level to warrant revocation of Paul's Certification. Murray Rau seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Ryan Paul's behavior did not involve **Misuse of Authority** as defined in Administrative Rule.

By discussion and consensus, the committee determined that Ryan Paul's behavior did involve **Disregard for the Rights of Others** by hindering the investigation. Ryan Paul failed to perform his fundamental duty to serve and protect.

Kris Allison moved that the Police Policy Committee find that Ryan Paul's **Disregard for the Rights of Others**, when considered alone, **does rise** to the level to warrant revocation of Paul's Certification. Travis Hampton seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Ryan Paul's behavior did involve **Dishonesty** as defined in Administrative Rule by deleting e-mails to cover up evidence he had received from the bank investigator and he lied to his supervisors in his reports saying that there was no victim in the case.

Jeff Staples moved that the Police Policy Committee find that Ryan Paul's **Dishonesty**, when considered alone, **does rise** to the level to warrant revocation of Paul's Certification. John Bishop seconded the motion. The motion carried unanimously.

By discussion and consensus, the committee determined that Ryan Paul's behavior did involve **Aggravating Circumstances** by his failure to serve and protect. The committee members also felt Paul's failure to provide a letter to the Committee was an aggravating factor. Ryan Paul did not take ownership of his actions and tried to cover it up. Also an aggravating factor is the fact that the case was taken to the level of being reviewed by the District Attorney's office.

By Discussion and consensus, the committee determined that Ryan Paul's behavior did involve **Mitigating Circumstances** that Paul may have been advised not to give any mitigating circumstances because of the active pending criminal case.

After considering the totality of the circumstances, Mike Araiza moved that the committee recommends to the Board that Ryan Paul's Certification be **revoked**. Jeff Staples seconded the motion. The motion carried unanimously.

John Bishop moved that the committee recommends to the Board that Ryan Paul's **Misconduct** warrants for ineligibility period to reapply for seven years. Jeff Staples seconded the motion. The motion carried unanimously.

Kris Allison moved that the committee recommends to the Board that Ryan Paul's **Gross Misconduct** warrants for ineligibility period to reapply for ten years. John Bishop seconded the motion. The motion carried unanimously.

John Bishop moved that the committee recommends to the Board that Ryan Paul's **Disregard for the Rights of Others** warrants for ineligibility period to reapply for fifteen years. Kris Allison seconded the motion. The motion carried unanimously.

Jeff Staples moved that the committee recommends to the Board that Ryan Paul's **Dishonesty** warrants for ineligibility period to reapply for a lifetime. John Bishop seconded the motion. The motion carried unanimously.

12. Department Update

Eriks presented -

Eriks introduced Mike Leloff as the new Training Division Director at DPSST. Mike has an extensive law enforcement career that spans more than 30 years. Mike started as a police officer with the City of Cornelius, and then he joined the Tualatin Police Department, and finished the bulk of his career with the Portland Police Bureau where he retired as Assistant Chief last month. Mike was selected after an intensive, four round, selection process that involved various stakeholders. Eriks thanked all who helped in the selection process.

Eriks welcomed Assistant Chief Chris Davis from the Portland Police Bureau who will serve as Chief Marshman's representative on the BPSST Police Policy Committee.

Eriks introduced Scott Willadsen, a Training Coordinator in the Survival Skills Section, who gave an overview of the recently released National Use of Force report. Scott gave an overview of the national document as it compares with DPSST training, Oregon Revised Statutes, and 9th Circuit Court rulings. DPSST is active with the Force Science Institute, is working with Washington State University Criminal Justice Research lab, and reviews national best practices on an on-going basis to ensure DPSST training is meeting the needs of Oregon's law enforcement agencies and communities.

2015-2017 Budget Update - DPSST has made a number of appearances at the Ways & Means Emergency Board (E-Board) over the past few months. Brian Henson and Denver Peterson appeared in December to request funds for replacement of the fire and life safety system on campus, funds for additional basic training classes, and for retroactive permission to apply for a FEMA Assistance to Firefighters Grant to replace the aging Mobile Fire Training Unit (MFTU). The E-Board approved funds for the emergency replacement of the fire and life safety system and the application for the FEMA grant. The E-Board was unable to take action on the funds for additional classes and directed the agency to return at the beginning of the 2017 legislative session to make the request. The E-Board is aware of the urgency of these additional funds and that additional classes to the basic training schedule at the Academy have been added to meet the current hiring trends. There is support from the Co-Chairs for the additional funds to address the additional classes scheduled in the current biennium.

2017-2019 Budget Update - DPSST was the first agency to appear at the Joint Public Safety Ways and Means Committee to share its 2017-2019 Agency Request Budget. DPSST has great discussion with members of the Committee. This is considered the Phase 1 process and some agencies may be requested back later in the session to provide additional information or to address additional questions. The second day of the testimony included public comment. OACP, OSSA, OFCA, OFDDA, PPB, LOC, AOC all provided testimony in support of DPSST's budget and mission. Several of these organizations, and others, submitted written testimony also. Eriks thanked Keizer Police Chief John Teague, Marion County Sheriff Jason Myers, Portland Police Bureau Assistant Chief Chris Davis, and Pendleton Police Chief Stuart Roberts for their in-person testimony. The budget presentation included an overview of the 5% reduction proposed by Governor Brown and the 15% reduction package requested by the Ways & Means Co-Chairs. Both reductions would reduce the number of classes DPSST would be able to offer in the 2017-2019 biennium and the number of part-time trainers we employ, No reductions of full-time personnel are included in either the 5% or 15% reductions Eriks thanked all of the stakeholders for their time and continued support.

2017 Legislative Session - Eriks gave a quick overview of the session to date. All three of DPSST's bills have had a hearing and are moving through either the House or Senate and then after a third reading of each will be on their way to the other chamber. A number of bills are on DPSST's radar screen including one that requires that agencies have policies and training for officer involved domestic violence. There are also numerous bills introduced on use of force, helping veterans, campus public safety, and firearms. DPSST testified on House Bill 2594 that would allow those in the United

States under the Compact of Free Association (COFA) to serve as police officers, corrections officers and parole and probation officers. Current statutory language requires that applicants be citizens of the United States. COFA is a unique treaty between the United States and three island nations; Republic of the Marshall Islands, Federated States of Micronesia, and the Republic of Palau. Under the Compact, the Islanders from these nations are entitled to live, work and study in the United States.

DPSST hosted a training session for legislators a few weeks ago in partnership with the Oregon Association of Chiefs of Police, Oregon State Sheriff's Association, and Oregon Coalition of Police and Sheriffs (ORCOPS) to share information on use of force statutes and experiences. A similar session on electronics used in law enforcement investigations was planned for the end of January but was cancelled due to the weather. This session will be rescheduled for later in February.

The Oregon Criminal Justice Commission is hosting the 2017 Justice Reinvestment Summit at the Salem Convention Center on February 16 and 17. More than 1,000 participants have registered to attend. DPSST is pleased to help sponsor this gathering and members of its Center for Policing Excellence will be giving a workshop on their efforts.

Because of the on-going hiring efforts of agencies statewide, DPSST will host another public safety career fair at the Oregon Public Safety Academy this year on March 30 and April 1. Last year's event was attended by more than 2,000 people of whom more than 500 were women.

The OACP-OSSA Mental Health Work Group has completed its work of developing recommendations for a statewide response framework and training for public safety first responders. The work group met for a number of months and included more than 40 participants from various agencies. One of the recommendations from this work group is that all certified law enforcement officers receive at least three hours of training within the three-year reporting period on interacting with people in crisis. This request will be on the agenda of the next PPC meeting.

DPSST will host a school safety summit on February 22, 2017 at the Academy that will focus on an update of the School Safety Task Force including the newly announced Tip Line and the legislative proposal to create regional threat assessment teams.

In closing, Eriks shared that DPSST continues to work with the Secretary of State (SOS) Audit Team that is conducting a performance audit of the agency. The initial review has looked at a number of issues ranging from use of force training, to course scheduling, to professional standards and weapons and ammunition inventory management. Eriks thanked the stakeholders who have been contacted by the SOS Audit Team for their time and feedback. Eriks shared that he appreciates the audit and looks forward to the final report.

Linsay Hale reported –

- *Legislative Session*
 - The bill granting the Board the authority to immediately suspend the certification of armed private security provider for a failure to complete annual training; which includes the marksmanship training had its first hearing at the Capitol. This discussion invoked further discussion about differentiating between Private Security and Law Enforcement, specifically speaking in relation to the vehicles and uniforms. DPSST is not an active participant in the discussion other to serve as a resource to what our current regulations are.
 - The bill that would add a public member to all of the policy committees was unanimously received a do pass recommendation and will proceed forward to a hearing on the other side of the legislature.
 - The bill that involves DPSST's fingerprinting authorities is also moving forward in the process. DPSST initiated the -1 amendment after it was recognized that there was a technical glitch in the language with respect to agencies that employ public safety personnel, sharing their personnel documents with DPSST. Inadvertently the language excluded corrections and parole & probation agencies. DPSST was able to work with the Department of Justice and our counsel to clarify that this was an inadvertent error.
- With regards to rule changes, the Board approved in January two rule changes that could impact the Corrections and Parole & Probation discipline. The first rule change relates to maintenance for Corrections and Parole & Probation. The recommendation that was approved by the Corrections Policy Committee was to adopt the same standard that Police uses which includes 84 hours every three years. The Board unanimously approved the rule change in January. The process will move forward and will open for public comment in March. If no public comments are received, the rule would be filed permanent effective April 1, 2017. There is a phase in period which states that the changes would be a recommendation for three years, becoming a formal requirement on 1/1/20.
- There was also a rule making process for the addition of Ethics Maintenance Training. This would include the addition of one hour annually of training to be completed. The rule went through the process including public comment and is ready to be filed. This rule will also be recommended for a period of three years, becoming a requirement on 1/1/20. DPSST plans on doing out an outreach to agencies in the next coming months to prepare them for the upcoming changes.
- The other rule change was related to the revocation/denial. One of the changes includes the opportunity to provide mitigation verbally to the policy committee. There

have also been some adjustments to a few of the definitions regarding the timelines when misconduct has occurred. There is also the opportunity for suspensions instead of the denying or revoking of certification. The rule will go through a public comment and officially begin on March 1, 2017. DPSST will be making sure the proposed changes have been shared with all interested parties, including members of the public, our partner agencies and our constituents and any concerns addressed. Linsay addressed with the new rule there could possibly be some cases brought forward on the next meeting that could be under the new standard or possibly the old standard.

- The Professional Standards department is looking at the idea of having a Professional Standards Workshop. This would include individuals that deal with DPSST on a daily basis. The intent would be to provide a workshop that would provide information related to how DPSST works in relation to forms, revocation/denial and the Memorial Fund just to name a few. This would be marketed towards the administration and training individuals that deal with DPSST on a regular basis. Staff has created a list of the topics we believe individuals would like to learn more about, we are also putting together a survey monkey that will be available for constituent's to also provide feedback. The department is looking at a target date around spring.
- The May Police Policy Meeting has the potential to be a fairly long agenda. Linsay wanted to make the members aware that the May Policy Committee meeting could be longer than normal.
- There was discussion at the last Board meeting with regard to the printing of the meeting books. DPSST was asked if there it was an option to receive the books electronically. We are aware of individuals that would like to continue to receive the books, so we will continue to offer that as an option as well. We will also be exploring better ways to present information to the Board.

13. Next Regular Scheduled Meeting – May 18, 2017 @ 10:00 a.m.

** All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@state.or.us.*