

**Private Security/Investigators Policy Committee**  
**DRAFT Minutes**  
**November 19, 2019**

The Private Security/Private Investigators Policy Committee of the Board on Public Safety Standards and Training held a webex/telephonic meeting on Tuesday, November 19, 2019 at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE Salem, Oregon. Linsay Hale called the meeting to order at 1:35 p.m.

**Committee Members:**

Thomas Thomas, Chair, Private Security Industry (phone)  
Jeremy Grahn, Retail Industry Representative (phone)  
Fred Kuest, Private Business or Governmental Entity That Utilizes Private Security Services  
Daniel Lenzen, Hospitality Representative (phone)  
Melvin Levinson, Alarm Monitor Representative (phone)  
Steven Swenson, Private Investigator (phone)  
Richard Valencia, Unarmed Security Representative (phone)  
Les Youngbar, Public Member

**Absent Committee Members:**

William “Mac” McKnight, Armed Security Representative  
Myron Sanders, OSB Appointed  
Edward Sharpe, Health Care Industry Representative

**Guests:**

Marlin Otto, Armed Subcommittee, Advanced Security, Inc.  
Kevin Dimmrick

**DPSST Staff:**

Linsay Hale, Professional Standards Division Director  
Suzy Herring, Program Manager  
Jennifer Howald, Rules Coordinator  
Carissa White, Compliance Investigator  
Mona Riesterer, Executive Support Specialist



**1. Introductions**

Introductions of those in attendance.

**2. \*Minutes – August 20, 2019**

Approve the minutes of the August 20, 2019 Private Security/Private Investigators Policy Committee meeting.

• *Les Youngbar moved to approve the minutes from August 20, 2019 Private Security/Private Investigator Policy Committee meeting. Fred Kuest seconded the motion. The motion carried unanimously.*

3. **\*Review of Public Comment for the Proposed Rule Changes to OAR Chapter 259 Division 60 Adding the Event and Entertainment Private Security Professional Certification to the Private Security Provider Administrative Rules.**

Presented by Jennifer Howald

In August, the Private Security and Investigator Policy Committee (PSIPC) reviewed the proposed rule changes for the implementation of the new event and entertainment private security professional certification as recommended by the Event and Entertainment Subcommittee. The PSIPC voted unanimously to recommend that the Board on Public Safety Standards and Training (Board) adopt the new event and entertainment private security professional certification and approve filing the proposed rule changes prepared for OAR Chapter 259 Division 60 as a permanent rule if no substantive comments are received.

The proposed rule change was filed with the Secretary of State on August 27, 2019 for a public comment period through September 23, 2019. Public comment was received and must be considered prior to submitting a final recommendation to the Board and completing the permanent rule change process.

**EVENT AND ENTERTAINMENT SUBCOMMITTEE RECOMMENDATION:**

The Event and Entertainment Subcommittee met on October 15, 2019, to review the public comment and the proposed adoption of the new event and entertainment private security professional certification. The Subcommittee found that the comment received does not impact the adoption and implementation of the new certification as proposed. The Subcommittee recommends that the PSIPC approve moving the proposed rule changes for the adoption of a new event and entertainment private security professional certification, without any changes, to the Board for consideration. The Subcommittee provided the following reasons for their recommendation.

- The proposed event and entertainment private security professional certification was developed to provide a specific certification which is meant as a different standard and not a lesser standard, moving the industry in a positive direction.
  - The proposed new certification offers an increased quality of information relating to the specific interactions these private security professionals are expected to encounter.
  - The delivery of the training through an online course results in standardization of the training.
  - None of the current training programs were created to manage all potential job duties and security scenarios. It is the employer's responsibility to provide additional job relevant training to ensure that the certified or licensed private security provider is equipped with the knowledge and skills necessary to provide private security services for the business or environment they are employed in.
- *Les Youngbar moved to recommend that the Board adopt the recommendation to establish a new event and entertainment private security professional certification as originally proposed and approve filing the proposed rule changes prepared for OAR Chapter 259 Division 60 as permanent rules. The motion carried unanimously with the exception of one policy committee member.*

#### 4. Subcommittee Reports

Only the Event and Entertainment Subcommittee have met since the last PSIPC meeting. They met on October 15, 2019 to discuss the public comment received regarding the new event and entertainment private security professional certification.

Armed, Unarmed and Alarm Monitoring Subcommittees have not met.

#### 5. Department Update

*Presented by Linsay Hale*

Linsay let everyone know that the three legislative concepts that were presented at the last meeting were approved during the last Board meeting. The next step is for the concepts to go to Department of Administrative Services for approval and support. If approved, the concepts then go to the governor's office to go begin the legislative process. These concepts will be presented during the 2021 Legislative Session.

DPSST will provide updates to policy committee and subcommittee members, however will not facilitate a tracking system for the concepts.

Linsay also wanted to give everyone a heads up that during the next policy committee meeting we are hoping to review the current moral fitness standards for private security. It has been some time since the standards were in put place, so it is time to review them and ensure they are still adequate.

*Presented by Suzy Herring*

Policy and Subcommittee Update:

Currently the PSIPC has two vacancies, the Vice Chair and the Manufacturing Industry Representative, in addition, effective January of 2020 we will have an additional vacancy, the Retail Industry Representative. Jeremy Grahn is the Retail Industry Representative and today is his last PSIPC meeting, with the end of his term being January 2020. Suzy thanked Jeremy for his time and work on the policy and unarmed subcommittee.

Staff updates:

The program is now fully staffed. Brandon Sieler started in August and Chantel Hawes started in September. With the addition of the new staff we are currently caught up on processing of applications.

Instructor Information:

In September we held the first new 4 day Unarmed Instructor Development Course, since that time we have held two additional courses and the next one will be in Portland the first part of December. The course is designed to provide more course time for new instructors and a certified instructor demonstration of the unarmed curriculum. Renewing instructors are also required to complete an online renewal course instead of attending the 4 day course.

Rob hosted an Instructor Webinar on September 11, 2019, that not as successful as hoped, due to technology issues. We are hoping to hold another one soon.

Online Information:

Coy and Rob have been working on creating online manager renewal courses, general static information regarding DPSST, the Board, PSIPC and subcommittee online. We have added the private investigator orientation to iLearn for private investigators to view prior to coming in for their exam.

We are also planning to post to iLearn the Event and Entertainment training prior to the Board approval as information only for anyone that would like to view the training prior to it becoming a requirement.

**6. Next Regularly Scheduled Meeting – February 18, 2020 at 1:30 p.m.**