

Telecommunications Policy Committee

Minutes

November 2, 2016

The Telecommunications Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on November 2, 2016 at the Oregon Public Safety Academy in Salem, Oregon. Chair, Kelly Dutra called the meeting to order at 9:00 AM.

Attendees:

Committee Members:

Kelly Dutra, chair, Oregon APCO-NENA
Sherry Bensema, Oregon Fire Chief's Association
George Long, Willamette Valley Communications Center
Justin Hardwick, Emergency Medical Services and Trauma Systems
Mike Moran, Oregon Association of Chiefs of Police
Brian Oeder, Line-Level Telecommunicator
Bob Rector, Oregon State Police
Randy Wood, Oregon Fire Chiefs Association
Sharyl Dresser, Association of Public Safety Communications Officials

Committee Members Absent:

Gary Bettencourt, Oregon State Sheriff's Association
Lindy Labunski, Line-Level Communicator

DPSST Staff:

Eriks Gabliks, Director
Linsay Hale, Professional Standards Division Director
Mona Riesterer, Professional Standards Assistant
Tami Atkinson, Training Class Coordinator
Ryan Keck, Center for Policing Excellence Coordinator
Marsha Morin, Interim Criminal Justice Certification Supervisor
Jennifer Howald, Administrative Rules Coordinator
David Beatty, Traffic Safety Coordinator



1. Minutes from August 3, 2016

Approve meeting minutes from August 3, 2016

To see a complete record of the August 3, 2016 Telecommunications Policy Committee minutes, please go to:

<http://www.oregon.gov/dpsst/BD/pages/telecommunicationspolicycommitteemeetingminutes.aspx>

) *George Long moved to approve the minutes from the August 3, 2016 Telecommunications Policy Committee meeting. Randy Wood seconded the motion. The motion carried unanimously.*

2. ***OAR 259-008-0010, 259-008-0011 & 259-008-0085 – Proposed Rule Change**
Provides recommended updates and clarifies retest option for PCOD/CCOD Courses
– Presented by Jennifer Howald

Jennifer reported that the proposed rule change includes updates to the outdated version references for JTA (Job Task Analysis) and FTM (Field Training Manual). In addition the proposed rule change includes updated language regarding attendance for mandated courses, and clarifies the original intention that allow enforcement officer be provided on additional attempt to pass the COD (Career Officer Development) course before being required to complete a full basic course due to failure of the COD course. The proposed language also incorporates a recommendation from DPSST Staff and the Center for Policing Excellence to allow that the remediation and retesting on an initial failure of a Police COD course be remediated by repeating the Police COD course, of the employing agency's choice, either by the self-study option or the two week academy at DPSST. The rule also clarifies the number of tests administered during the Career Officer Development course from multiple exams to one exam. Additional housekeeping changes are made for clarity.

) Bob Rector moved to recommend to the Board filing the proposed rule with the Secretary of State and to file as a permanent rule if no public comments are received. George Long seconded the motion. The motion carried unanimously.

By consensus the committee found no fiscal impact to small businesses.

3. ***OAR 259-008-0090 - Proposed Rule Change**
Updates rule language to reflect changes in the submission of training records to DPSST – Presented by Jennifer Howald

Jennifer reported that the proposed rule change comes before the committee to add a purpose statement regarding the use of training records updates DPSST's requirements for submission of training and incorporates a definition of training. Additionally, language referencing processes for viewing a copy of a DPSST training record and review or release of information has been removed as all records requests received by DPSST are addressed according to public law.

) George Long moved to recommend to the Board filing the proposed rule with the Secretary of State and to file as a permanent rule if no public comments are received. Randy Wood seconded the motion. The motion carried unanimously.

By consensus the committee found no fiscal impact to small businesses.

4. ***OAR 259-008-0005, 259-008-0010, 259-008-0011, 259-008-0070 and 259-008-0080 – Proposed Rule change**

Criminal Justice Denial/Revocation Workgroup recommendations for the Denial and Revocation Standards – Presented by Jennifer Howald

Jennifer reported that the proposed rule comes before the committee at the request of the Criminal Justice/Revocation Workgroup. In 2015, the Telecommunications, Corrections and the Police Policy Committee's approved the formation of a workgroup to review the current denial and revocation standards. The Criminal Justice Denial/Revocation Workgroup reviewed the Oregon Administrative Rules (OAR) and the procedures in place for the denial or revocation of a public safety professional's certifications.

The Workgroup also reviewed the current statutory authorities of the Board on the Public Safety Standards and Training (Board) and DPSST with respect to the certification of individuals employed in Oregon to perform the duties of police officers, corrections officers, parole and probation officers, regulatory specialists, telecommunicators and emergency medical dispatchers. Over the course of their meetings, the Workgroup developed several recommendations that have been presented to the Policy Committee's and the Board.

*****See Proposed Rule change attachment for OARs 259-008-0005, 259-008-0010, 259-008-0011, 259-008-0070 and 259-008-0080 Memorandum*****

) *Bob Rector moved to recommend to the Board filing the proposed rule as amended with the noted typographical corrections along with the definition of age updated under elements of abuse as defined in ORS 107.705, as a proposed rule with the Secretary of State and to file as a permanent rule if no public comments are received. George Long seconded the motion. The motion carried unanimously.*

By consensus the committee found no fiscal impact to small businesses.

5. **Basic Curriculum Update**

Presented by Tami Atkinson

In 2015, DPSST in partnership with the Telecommunications Curriculum Committee updated the Telecommunications Job Task Analysis. The final document of the JTA was completed in April of 2016. Since that time, the Telecommunications Curriculum Committee, a partnership between the needs of the APCO/NENA, and PSAP community, has been working to review and determine the needs of the Telecommunications Basic Academy Curriculum going forward. As part of this process, DPSST surveyed the needs and interests of Telecommunications managers, supervisors, training officers and line-level telecommunicators in relation to training for entry-level telecommunications professionals. The next steps will be to continue

to review available data and to make determinations about the future of the Telecommunications Basic Program.

6. Department Update

Eriks Gabliks Reported:

- J Director Eriks Gabliks shared the work DPSST is doing to monitor the hiring trends and academy training needs of public safety communications centers. DPSST received additional funds from the 9-1-1 Telephone Tax through Oregon Emergency Management to add two Basic Telecommunications and EMD classes to the Academy schedule before July 1, 2017. These classes will provide more opportunities for centers in the process of hiring new employees and to replace retiring telecommunicators. Eriks shared that there has been a significant increase in hiring and that there is a backlog in students needing to attend the Academy. The additional classes will alleviate this issue but many more seasoned telecommunicators are eligible to retire over the next three years.
- J Eriks shared that DPSST's Telecommunications Training Program hit a milestone a few weeks ago with the graduation of its 100th Basic Telecommunications class at the Academy. Since the program was implemented in 1991, thousands of telecommunications have successfully completed the training course.
- J Eriks gave an update on work DPSST is doing with the Mental Health Policy Framework Task Force, Active Shooter Incident Management Work Group, Oregon School Safety Task Force Tip Line, and Oregon Emergency Management "See Something – Say Something" Project. All of these will have an impact on training for both new hires and certified telecommunicators.
- J Tami Atkinson was selected by the Association of Public-Safety Communications Officials (APCO) International to serve as a member of the Project 43, Broadband Implications for the PSAP, Task Force. Project 43 will help telecommunicators, public safety answering points (PSAPs), 9-1-1 authorities, emergency operations centers, and others in the public safety community to embrace existing and prepare for evolving broadband communications technologies that will impact PSAP operations and support emergency responders. Tami will be a great resource for the national task force especially in discussions involving the training of communications center personnel.

Linsay Hale Reported:

- J Linsay Hale recognized all the hard work that the Revocation/Denial workgroup has put in over the last year.
- J Linsay introduced Katrina Robson, DPSST's newest Professional Standards Coordinator. Katrina comes from the Florida State Highway Patrol and is

currently attending the Academy's PCOD class so she can maintain her police certification.

- J The Telecommunications Policy granted permission at the last meeting to form a workgroup to look at the Tele/EMD Standards Maintenance Training to ensure they are still appropriate and relevant. The first meeting was held on November 1, 2016. Some of the topics that were discussed were adjusting the hours slightly on how many maintenance hours are applicable to EMD and Tele and to those that hold both certifications. The work will continue and hopefully have their recommendation compiled for the Telecommunications Police review soon.

- J Linsay Hale also shared that there is another work group that has been formed to look at the requirements for Mid-Management and Executive levels of certification. We are working with the agency heads to determine how to proceed with the two levels of certification.

- J We have three legislative concepts that were approved by the Governor's Office and will be moving forward through the process in 2017. The three concepts include:
 - o Addition of citizen members to the Policy Committees
 - o Clarification of DPSST's Fingerprint Authority
 - o Emergency suspension of armed private security providers who fail to complete their annual re-qualification

- J Linsay explained her Division strategy for 2017 will be focused on better serving as a resource for our constituents by providing education about standards and certifications/licenses both in person and on the web. We are looking at a couple of different options for the upcoming year including hosting a Professional Standards Conference geared towards training officers, line level staff and providers who are required to interact with DPSST on a daily basis. We have been reviewing current processes to make them more efficient for our constituents.

** All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@state.or.us.*