

# **Private Security/Investigators Policy Committee**

## **March 8, 2022**

### **Minutes**

The Private Security/Private Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on March 8, 2022, at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Thomas Thomas, called the meeting to order at 1:31 p.m.

#### **Committee Members:**

Thomas Thomas, Chair, Private Security Industry  
Benjamin McNulty, Vice-Chair, Private Security Industry  
Ben Bower, Armed Security Representative  
Michael Holsapple, Private Investigator  
Al McGee, Retail Industry  
Frank Wilson, Private Business or Governmental Entity That Utilizes Private Security Services  
Helena Snyder, Private Investigator OSB (Oregon State Bar)  
Les Youngbar, Public Member  
Dustin (Alex) Stone, Hospitality Representative

#### **Absent Members:**

Richard Valencia, Unarmed Security Representative  
Edward Sharpe, Health Care Industry  
Raul Herrera, Alarm Monitor Representative  
Ken Berg, Manufacturing Industry

#### **Staff:**

Jerry Granderson, DPSST Director  
Suzy Herring, Professional Standards Division Director  
Jeff Henderson, Private Security/Investigator/Polygraph Program Manager  
Jennifer Howald, DPSST Rules Coordinator  
Shelby Alexander, Executive Support Specialist  
Chantel Hawes, Administrative Specialist  
Michelle Morrison, Compliance Specialist  
Carissa White, Compliance Specialist

### **1. Introductions**

### **2. \*Approve Meeting Minutes from November 30, 2021**

Approve the minutes of November 30, 2021

- After correcting the Oregon State Bar designation next to Helena Snyder's name
  - *Thomas Thomas motioned to approve the Meeting Minutes from the November 30, 2021, Private Security/Investigator Policy Committee meeting. Les Youngbar seconded the motion. The PSIPC voted by roll call where the motion passed unanimously.*

### **3. William M. McKnight Sr., Private Security Identification No. 001899**

Presented by Carissa White, Compliance Specialist

#### *Reason for Notice of Intent to Propose Civil Penalty*

Department investigation revealed William M. McKnight, Sr. violated Oregon Administrative Rule (OAR) 259-060-0450(2)(b) and (i) while contracted executive manager for Metro Enforcement Special Services during the 2019 and 2020 Tillamook County Fairs.

The Department determined that the conduct being presented to the Private Security Investigator Policy Committee (PSIPC) violates the Private Security Services Providers Act (Act) and corresponding administrative rules. Through the case review process, the PSIPC will affirm, modify, or negate the below identified violations and make a determination on the disposition of this case:

*Failure to submit properly completed forms or documentation in a time frame as designated by the Department.*

McKnight failed to provide requested documentation in a time frame as designated by the Department regarding the company's contract to provide security services at the Tillamook County Fair in 2019 and 2020.

*Employing private security providers who have not completed the training and application process required under the Act and corresponding rules.*

McKnight employed individuals to provide private security services at the Tillamook County Fair in 2019 and 2020.

<i>Policy Committee Discussion/Vote</i>	<i>Second</i>	<i>Vote</i>	<i>Outcome</i>
Les Youngbar moved that the PSIPC adopt the staff report.	Dustin (Alex) Stone	9 ayes 0 nays	Motion Passed Unanimously
Dustin (Alex) Stone moved that the PSIPC make a recommendation to the Board to take action.	Ben Bower	9 ayes 0 nays	Motion Passed Unanimously
Ben Bower moved that the PSIPC make a recommendation to the Board to approve the proposed civil penalty amount.	Dustin (Alex) Stone	8 ayes. 1 nay	Motion Passed

#### **4. Five-Year Review of the Adoption of OAR 259-060-0200**

Presented by Jennifer Howald, DPSST Rules Coordinator  
*Informational update only- no vote is required*

#### **5. Program Manager Update**

Presented by Jeff Henderson, Program Manager

##### **Staffing Updates:**

Andrew Taufu'asau accepted a position with the Oregon Department of Human Services effective January 1, 2022. First and second round interviews for that vacant position have been held, and the program expects to have our new Lead Instructor onboard this month.

##### **Training Updates:**

Coy Alexander, the program's Technology Training & Development Specialist, is finalizing the work of making the Manager Course available as an online, self-directed training. The program is working towards having the online training option available for applicants in May.

##### **Policy Updates:**

The program has started review a of the House Bill 2527 provisions to identify areas in need of clarification through administrative rule writing. The regulatory provisions take effect January 1, 2024, and will require the licensure of private security entities.

#### **6. Next Regularly Scheduled Meeting – May 17, 2022**

- *Chair, Thomas Thomas, addressed the Private Security/Investigator Policy Committee and adjourned the meeting at 02:42pm.*

##### ***Administrative Notes:***

*These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.*

*All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at [dpsst.records@dpsst.oregon.gov](mailto:dpsst.records@dpsst.oregon.gov).*