

Private Security/Investigators Policy Committee
August 16, 2022
Minutes

The Private Security/Private Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on August 16, 2022, at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Thomas Thomas, called the meeting to order at 1:31 p.m.

Committee Members:

Thomas Thomas, Chair, Private Security Industry
Ben Bower, Armed Security Representative
Samantha Schrantz, Private Investigator
Al McGee, Retail Industry
Frank Wilson, Private Business or Governmental Entity That Utilizes Private Security Services
Helena Snyder, Private Investigator OSB (Oregon State Bar)
Les Youngbar, Public Member
Dustin (Alex) Stone, Hospitality Representative
Raul Herrera, Alarm Monitor Representative
Ken Berg, Manufacturing Industry
Arthur Apadaca, Health Care Industry

Absent Members:

Richard Valencia, Unarmed Security Representative

Staff:

Suzy Herring, Professional Standards Division Director
Jeff Henderson, Private Security/Investigator/Polygraph Program Manager
Jennifer Howald, Legislative and Administrative Rules Coordinator
Shelby Alexander, Executive Support Specialist
Chantel Hawes, Administrative Specialist
Michael Holsapple, Compliance Specialist
Carissa White, Compliance Specialist
Juli Ann Lindemann, Training and Development Specialist

Guests:

Nate Nakasone

1. Introductions

2. *Approve Meeting Minutes from March 8, 2022

Approve the minutes of March 8, 2022

- *Les Youngbar motioned to approve the Meeting Minutes from the March 8, 2022, Private Security/Investigator Policy Committee meeting. Helena Snyder seconded the motion. The PSIPC voted by roll call where the motion passed unanimously.*

3 Luis A. Dominguez, Private Security Identification No. 039212

Presented by Carissa White, Compliance Specialist

Reason for Notice of Intent to Propose Civil Penalty

Department investigation revealed Luis A. Dominguez violated Oregon Administrative Rule (OAR) 259-060-0450(2)(i) and (j) as Executive Manager for First Alert Security LLC in 2019, 2020, and 2021.

The Department determined that the conduct presented to the Private Security Investigator Policy Committee (PSIPC) violates the Private Security Services Providers Act (Act) and corresponding administrative rules. Through the case review process, the PSIPC will review the below-identified violations and determine whether to make a recommendation to the Board on Public Safety Standards and Training (BPSST) on the disposition of this case:

Employing private security providers who have not completed the training and application process required under the Act and corresponding rules.

Dominguez employed individuals to provide private security services at Capital Cantina in Salem, Oregon, on July 10, 2021.

Failure to employ a licensed executive manager.

Dominguez failed to employ a licensed Executive Manager from September 13, 2019, until January 22, 2020.

<i>Policy Committee Discussion/Vote</i>	<i>Second</i>	<i>Vote</i>	<i>Outcome</i>
Les Youngbar moved that the PSIPC adopt the staff report.	Frank Wilson	11 ayes 0 nays	Motion Passed Unanimously
Dustin (Alex) Stone moved that the PSIPC make a recommendation to the Board to take action.	Dustin (Alex) Stone	11 ayes 0 nays	Motion Passed Unanimously
Helena Snyder moved to recommend to the Board assessment of \$5000 civil penalty.	Ken Berg	11 ayes 0 nays	Motion Passed Unanimously

4. *Proposed Rule Changes for Oregon Administrative Rules (OAR) 259-060-0136

Presented by Jeff Henderson, Private Security/Investigator/Polygraph Program Manager

- *Helena Snyder motioned to recommend to the Board approval of the proposed rule changes to Oregon Administrative Rules (OAR) 259-060-0136. Ken Berg seconded the motion. The PSIPC voted by roll call where the motion passed unanimously.*

5. Program Manager Update

Presented by Jeff Henderson, Program Manager

Training Update:

- The self-paced online manager course is now available for constituents. The online course and exam are accessible through Workday and links are available on the department's website.
- Program Instructor, Juli Ann Lindemann has restructured the unarmed instructor development course. As of March, program had a backlog of over 50 constituents wanting to take the course. Juli Ann and Carissa White increased the size of the unarmed IDC, and the backlog will be eliminated with the unarmed IDC scheduled for October.
- Program Instructor Juli Ann Lindemann is leading a group of industry professionals and agency staff in a workgroup review of the department's armed professional curriculum. The first workgroup meeting is scheduled for this week.

Staffing Update:

- Michael Holsapple joined the private security program on August 1, 2022, as a Compliance Investigator. Michael fills a compliance position the department received with the passage of HB2527 (2021 Session) for the regulation of private security entities. Michael has been busy reviewing those new provisions that take effect January 1, 2024, and has reached out to constituents and partner agencies to discuss implementation. A workgroup interest application form was sent out to all licensed private security executive managers last week, and we are planning to start our HB2527 workgroup meetings in September.

PSIPC Membership:

- Today is Richard Valencia's last PSIPC meeting as his committee membership expires on October 25th. I would like to thank and acknowledge Richard for his participation on this important committee as the Unarmed Security Representative. We truly appreciate all the help you have provided to the Private Security/Private Investigator discipline in the state of Oregon. You will be missed! Please keep an eye out for a certificate and letter in the mail close to your expiration date to commemorate your participation on the Private Security/Investigator Policy Committee. Thank you, Richard!

6. Department Update

Shelby Wright addressed the committee and noted that after various deliberations with the Executive Appointments Office, it has been determined that only Senate-confirmed Board and Commission appointments will need to complete the mandatory DAS required annual trainings. To explain, this means that any policy committee member that does not sit on a state Board or Commission and has not been Senate-confirmed, will not need to complete the DAS required annual trainings.

7. Next Regularly Scheduled Meeting – November 15, 2022, at 1:30 p.m.

- *Chair, Thomas Thomas, addressed the Private Security/Investigator Policy Committee and adjourned the meeting at 2:45pm.*

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.