

Private Security/Investigators Policy Committee
November 28, 2023
Minutes- Draft

The Private Security/ Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on November 28, 2023, at 12:00 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Daniel Lenzen, called the meeting to order at 12:03 p.m.

Committee Members:

Daniel Lenzen, Chair, Private Security Industry
Ken Berg, Manufacturing Industry
Ben Bower, Armed Security Representative
Scott Creager, Private Business / Government Entity Utilizes Private Security Services
Raul Herrera, Alarm Monitor Representative
Al McGee, Retail Industry
Nate Nakasone, Unarmed Security Representative
Samantha Schrantz, Private Investigator
Helena Snyder, Private Investigator OSB (Oregon State Bar)
Dustin (Alex) Stone, Hospitality Representative

Members Departed Early:

Ken Berg, Manufacturing Industry- Departed at 2:10pm
Ben Bower, Armed Security Representative – Departed at 2:05pm
Raul Herrera, Alarm Monitor Representative – Departed at 2:15pm
Samantha Schrantz, Private Investigator – Departed at 2:15pm

Staff:

Brian Henson, Deputy Director
Suzy Herring, Private Security/Investigator/Polygraph Program Manager
Jennifer Howald, Legislative and Administrative Rules Coordinator
Shelby Wright, Executive Assistant to the Director
Chantel Hawes, Compliance Specialist
Emma Dettwyler, Administrative Specialist / Course Coordinator
Michael Holsapple, Compliance Investigator
Ben Hamilton, Compliance Investigator
Coy Alexander, Technology Training and Development Specialist
Sam Tenny, Communications Coordinator

1. **Introductions**
2. ***Approve Meeting Minutes from August 15, 2023**
Approve meeting minutes of August 15, 2023

- *Ken Berg motioned to approve the Meeting Minutes from the August 15, 2023, Private Security/Investigator Policy Committee meeting. Alex Stone seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

3. *Proposed Rule Changes for Oregon Administrative Rule (OAR) Chapter 259 Division 60

Amendments to Private Security Provider Rules

Presented by Jennifer Howald

- *Alex Stone motioned to recommend to the Board approval of the proposed rule changes to Oregon Administrative Rules (OAR) Chapter 259 Division 60. Ken Berg seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

4. *Proposed and Temporary Rule Changes as Amended Today for Oregon Administrative Rule (OAR) Chapter 259 Division 59

Amending the OAR to add a fourth tier for proof of providing wages for five employees or less and reducing the proposed amounts in half for the other tiers.

Presented by Jennifer Howald

- *Helena Snyder motioned to recommend to the Board approval of the proposed and temporary rule changes as amended today for Oregon Administrative Rules (OAR) Chapter 259 Division 59. Alex Stone seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

5. Department Update

Presented by Suzy Herring

- Entity Website, application, training will be live on December 1, 2023.
- Updated all our forms to fillable forms.
- The Alarm Instructor exam is now offered online once they have completed the course through the Department.
- Switching over to a different phone system called Ring Central. This change will come with a different menu which will give you options to get to specific sections, for example (Entities, Applications, Training, Compliance).
- Still have vacancies on this policy committee that include a public member, health care representative, and Board member representing Private Security which would default down to the Vice-Chair for this committee.
- At the last meeting we had a new Professional Standards Division Director coming in and that individual is no longer with us. We should know within the next few weeks about that position and in the meantime, Brian Henson is filling that position temporarily.
- Interviews for the Training and Development Specialist will be held on November 29, 2023.

6. Agency Update

Presented by Brian Henson

- Agency is about to start preparing for the next full legislative session, with a partial legislative session in February.

7. Next Regularly Scheduled Meeting – February 20, 2024, at 1:30 p.m.

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.

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