

# **Private Security/Investigators Policy Committee**

## **November 30, 2021**

### **Minutes- Draft**

The Private Security/Private Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on November 30, 2021 at 10:00 a.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE Salem, Oregon. Chair, Thomas Thomas, called the meeting to order at 10:00 a.m.

#### **Committee Members:**

Thomas Thomas, Chair, Private Security Industry  
Benjamin McNulty, Vice-Chair, Private Security Industry  
Ben Bower, Armed Security Representative  
Raul Herrera, Alarm Monitor Representative  
Michael Holsapple, Private Investigator  
Al McGee, Retail Industry  
Frank Wilson, Private Business or Governmental Entity That Utilizes Private Security Services  
Helena Snyder, Private Investigator (Oregon State Board)  
Les Youngbar, Public Member

#### **Absent Members:**

Richard Valencia, Unarmed Security Representative  
Edward Sharpe, Health Care Industry

#### **Staff:**

Jerry Granderson, DPSST Director  
Suzy Herring, Professional Standards Division Administrator  
Jeff Henderson, Private Security/Investigator/Polygraph Program Manager  
Jennifer Howald, DPSST Rules Coordinator  
Shelby Alexander, Executive Support Specialist  
Chantel Hawes, Administrative Specialist  
Michelle Morrison, Compliance Specialist / Investigator

#### **1. Introductions**

#### **2. \*Proposed Rule Changes for Oregon Administrative Rules (OAR) 259-060 – Rules for Implementation for Senate Bill 116**

Presented by Jennifer Howald, DPSST Rules Coordinator

In 2019, the Private Security and Investigator Policy Committee (PSIPC) and the Board on Public Safety Standards and Training (BPSST) approved a legislative concept for regulation of private security provider equipment, vehicles, uniforms and titles. The legislative concept was developed as a follow-up to the 2019 passage of Kaylee's Law (Senate Bill 576) which established uniform and vehicle requirements for campus private security. Both Kaylee's Law and the DPSST legislative concept sought to address situations where the appearance of private

security uniforms and vehicles make it difficult to differentiate between members of law enforcement and providers of private security services. DPSST recognizes that this issue applies to a minority of the currently certified private security providers and the business entities that employ private security providers.

The legislative concept was introduced in the 2021 Legislative session as Senate Bill 116. The bill passed and the law becomes effective January 1, 2022. Senate Bill 116 states that it is unlawful for a private security provider or an entity that employs private security providers to possess or use in the scope of employment equipment, vehicles, uniforms or titles that imply that the provider or entity is affiliated with a public or private safety agency as defined in ORS 181A.355. The bill does not apply to special campus security providers commissioned under ORS 352.118 or private security providers on campuses of institutions of higher education regulated under ORS 181A.912 (Kaylee's Law).

DPSST recommends adopting rules that provide some interpretation for Senate Bill 116 and communicate what is considered unlawful. The following timeline for adopting rules provides an extended public comment period, which includes public hearings. These dates are approximate and subject to change.

- November 2021 - PSIPC review
  - December 1, 2021 through January 21, 2022 - Comment period with public hearings
  - February 2022 - PSIPC review
  - April 2022 - Board review
  - May 1, 2022 - Permanent rule adopted
- *Les Youngbar motioned to approve the Proposed Rule Changes for OAR 259-060. Frank Wilson seconded the motion. The PSIPC voted by roll call where the motion passed unanimously.*

### **3. Five-Year Review of the Adoption of OAR 259-060-0136**

Presented by Jennifer Howald, DPSST Rules Coordinator  
*Informational update only- no vote is required*

### **4. Five-Year Review of the Adoption of OAR 259-060-0200**

Presented by Jennifer Howald, DPSST Rules Coordinator  
*Informational update only- no vote is required*

### **5. Program Manager Update**

Presented by Jeff Henderson, Program Manager

- There are several staffing changes to report since the last program update. Shelby Alexander accepted an internal promotion in August replacing Mona Riesterer who stepped away from the Executive Support Specialist position in July when she switched agencies. Program filled Shelby Alexander's vacant Office Specialist 2

- (OS2) position along with the OS2 position granted to program through House Bill (HB) 2527 (2021 Regular Session). Mary Lou Vasques and Tiffany Weems were hired in September to fill those OS2 positions. Mary Lou Vasques and Tiffany Weems have been working hard to quickly get up to speed with understanding the OS2 work the program completes (daily deposits, constituent inquiries, application processing, etc.) and to help alleviate the backlog of pending applications.
- Brandon Seiler accepted an internal promotion last month as DPSST's new Supply Specialist in Procurement. The announcement for his vacant OS2 position has closed and program will be conducting interviews in the coming weeks to fill his vacancy. Sherry Elward accepted a temporary work assignment as program's Background Investigator, Compliance Specialist 2 filling the position vacated by Michelle Morrison when Michelle promoted to one of program's Compliance Specialist 3 positions.
  - In addition to the new permanent OS2 position, HB 2527 also provided the program with a Compliance Specialist 2 and a Compliance Specialist 3 position. Program plans to open up the recruitment process and have two new permanent positions filled as soon as possible, along with the vacant Compliance Specialist 2 position that Sherry has been temporarily filling.
  - On the training side, program's Training & Development Specialists Andrew Taufa'asau and Coy Alexander are working to make the New Manager course available online as a self-directed training. The program is planning to have the self-directed online training course available for new manager applicants by March.
  - The Department has been sending out weekly GovDelivery notices regarding the Hospitality Industry representative and the Manufacturing Industry representative PSIPC vacancies. The committee interest forms received to date will be forwarded to the PSIPC Chair and Vice-Chair for membership recommendations to be considered at the next regularly scheduled Board meeting on January 27, 2022.

## **6. Director's Comments**

Presented by Jerry Granderson, Director:

- In an effort to enhance DPSST's connectivity with our constituents and partners, the department is making a concerted effort to conduct outreach to Board members, agency heads, legislature and the media. This outreach is dealing specifically with DPSST's activities, program and mission. This effort is continuing and the Director looks forward to meeting with as many members as he can on an individual basis.
- DPSST has currently been directed by the legislation to implement over 19 Police Reform and associated bills. DPSST is preparing to report the status of these initiatives the beginning of 2022. DPSST is also preparing for the 2023-25 legislative session.
- DPSST is actively recruiting in order to fill vacant positions, to include newly added public members. The Director looks forward to entertaining any qualified applicant who wishes to be considered.

- DPSST recently had a student test positive for COVID-19. The department is closely monitoring the situation and is conducting contact assessments for this specific class.
- DPSST recently went through a Secretary of State Audit. DPSST has responded to those findings and are correcting any and all recommendations as determined by the Secretary of State Office.
- On behalf of DPSST, the agency asks that everyone keeps Oregon State Police Trooper, John Jefferies and his family in their prayers. Trooper Jefferies is in critical condition after engaging a fleeing assailant. God speed to him, his family, and all those who serve in the Oregon State Police and Public Safety in general.

## **7. Next Regularly Scheduled Meeting – February 15, 2022**

- *Chair, Thomas Thomas, addressed the Private Security/Investigator Policy Committee and adjourned the meeting at 11:40 a.m.*

*Administrative Notes:*

*These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.*

*All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at [dpsst.records@dpsst.oregon.gov](mailto:dpsst.records@dpsst.oregon.gov).*