

**Private Security/Investigators Policy Committee**  
**November 18, 2025**  
**Meeting Minutes - DRAFT**

The Private Security/Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on November 18, 2025, at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Daniel Lenzen, called the meeting to order at 1:30 p.m.

**Committee Members:**

Daniel Lenzen, Chair, Private Security Industry  
Ken Berg, Manufacturing Industry  
Scott Creager, Private Business / Government Entity Utilizes Private Security Services  
Edward Flaa, Alarm Monitor Representative  
Nate Nakasone, Unarmed Security Representative  
Travis Ralph, Armed Security Representative  
Matthew Schulz, Healthcare Industry Representative  
Helena Snyder, Private Investigator  
Dustin (Alex) Stone, Hospitality Representative

**Staff:**

Suzy Herring, Private Security/Investigator/Polygraph Program Manager  
Jennifer Howald, Legislative and Administrative Rules Coordinator  
Juan Lopez-Hernandez, Professional Standards Executive Support Specialist  
Marie Atwood, DPSST Professional Standards Division Director  
Michael Holsapple, DPSST Staff  
Carissa White, DPSST Staff  
Emma Dettwyler, DPSST Staff

**1. Introduction**

- *Presented by Chair Daniel Lenzen*

**2. Approve August 19, 2025, Meeting Minutes**

- *Approved by consensus*

**3. Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-060-0120, 259-060-0130, 259-060-0135, 259-060-0136, 259-060-0300, 259-060-0310, 259-060-0320, and 259-060-0380**

Related to Emergency Suspensions presented by Jennifer Howald

- Motion to approve the Proposed Rule Changes moved by Alex Stone, seconded by Nate Nakasone. Unanimous vote, motion carried.

#### **4. Agency Update**

Presented by Suzy Herring and Marie Atwood

- Suzy provided statistical updates for the last quarter, covering compliance checks, complaints, online and in-person training, phone calls, and walk-ins.
- Information from Business Services was shared as a financial update and they are currently reviewing the budget and projections to assess the need for a potential fee increase.
- Updates were given on promotions, new hires, and current vacancies.
- Krystal Moroney is working on revisions to the armed curriculum.
- Website updates are underway to meet federal ADA compliance requirements. The department will transition from PDFs to webforms.
- A project update was provided on the new database, including concerns about startup costs. A fee increase may be considered to help offset these costs.
- The first PI Subcommittee meeting was held today. Two new members have joined, but one additional member is still needed.
- The HB 2183 workgroup will meet on Thursday, November 20th, marking its third session.
- Updates were shared regarding vacancies on the board and policy committee.
- Marie Atwood presented certificates to Member Berg and Member Stone in recognition of their service to the committee.
- An agency update was provided on November Legislative Days, including discussions on the Public Safety Subcommittee and budgetary concerns.

#### **5. Meeting adjourned at 2:13 p.m. Next Regularly Scheduled Meeting – February 17, 2026, at 1:30 p.m.**

*Administrative Notes:*

*These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.*

*All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at [dpsst.records@dpsst.oregon.gov](mailto:dpsst.records@dpsst.oregon.gov).*