

Public Safety Memorial Fund Board
Minutes
July 28, 2022

The Public Safety Memorial Fund Board held a meeting on July 28, 2022, at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE Salem, Oregon. The meeting was called to order at 10:04 a.m.

Committee Members:

Colette Peters, Chair, Corrections Personnel
DaNeshia Barrett, Law Enforcement Representative
Matthew English, Corrections Representative
James Oeder, Fire Representative
Terri Davie, Law Enforcement Representative

Committee Members Absent:

Vacant, Public Member

DPSST Staff:

Brian Henson, Acting DPSST Director
Suzy Herring, Professional Standards Division Director
Shelby Alexander, Executive Assistant

Guests

No guests attended this meeting

1. Introductions

- *Professional Standards Division Director, Suzy Herring began the meeting by introducing herself and invited everyone in attendance to state their name and position for the record.*

2. *Approve Minutes from April 28, 2022, Meeting

Approve minutes

- *Matthew English made a motion to approve the minutes from the April 28, 2022, Public Safety Memorial Fund Board (PSMFB) meeting. DaNeshia Barrett seconded the motion. The vote was taken by rollcall where the motion carried with a unanimous vote.*

3. Public Safety Memorial Fund Budget Update

Presented by Suzy Herring

- *Suzy Herring updated the Board, explaining that before DPSST went to the Executive Board to increase the budgetary limitation, the fund had roughly \$57,000. After going to the Executive Board, the PSMF limitation was increased to the full limitation of over \$400,000.*

4. *John Christopher Kilcullen; Eugene Police Department – Supplemental Application for Discretionary PSMF Benefits

Presented by Suzy Herring

On April 22, 2011, Police Officer John Christopher Kilcullen was involved in a fatal incident in Springfield, Oregon. Officer Kilcullen was shot and later died from a gunshot wound received while performing his duties as a police officer for the City of Eugene.

On April 28, 2011, the Public Safety Memorial Fund Board (PSMFB) considered the initial application for PSMF benefits submitted by Kristie Sampson-Kilcullen, spouse of Officer Kilcullen. Ultimately the PSMFB determined that Officer Kilcullen's death was a qualifying death as defined by ORS 243.954. As a result, Kristie Sampson-Kilcullen was awarded the lump sum benefit of (\$25,000).

Since 2011, Mrs. Sampson-Kilcullen has continually submitted supplemental applications for benefits requesting further reimbursement to continue health and dental coverage for herself and daughters, each of which was approved by the PSMFB.

On May 30, 2022, Mrs. Sampson-Kilcullen requested further reimbursement to continue health and dental coverage for her daughter for the months of July 2022 through December 2022.

- *DaNeshia Barrett motioned to approve Kristie Kilcullen's supplemental application for discretionary benefits for her daughter. James Oeder seconded the motion. A vote was taken by rollcall where the motion passed unanimously.*

5. Public Safety Memorial Fund Application Discussion

Presented by Shelby Alexander

Shelby Alexander addressed the Board and noted that since the last PSMFB meeting in April, DPSST staff have been working on revising the PSMFB application forms. The previous M-3 form has been separated into two new forms: the Notice of Death or Disability form, and the Initial Application for Benefits form. The Notice of Death or Disability form will be completed by the employing agency of the deceased or disabled public safety officer and must be submitted within three days of the determination of eligible death or disability. The Initial Application for Benefits form will be completed and submitted by the beneficiary of the deceased or disabled public safety officer to begin the review of potential discretionary benefits. The Initial Application for Benefits form

will not be subjected to the same three-day submission requirement. Shelby Alexander noted that if these new forms are to be approved, then the revised application will be placed on the DPSST website for all future application submissions. Lastly, Shelby Alexander noted that the M-1 (Supplemental Application for Benefits) application has not been revised but can be updated if the PSMFB deems it necessary.

- *The Public Safety Memorial Fund Board unanimously agreed to place the new forms on the DPSST webpage for future submissions.*

6. *Chair and Vice Chair Elections

Presented by Suzy Herring

Suzy Herring noted that since Director Peter's has accepted a new employment position, she will no longer be seated on the Public Safety Memorial Fund Board, and thus a new applicable member from the Board on Public Safety Standards and Training (BPSST) must be elected to fill her position. The PSMFB briefly discussed members of the BPSST who may be applicable to fill the position and decided to wait for a future date to make the final recommendation. Additionally, Suzy Herring noted that a new Chair and Vice Chair of the PSMFB must also be selected to the lead due to Director Peter's departure and the current absence of a Vice Chair.

- *Matt English made a motion to elect DaNeshia Barrett as Chair and James Oeder as Vice Chair of the Public Safety Memorial Fund Board. Colette Peters seconded the motion. A vote was taken by rollcall where the motion passed unanimously.*

7. Public Member Position Discussion

Presented by Suzy Herring

While discussing the potential candidates to replace Director Peter's PSMFB position, the Board also discussed the process to recommend Jennifer Parrish Taylor as the Public Member for the PSMFB. Suzy Herring noted that if the PSMFB would like to recommend Jennifer, DPSST will get in contact with the Executive Appointments Office to begin the process. Suzy Herring believed that DPSST should be able to complete the recommendation and appointment process before the next regularly scheduled meeting in October 2022. The PSMFB unanimously agreed to proceed with the recommendation and appointment of Jennifer Parrish Taylor.

- *On August 17, 2022, Jennifer Parrish Taylor accepted a new employment position and subsequently had to resign from her position on the BPSST, ultimately making her ineligible to serve on the PSMFB.*

8. Next regularly scheduled meeting – October 27, 2022, directly following the Board on Public Safety Standards and Training meeting at 9:00 a.m.

- *Terri Davie addressed the Board and noted that the suicidal death of an officer that she mentioned at the previous PSMFB meeting in April 2022 is still being investigated by SAIF, and OSP is currently waiting for a final determination before submitting an M-3 application. Terri Davie noted that she does not have an expected timeline for the SAIF investigation to be complete but wanted to inform the PSMFB that the case may still be submitted at sometime in the near future.*
- *Suzy Herring noted that DPSST is also monitoring the federal legislation regarding classifying suicide as a line of duty death and will be sure to update the PSMFB as necessary with any new information that may arise. Suzy Herring also noted that DPSST has been receiving correspondence regarding COVID line of duty deaths within the Corrections industry and may have additional applications to present to the Board in October 2022. Lastly, Suzy Herring mentioned that Ashley Smith, spouse of fallen firefighter Austin Smith, has reached out to DPSST regarding supplemental benefits, so the Board may be seeing her application appear in near future as well.*
- *Suzy Herring also recognized and thanked Director Peters for her tremendous service on the multiple Boards and Committees she has served with DPSST and wished her well in her new role.*
- *With no further items to discuss, the Public Safety Memorial Fund Board meeting was adjourned at approximately 10:30 a.m.*