

Telecommunications Policy Committee Minutes - DRAFT

May 7, 2025

The Telecommunications Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on May 7, 2025, at the Oregon Public Safety Academy in Salem, Oregon. Chair, Michael Fletcher called the meeting to order at 9:00 a.m.

Committee Members:

Michael Fletcher, Chair, APCO-NENA
Gary Bell, Oregon Association of Chiefs of Police (Teams)
Ronda Griffin, APCO-NENA, EMS Section (Teams)
Sean Joyce, Oregon State Police (Teams)
Kathryn Fischer, Line-Level Communicator (Teams)
Noah Juarez, Line-Level Communicator (Teams)

Committee Members Absent:

Rosa Antoine, Association of Public Safety Communications Officials
Travis Ash, Oregon State Sheriff's Association
Brandon Hamilton, Oregon Fire Chief's Association
Greg Martin, Public Member
Rebecca Long, Emergency Medical Services & Trauma Rep

Guests:

None

DPSST Staff:

Phil Castle, Director
Kathy McAlpine, Deputy Director
Chris Enquist, Training Division Director
Kathy Fink, Criminal Justice Program Manager
Melissa Lang-Bacho, Professional Standards Compliance Coordinator
Cindy Park, Professional Standards Compliance Coordinator
Jennifer Howald, Administrative Rules Coordinator
Erica Riddell, Criminal Justice Support Specialist
Juan Lopez-Hernandez, Executive Support Specialist



1. Introductions

Introductions of members, guests and staff.

2. Approve February 5, 2025 Meeting Minutes

A consensus was reached to approve the February 5, 2025, Meeting Minutes as written.

3. Administrative Closure Consent Agenda

Presented by Cindy Park, Professional Standards Compliance Coordinator

The Department presented recommendations to administratively close the following professional standards cases to the Telecommunications Policy Committee.

a) Nakamasu, Jeris (64153) Telecommunications and Emergency Medical Dispatch

Jeris Nakamasu submitted a Criminal Justice Certification form (F7) and Criminal History Reporting form (F28) disclosing previous criminal charges that were not previously reported on his Application for Training (F5). Nakamasu's employing agency, Port of Portland Communications Center (PPCC), stated they were aware of the criminal charges, but it was inadvertently omitted from his original F5 submission.

The charges occurred during Nakamasu's previous employment as a telecommunicator for the Honolulu Police Department. Nakamasu was charged with *Driving Under the Influence (DUI)* in 2017. The charges were later dismissed with prejudice. Nakamasu was charged with *DUI and Reckless Driving* in 2020, which resulted in no conviction and an 18-month suspension of his driver's license. No incident report was available in either case, limited information was obtained from the agency background investigation.

The Department determined that Nakamasu's conduct may violate the Board's moral fitness standards as defined in the Oregon administrative Rule. However, records related to the conduct were not available, and conflicting information from the background investigation report could not be reconciled, therefore, the Department could not provide substantial evidence to support a moral fitness violation.

Gary Bell moved to approve the Administrative Closure Consent Agenda recommendations made by the Department. Sean Joyce seconded the motion. The motion passed unanimously.

4. Review of Telecommunication Curriculum Advisory Committee (CAC)

Presented by Chris Enquist, Training Division Director

In November 2014, the Telecommunication Policy Committee (TPC) approved the establishment of a standing subcommittee for the purpose of ongoing review and development of curriculum related to telecommunications. This subcommittee was subsequently approved by the Board on Public Safety Standards and Training. Over ten years have passed since the initial approval of the Telecommunication CAC, and the agency is interested in having its bylaws reviewed by the TPC and either amended, reconfirmed, or otherwise adjusted if needed.

The Training Divisions recommend the TPC review and reapprove the previously established bylaws for the Telecommunications CAC. Should the TPC see a need for adjustment or edit to these bylaws, the Training Division is prepared to respond at the next board cycle. If approved, the Training Division will assess the current membership of the CAC and provide to the TPC a list of members to approve at the next board cycle.

Gary Bell moved to recommend reapproval of the 2014 Curriculum Advisory Committee bylaws. Sean Joyce seconded the motion. The motion passed unanimously.

5. Applicant Review Committee Member Nomination

Presented by Kathy McAlpine, Deputy Director

Noah Juarez moved to nominate Ronda Griffin as the new member of the Applicant Review Committee. Sean Joyce seconded the motion. The motion passed unanimously.

6. Agency Updates

Presented by Phil Castle, Director

- Director Phil Castle and the Telecommunications Policy Committee took an opportunity to recognize committee member Sean Joyce for his service and dedication to the TPC as his term has now come to an end. We wish him luck in his next endeavors.
- The annual Law Enforcement Memorial was held at DPSST yesterday, attended by the Governor, family members of the fallen officers and members of the public. Three individuals were recognized for their service to Law Enforcement and their names were engraved into the dedication wall.
- The Legislative session is currently in full swing and DPSST is closely monitoring the various House Bills that are on the docket and, if approved, will affect different areas of operation within the department.
- The Governor's office has accepted 3 of the Policy Option Packets (POPS) that DPSST requested for the current biennium. A new learning management system, staffing for 16 additional employees focusing on regional trainers and money for a campus wide study to be conducted on infrastructure for future expansions of the campus.

7. Division Updates

Presented by Kathy McAlpine, Deputy Director

- Oregon State Police Superintendent Casey Coddling was nominated as the new Chair of the Board and Deputy Chief of Eugene Springfield Fire Chris Heppel was nominated as the new Vice Chair.

8. Section Updates

Presented by Kathy Fink, Criminal Justice Program Manager

- The 2024 Telecommunications Field Training Manual update was approved and will be launched on July 1st.
- DPSST is currently working with its first dispatcher wanting to go through the challenge process.

9. Next Telecommunications Policy Committee Meeting: August 6, 2025 at 9:00 a.m.

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.