

**Polygraph Licensing Advisory Committee  
Minutes  
January 15, 2014**

The Polygraph Licensing Advisory Committee held a special meeting and executive session on January 15, 2014 in Room A135 at the Oregon Public Safety Academy in Salem, Oregon.

**Attendees:**

Committee Members:

Susan Couch – Salem Police Department  
Richard Cowan – Private Citizen  
Sally Jo Donahue – Linn County Sheriff's Office  
Lucinda Gardner – Private Polygraph Examiner  
Rebecca Martin – Oregon State Police  
Katie Suver – Marion County District Attorney's Office  
Derry York – Private Polygraph Examiner

DPSST Staff Members:

Debbie Graves  
Linsay Hale  
Rebecca Hannon  
Sharon Huck

Old Business

1. Minutes approval for September 11, 2013 meeting
  - *Dick Cowan moved to approve the minutes. Derry York seconded. Motion carried.*

New Business

2. Intern Sudaisar – Request for Extension of Trainee License
  - Scott Sudaisar appeared before the committee to make a formal request for an extension of his trainee license. A written request was submitted to DPSST by email on December 31, 2013. To date Scott has completed 134 exams and has submitted the required critiques.
  - *Dick Cowan moved to approve a one-year extension. Susan Couch seconded. Motion carried.*
3. Intern Q.C.R.'s (Quality Control Reviews)
  - Linsay Hale spoke briefly about the PLAC's desire to prohibit intern examiners from performing quality control reviews during their internship. Linsay said DPSST can draft rule language to insert that prohibition into rule. It would then be presented to Director Gabliks for approval to move forward to the Board for final approval at April's Board meeting.

The PLAC asked how long it would take for the rule to be added. Linsay explained that because the process can be lengthy the earliest we could see the change take place would be in late June 2014.

4. Polygraph Code of Ethics

- Linsay Hale talked with the PLAC about the purpose of the development of a Polygraph Code of Ethics. She stated we can certainly have the Code of Ethics added to the application process. Linsay stated that we can look at our statutory authority, as a department, to be able to revoke or deny licensure based on violation of the Code of Ethics. The PLAC believes it would be helpful to have a Code of Ethics in place while we work out any statutory issues surrounding violations. Linsay will move forward and try to have something ready for approval by the Board at their meeting in April 2014.

5. Bi-Annual License Renewals

- Linsay Hale explained that bi-annual license renewals will require a statutory change. She said we are unable to do anything for the 2014 legislative session but can spearhead a concept for the 2015 session.

6. Polygraph I.D. Cards

- Debbie Graves updated the PLAC on the cost for implementing a process for issuing photo identification cards for our polygraph examiners. The cost for the equipment and supplies is prohibitive due to the specialized equipment required to produce the cards and DPSST does not have the statutory authority to increase fees to pay for the program.

Linsay Hale suggested DPSST issue a non-photograph identification card instead. This type of card is similar to what we already issue in our law enforcement program and would not require a fee increase or rule change. The PLAC liked the idea and asked us to move forward with a non-photo identification card.

7. Intern Becker – Discussion of Work to Date

- Sally Jo Donahue spoke briefly with the PLAC about the quality of Blair Becker's work. After some discussion the PLAC requested the opportunity to review Blair's F-203a Polygraph Review Critique forms. No forms have been submitted to date so DPSST will contact Blair and request she submit the required critiques for review. Further discussion will be postponed until the review of Blair's work can be completed.

8. Meeting Adjourned

Next Meeting: May 14, 2014

  
Signature

05-14-14  
Date