

Private Security/Private Investigator Policy Committee
Minutes
August 19, 2008

The Private Security/Investigator's Policy Committee (PSIPC) held a regularly scheduled meeting in Bend at 1:30 p.m. on August 19, 2008.

The meeting was called to order at 1:30 p.m.

Attendees

Committee Members:

Jeff Martin, Private Security Industry, Vice-Chair
Scott Reilly, Private Business
Judy Pongratz, Retail industry
Brandon Mak, Unarmed Security
Eric Meyer, Member at Large
Art Smith, Private Investigator
Eric Morse, Manufacturing (telephonically)
Shawn Cardwell, Armed Security (telephonically)

Members Absent:

Walt Myers, Healthcare

Vacant Positions:

Alarm Industry
Private Investigator

DPSST Staff:

Brian Henson, Private Security/Investigator Program Manager
Chris Brodniak, Private Investigator Compliance
Heather Gaona, Private Security/Investigator Office Specialist

Guests:

Roy Moffitt, Private Investigator
Steve Sloan, Luzon Security
Jason Shaffer, The Traxler Group
Diane Shawver, Security Pros
Damon Freeman, Private Investigator
Paul Castleberry, Oregon Armored Services (telephonically)
Derek Bliss, First Response (telephonically)



Guest Comments

There were no guest comments made.

Consent Agenda:

- a. Approval of Minutes May 20, 2008 Meeting (appendix A)
- b. Proposed Rule Change **259-060-0065** for English Language Requirements (appendix B)

Scott Reilly made a motion to accept the consent agenda as written. Judy Pongratz seconded the motion. A roll call vote was asked for. The motion passed unanimously.

Sub Committee Reports:

Administrative Rule – The committee is still moving forward with revising the administrative rule surrounding the testing process.

Accreditation – There is nothing new to report

Curriculum – Judy Pongratz discussed where the curriculum was currently with the DACUM process. The sub committee is looking at getting input from subject matter experts based on the factors selected by the DACUM group. The sub committee will also be looking at other state subjects and standards and comparing it to Oregon standards. The focus at this time is on quality over hours. Brian Henson took a moment to explain the DACUM process to guests. The next sub committee is September 5th, 2008. DPSST will bring the polycom for telephonic connection to serve constituency. Those interested in attending may contact Heather Gaona for copies of agendas and attachments that will be covered during the meeting.

Armed – The Firearm Instructor Orientation classes have been set, and enrollment to those classes has begun. There are three classes in September and two in October.

Investigator – Art Smith was approached by two separate constituents regarding questions about renewal time frames and Continuing Education credits for college level courses. Chris Brodniak referred to Oregon Administrative Rule for language, and Brian Henson clarified with examples. It was suggested by the committee to review Oregon Administrative Rule in the near future to adjust the credit discrepancies.

Department – June 30th finished the biennium, and as such budget numbers came out. The department has seen an increase in new applicants, and as a result the expense for background checks on fingerprints cards have increased. This may create an overage in the expense budget for this category. Most Private Investigators are still on the Oregon Board of Investigator's (OBI) renewal timeline, and therefore during summer months of even numbered years there will be an increase in applications. Brian Henson touched on the renewal

process for Private Investigators. He explained that administrative rule lists that renewal paperwork should be submitted fourteen (14) days prior to expiration, but the department recommends up to 90 days prior to allow sufficient time for processing. The administrative rule is a carry over from OBI. The committee asked if there was a benefit of a temporary or something that would cover an investigator if pushed against a timeline. The PS-20 temporary work permit was brought up as an option. It was suggested by the committee to send notifications out via list serve about the PS-20 and the time line. Additionally, it was suggested that if the 14 day time frame was not sufficient, that administrative rule be adjusted to provide a more accurate expectation of when the card can be expected per processes.

Investigator/Trainer Update – Karen Evans and Chris Brodniak are working on a number of investigations. There are a number of instructors who are not providing the full curriculum as required. The department is looking at some procedural changes for Private Investigators. A course will be implemented to model the manager orientation course on the Private Security side. Course would provide an overview of Oregon Administrative Rule and Oregon Revised Statutes, and would last about two hours. The overview would be followed by an explanation of application forms, continuing education guidelines, and industry concerns. It would be a requirement for new applicants, but optional continuing education for renewing applicants.

Old Business

There was no old business to discuss

New Business

a. PSIPC Meeting Locations

Jeff Martin asked if the policy committee was still interested in traveling to locations around the state, or if there was a preference to hold the meeting at one location. Committee members agreed overall that traveling allows for greater accessibility to constituents who otherwise could not attend the meeting. It was recommended by the committee to continue in 2009 to travel to various locations. The meetings will be held in the following locations in 2009.

February – Hillsboro/Portland

May – Salem

August – Bend

November – Medford

b. Private Investigator Applicant A

Jeff Martin introduced the action item reading it directly from the memo. There was a procedural question on how to proceed and the committee inquired with Brian Henson. Brian Henson advised the matter would need to be moved through a motion.

Scott Reilly made a motion that upon review of the material submitted by PI APP A, he did not meet sufficient grounds under preponderance of the evidence to continue with the application process for PI licensure.

Jeff Martin asked for clarification and asked to reword the motion.

Scott Reilly reworded the motion to reflect to review the PI license applicant A, his application packet to determine whether the PI license has proven by a preponderance of the evidence the grounds for the denial of his PI license in 2004 no longer exist. Judy Pongratz seconded the motion.

Jeff Martin clarified that the motion was moved and second... confirming that the review of PI license applicant's A, application packet to determine whether or not applicant A had proven by the preponderance of the evidence that the grounds for denial of his PI license in 2004 no longer exists. There was no discussion. A roll call vote was asked for. The motion passed unanimously.

c. Strategic Planning

DPSST is hosting a Strategic Planning Session the week of August 25th. Jeff Martin asked for volunteers to attend to represent the Private Security and Private Investigator Industries. Jeff Martin volunteered, and asked for others to contact Brian Henson or Erik Gabliks if they were interested as well.

d. Brandon Mak asked to revisit the discussion on Private Investigator A. The committee expressed confusion as to what they had actually voted on. Jeff Martin advised the matter had already been voted on and then was opened for discussion. Jeff Martin advised at that time, that no members made comment on it and was no longer open for discussion.

The meeting was adjourned at 2:40pm.