

Oregon Liquor Control Commission Checklist:

MONDAY CHECK-IN

- Please wear business casual clothing for check-in. Do not bring in all of your luggage at this time. You will have time to “move in” (luggage and personal items) after 1700 hours.
- Check-in will start promptly at 0700 hours on Monday morning in the Dorm Building (Building E). You must be on site and ready to begin in the Dorm Building at that time. The door will open around 0630 hours. Feel free to visit quietly with your classmates in the lobby until we start.
- Check-in and orientation will last approximately four hours. Meal service will be provided on this date.

REQUIRED EQUIPMENT

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| <input type="checkbox"/> Completed Emergency Data Sheet | <input type="checkbox"/> One pair of outdoor athletic shoes |
| <input type="checkbox"/> Electronic device capable of accessing PDF format documents, connection to the internet, USB port enabled. (DPSST recommends the use of a laptop computer) Please contact DPSST in advance if this is not possible. | <input type="checkbox"/> One pair indoor use only non-marking athletic shoe with support and traction suitable to high intensity physical fitness training- only to be worn in skills building |
| <input type="checkbox"/> Student rules and regulations | <input type="checkbox"/> Black Boots or other suitable footwear for field scenario activities |
| <input type="checkbox"/> 4 Black T-shirts (no pocket and no logo) | <input type="checkbox"/> Black Duty Belt (leather or nylon) with cuff pouch. Other pouches on duty belt are recommended if issued by the agency and carried in the field. |
| <input type="checkbox"/> 2 long sleeve t-shirts (blue, black or neutral color – no LOGOS) | <input type="checkbox"/> Handcuffs |
| <input type="checkbox"/> Black or Navy Blue shorts or sweatpants (or appropriate workout attire) | <input type="checkbox"/> Handcuff key |
| <input type="checkbox"/> Socks – both uniform and athletic appropriate | <input type="checkbox"/> Water bottle |
| <input type="checkbox"/> Clothes hangers | <input type="checkbox"/> Personal hygiene items |
| <input type="checkbox"/> Agency uniform | <input type="checkbox"/> Bath towels/wash cloths |
| <input type="checkbox"/> Agency jacket | <input type="checkbox"/> Mouth guard |
| | <input type="checkbox"/> 1-2 sets of “professional work attire” appropriate for community presentations and/or court |

OPTIONAL EQUIPMENT

- ☐ Safety Glasses
- ☐ Duty Gloves
- ☐ Extra Bedding
- ☐ Personal athletic under garments (such as athletic supporter, cup, sports bra, etc.)
- ☐ BDUs blue or black in color. (You will otherwise be issued a pair for your academy stay)