

**DPSST Background Workgroup
Minutes
September 28, 2021**

The DPSST Background Workgroup met on September 28, 2021, in the Victor G. Atiyeh Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The meeting was streamed live on Facebook. Marsha Morin called the meeting to order at 10:00 a.m.

Workgroup Members Present:

Jeanne Roberts, Multnomah County SO
Jenny Helms, Clackamas County SO
Blair Barkhurst, Deschutes County SO
Ryan Kaber, Klamath County SO
Keith Kimberlin, Woodburn PD
Gregg Withers, OSP
Chris Chapanar, Coos Bay PD
Charles Byram, Pendleton PD
Teresa Plummer, DOC
Matt English, Hood River SO (CPC/Board)
Dave Rash, Hubbard PD
Brian Hughes, PPB
Elmer Dickens, OSSA Counsel
Rebecca Carney-Interiano, OSP
Les Youngbar, Public Member
Tim Knea, Bend PD
Kathy McAlpine, Tigard PD (PPC)

Workgroup Members Absent:

Carol Dishion, DOC (CPC/Board)
Jodi Merritt, Polk County Comm. Corr.
Scott Koertje, Crook County SO
Scott Winkels, League of Oregon Cities
Rob Bovett, Association of Oregon Counties

DPSST Staff:

Marsha Morin, S&C Manager
Jennifer Howald, Rules Coordinator
Jordan James-Largent, Case Manager
Brandy Pitt, Scheduling Specialist
Kristine Boatman, Compliance Specialist
Shelby Alexander, Executive Assistant

Guests:

Danielle Fletcher

Administrative Notes:

- All workgroup decisions/discussions will culminate into a recommendation to the appropriate policy committee(s) and Board on Public Safety Standards and Training. Decisions made here are not final until the Board has approved and, if necessary, are effective in Oregon Administrative Rules.

1. Introductions

Each participant/guest present introduced themselves and the agency, committee or organization that they represent.

2. Personal History Questionnaire (continued)

DPSST staff provided an updated personal history questionnaire (F1) based on the comments received from the workgroup and a review of personal history statements provided by Oregon State Police, Deschutes County Sheriff's Office, Clatsop County Sheriff's Office, Clackamas County Sheriff's Office, and the Arizona Post standardized personal history statement.

The committee began a line by line review of the updated F1 to determine which questions/information would meet a statewide minimum standard of questions that must be

answered by applicants who have moved into the background process for employment in a public safety officer certified role. (Police, Corrections, Parole and Probation, Regulatory Specialists, Telecommunicators, and Emergency Medical Dispatchers)

3. Meeting Close

The workgroup was able to review approximately 75% of the F1 prior to meeting close. The next meeting will be scheduled in the next two weeks to finalize this review and begin the review of the Background Checklist.

The meeting concluded as scheduled at 12:00 P.M.