Private Security/Investigators Policy Committee
August 18, 2026
Meeting Minutes

The Private Security/Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on August 18, 2026, at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Daniel Lenzen, called the meeting to order at 1:31 p.m.

Committee Members:
Daniel Lenzen, Chair, Private Security Industry
Nate Nakasone, Vice-Chair, Private Security Industry
Scott Creager, Private Business / Government Entity Utilizes Private Security Services
Edward Flaa, Alarm Monitor Representative
James Odd, Private Investigator Oregon State Bar
Travis Ralph, Armed Security Representative
Matthew Schulz, Healthcare Industry Representative
Helena Snyder, Private Investigator

Staff:
Suzy Herring, Private Security/Investigator/Polygraph Program Manager
Jennifer Howald, Legislative and Administrative Rules Coordinator
Juan Lopez-Hernandez, Professional Standards Executive Support Specialist
Marie Atwood, DPSST Professional Standards Division Director
Phil Castle, DPSST Agency Director
Audra Anderson, DPSST Chief of Staff
Michael Holsapple, DPSST Staff
Emma Dettwyler, DPSST Staff
Michelle Morrison, DPSST Staff
Mona McMullen, DPSST Staff

1. **Introduction**
   - *Introductions of members, guests, and staff presented by Chair Daniel Lenzen*

2. **Approve May 19, 2026, Meeting Minutes**
   - Motion to approve meeting minutes from May 19, 2026, approved by consensus.

3. **Darryl Fink, PS No. 058027**
   Notice of Intent to Propose Civil Penalty
   Presented by Michael Holsapple

Reason for Notice of Intent to Propose Civil Penalty

A Department investigation revealed Darryl Z. Fink violated Oregon Administrative Rules (OAR) 259-060-0450(2)(b) while licensed as an executive manager

Private Security/Private Investigator Policy Committee Discussion/Consensus/Vote	*Second*	*Vote*	*Outcome*
The Department determined that the conduct being presented to the Private Security Investigator Policy Committee (PSIPC) violated the Private Security Services Providers Act (PSSPA) and corresponding administrative rules. The staff is recommending a proposed civil penalty of $2,000 for failure to remedy the below identified violation(s). **Failure to cooperate or respond to an investigative inquiry or Demand to Examine Books and Records (DEBR).** • Fink failed to provide records requested in a DEBR by the time specified. The violation occurred over two (2) 30-day period from March 20, 2026, through May 18, 2026.			
James Odd moved to adopt the staff report regarding the Notice of Intent to Propose Civil Penalty.	Scott Creager	8 ayes; 0 nays	Motion Passed Unanimously
Scott Creager moved to take action regarding the Notice of Intent to Propose Civil Penalty.	Nate Nakasone	8 ayes; 0 nays	Motion Passed Unanimously

4. **Joseph Sanchez, Sr., PS No. 086458**
   Notice of Intent to Propose Civil Penalty
   Presented by Michael Holsapple

Reason for Notice of Intent to Propose Civil Penalty

A Department investigation revealed Joseph Sanchez, Sr. violated Oregon Administrative Rule (OAR) 259-060-0450(2)(i) while licensed as an executive manager.

Private Security/Private Investigator Policy Committee Discussion/Consensus/Vote	*Second*	*Vote*	*Outcome*
The Department determined that the conduct being presented to the Private Security Investigator Policy Committee (PSIPC) violates the Private Security Services Providers Act (PSSPA) and corresponding administrative rules. The staff is recommending a proposed civil penalty of $4,000 for failure to remedy the following identified violation(s). **Employing private security providers who have not completed the training and application process required under the PSSPA and these rules.** • Joseph Sanchez, Sr. employed a private security provider who had not completed the training and application process required under the PSSPA from September 28, 2025, through January 12, 2026: o Gregory D. Tollafson, PSID 130633			
James Odd moved to adopt the staff report regarding the intent to propose a civil penalty for Joseph Sanchez, Sr.	Scott Creager	8 ayes; 0 nays	Motion Passed Unanimously
Edward Flaa moved to take action regarding the intent to propose a civil penalty for Joseph Sanchez, Sr.	James Odd	8 ayes; 0 nays	Motion Passed Unanimously

5. **Discussion - Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-060-0015, 259-060-0030, and 259-060-0145**

Relating to Interpretation of a Reasonable Request
Presented by Jennifer Howald

The Department received a petition for rulemaking. The petitioner requests that the Board on Public Safety Standards and Training amend OAR 259-060-0015 to establish a standardized, objective definition for a "reasonable request" when a member of the public asks to view a private security provider's DPSST credentials. The petitioner states that "the current lack of a standardized definition creates operational ambiguity in the field. This regulatory gap frequently leads to unnecessary conflicts, arbitrary denials of identification, and inconsistent enforcement by private security entities. Codifying a clear, objective four-point checklist will protect the public's right to accountability while providing security professionals with clear operational boundaries.

When an agency receives a petition for rulemaking, the agency has 90 days to respond to the petition. The agency can either deny the petition in writing or initiate rulemaking proceedings by filing a proposed rule or temporary rule.

The Department receives questions on how to interpret a reasonable request fairly regularly and also receives complaints against private security providers who have not presented their certification, license, or temporary work permit when requested by a member of the public. The Department originally planned to amend the rule in the coming year during a review of the entire set of private security provider rules. However, in recognition of the 90-day timeline required for responding to a petition, the Department recommends moving forward on this issue now.

The Department recommends filing a proposed rule change for the purposes of gathering public comment related to the identified issue and concern. Following the public comment period, the Department will review the proposed rule changes, substantive comments, and the petition to determine if the proposed rule changes will have the desired outcome or need additional revision.

By discussion and consensus, the committee reviewed the Department's draft rule changes and provided feedback.
Action Item 2: By discussion and consensus, the committee approved the fiscal impact statements.

6. **Sub-Committee Appointment for Ryan Loosli – Private Investigator. Appointment to the Private Investigator Sub-Committee, 1st term effective August 18, 2026.**
   - Motion to approve Sub-Committee Appointment for Ryan Loosli moved by James Odd, seconded by Helena Snyder. Unanimous vote, motion carried.

7. **Agency Update**
   Presented by Suzy Herring and Marie Atwood
   - Update on Fee Increase
   - Update on Compliance Checks

8. **Meeting adjourned at 3:35 PM. Next Regularly Scheduled Meeting—November 17, 2026, at 1:30 PM**

Administrative Notes:
These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.
All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.