

Private Investigator Subcommittee Meeting Minutes

May 19, 2026

The Private Security/Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on May 19, 2026, at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Daniel Lenzen, called the meeting to order at 1:38 p.m.

Committee Members:

Daniel Lenzen, Chair, Private Security Industry
Scott Creager, Private Business / Government Entity Utilizes Private Security Services
Edward Flaa, Alarm Monitor Representative
James Odd, Private Investigator Oregon State Bar
Nate Nakasone, Unarmed Security Representative
Travis Ralph, Armed Security Representative
Matthew Schulz, Healthcare Industry Representative
Helena Snyder, Private Investigator

Staff:

Suzy Herring, Private Security/Investigator/Polygraph Program Manager
Jennifer Howald, Legislative and Administrative Rules Coordinator
Juan Lopez-Hernandez, Professional Standards Executive Support Specialist
Marie Atwood, DPSST Professional Standards Division Director
Kathy McAlpine, DPSST Deputy Director
Michael Holsapple, DPSST Staff
Emma Dettwyler, DPSST Staff
Michelle Morrison, DPSST Staff
Mona McMullen, DPSST Staff
Krystal Maroney, DPSST Staff

1. Introduction

- *Introductions of members, guests, and staff presented by Chair Daniel Lenzen*

2. Approve February 17, 2026, Meeting Minutes

- Motion to approve meeting minutes from February 17, 2026, moved by Nate Nakasone and seconded by Helena Snyder. Unanimous vote, motion carried.

3. **David J. Huckins, PSID No. 080024**

Private Investigator Renewal Application Review

Presented by Michelle Morrison

Reason for Discretionary Review

Huckins has several arrests that include conduct which may violate the moral fitness standards defined in Oregon Administrative Rule (OAR) 259-061-0040 and as referenced in OAR 259-061-0300. The arrests involve offensive physical contact with others, assaultive conduct, causing public alarm and intoxication. Huckins has completed court ordered obligations for criminal charges associated with the arrests.

The case required a review by the Private Investigator Subcommittee, on February 17, 2026. By a unanimous vote, the subcommittee recommended the Private Security/Investigative Policy Committee to deny Huckins's application for licensure as a private investigator.

<i>Private Security/Private Investigator Policy Committee Discussion/Consensus/Vote</i>	<i>Second</i>	<i>Vote</i>	<i>Outcome</i>
The committee affirmed the identified discretionary disqualifying misconduct and considered the aggravating and mitigating circumstances in making their recommendation to the Board. • Lack of Character: Huckins was not faithful or diligent to an investigative charge by not providing additional information regarding his charges when requested by DPSST. The charges and underlying conduct in general were disrespectful to victims. Huckins did not provide mitigation to the subcommittee and demonstrates a lack of good character in not doing so. • Dishonesty: The committee did not identify elements of dishonesty. • Failure to Strive for Justice: The committee did not identify sufficient information to make a finding of failure to strive for justice. • Lack of Public Trust: Huckins has a demonstrated pattern of charges and unlawful actions that are contrary to public trust. • Lack of Respect for the Laws of this State or Nation: The evidence presented to committee members demonstrated a clear disregard of laws through the conduct Huckins engaged in. Preemptively leaned on satisfaction of court			

ordered obligations; however, a pattern of behavior demonstrating unlawful conduct (multiple arrests) was identified. Review of the police reports show specific incidents where there was a disregard for laws and violation of laws.

Aggravating factors identified by the subcommittee and affirmed by the policy committee:

- The question of whether court-ordered substance abuse treatment in the 2024 Sutherlin Municipal Court case was successful was an unknown factor. It was unknown if substance abuse treatment was recommended and completed successfully or if just an evaluation with no recommended treatment had been completed.
- Huckins sent Department staff an email in which he stated he was required to complete alcohol treatment as part of a court ordered obligation and that he completed mental health therapy on his own initiative. This information was counterintuitive as Huckins refused to provide additional information regarding the treatments he was involved in.
- A pattern of intoxication-related law

Mitigating factors: The committee did not identify any mitigating circumstances.

Helena Snyder moved to adopt the staff report regarding the denial of renewal application for David Huckins	Edward Flaa	8 ayes; 0 nays	Motion Passed Unanimously
Edward Flaa moved to vote on action regarding the denial of renewal application for David Huckins	James Odd	8 ayes; 0 nays	Motion Passed Unanimously

4. Esther Broussard, PS No. 071233

Notice of Intent to Propose Civil Penalty

Presented by Michael Holsapple

Reason for Notice of Intent to Propose Civil Penalty

A Department investigation revealed Esther Broussard violated Oregon Administrative Rule (OAR) 259-060-0450(2)(i) while licensed as an executive manager.

<i>Private Security/Private Investigator Policy Committee Discussion/Consensus/Vote</i>	<i>Second</i>	<i>Vote</i>	<i>Outcome</i>
The Department determined that the conduct being presented to the Private Security Investigator Policy Committee (PSIPC) violates the Private Security Services Providers			

Act (PSSPA) and corresponding administrative rules. The staff is recommending a proposed civil penalty of \$17,000 for failure to remedy the following identified violation(s). Employing private security providers who have not completed the training and application process required under the PSSPA and these rules. - Esther Broussard employed two private security providers who had not completed the training and application process required under the PSSPA from January 1, 2024, through May 22, 2025: - Jason Gilligan, PSID 109273 - Zargain Cherkose, No PSID			
James Odd moved to adopt the staff report regarding the intent to propose a civil penalty for Esther Broussard	Matthew Schulz	8 ayes; 0 nays	Motion Passed Unanimously
James Odd moved to vote on action/no action on the staff report regarding the intent to propose a civil penalty for Esther Broussard	Scott Creager	8 ayes; 0 nays	Motion Passed Unanimously

5. Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-059-0070, 259-060-0500, and 259-061-0010

Fee Increases and Rule Changes for the Private Security Provider Certification and Licensing Program presented by Jennifer Howald

- Consensus on Fiscal Impact
- Motion regarding proposed rule 259-061-0010. Moved by Member Odd and seconded by Member Flaa. Vote was 5-3 in favor, motion carried.
- Motion regarding proposed rule 259-060-0500. Moved by Member Odd and seconded by member Creager. Vote was 6-2 in favor, motion carried.

6. Informational update on Adoption of Oregon Administrative Rule (OAR 259-060-0125

Adopting Rules for Private Security Professional Applicants with Prior Law Enforcement Experience (House Bill 2183). Presented by Jennifer Howald

7. Agency Update

Presented by Suzy Herring and Marie Atwood

- Update on compliance checks
- Statistics on complaints from the beginning of the year
- Processing updates
- Update regarding the instructor development courses and upcoming dates.
- Staffing updates

- Update on campus projects for building improvements, parking lot repaving and memorial light upgrades
- Update on current legislative activity

8. Meeting adjourned at 2:28 PM. Next Regularly Scheduled Meeting—August 18, 2026 at 1:30 PM

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.