

Private Security/Investigators Policy Committee
August 19, 2025
Meeting Minutes

The Private Security/Investigators Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on August 19, 2025, at 1:30 p.m. in the Boardroom at the Department of Public Safety Standards and Training located at 4190 Aumsville Hwy SE, Salem, Oregon. The Chair, Daniel Lenzen, called the meeting to order at 1:30 p.m.

Committee Members:

Daniel Lenzen, Chair, Private Security Industry
Ken Berg, Manufacturing Industry
Scott Creager, Private Business / Government Entity Utilizes Private Security Services
Edward Flaa, Alarm Monitor Representative
Nate Nakasone, Unarmed Security Representative
Travis Ralph, Armed Security Representative
Matthew Schulz, Healthcare Industry Representative
Helena Snyder, Private Investigator
Dustin (Alex) Stone, Hospitality Representative

Members Not Present:

Jeromy Hasenkamp, Vice-Chair, Private Security Industry

Staff:

Suzy Herring, Private Security/Investigator/Polygraph Program Manager
Jennifer Howald, Legislative and Administrative Rules Coordinator
Juan Lopez-Hernandez, Professional Standards Executive Support Specialist
Marie Atwood, DPSST Professional Standards Division Director
Michael Holsapple, DPSST Staff
Carissa White, DPSST Staff
Emma Dettwyler, DPSST Staff

1. Introduction

- *Presented by Chair Daniel Lenzen*

2. Approve February 18, 2025, Meeting Minutes

- *Approved by consensus*

3. Thorston Erik Hartmann, PSID No. 055208

Notice of Intent to Propose Civil Penalty presented by Carissa White.

- Motion to adopt the staff report
 - *Kenneth Berg moved to adopt the staff report. Alex Stone seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

- Motion to make a recommendation to the Board of action or no action of proposed civil penalty.
 - *Matthew Schulz moved to make a recommendation to the Board of action. Kenneth Berg seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

4. Melinda Norush, PSID No. 109757

Notice of Intent to Propose Civil Penalty presented by Carissa White.

- Motion to adopt the staff report
 - *Kenneth Berg moved to adopt the staff report. Nate Nakasone seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*
- Motion to make a recommendation to the Board of action or no action of proposed civil penalty.
 - *Matthew Schulz moved to make a recommendation to the Board of action. Helena Snyder seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

5. Proposed Rule Changes for Oregon Administrative Rule (OAR) 259-059-0010, 259-059-0020, 259-060-0201, and 259-060-0450

Related to SB300 Changes to the Definition of Private Security Entity Presented by Jennifer Howald

- Motion to move the proposed rule changes to the board for approval
 - *Kenneth Berg moved for the proposed rule changes to be sent to the board for approval. Matthew Schulz seconded the motion. The PSIPC voted by roll call, and the motion passed unanimously.*

6. Agency Update

- Presented by Suzy Herring and Marie Atwood
 - Compliance team was out in the field with 26 compliance checks completed last quarter.
 - Statistics were provided for investigators, complaints, online and in-person training, phone calls, walk-ins and processing dates.
 - Congratulations to Krystal Moroney on her promotion to the Learning & Development Specialist position and to Autumn Edwards on her promotion to the Compliance Specialist 1 position. There is currently a vacancy for the Office Specialist 2 position.
 - Updates given for curriculum revisions.
 - Budget updates given, waiting for projections from the business services office.
 - The PI subcommittee is being put together.

- The Board approved work groups for: HB 2183 – to review and recommend rules establishing a procedure for recognition of prior law enforcement experience toward completion of the training required for private security professional certification. Armed Training – to review and recommend armed training curriculum revisions and supporting rule changes. Private Security Entity License – to review the rules adopted in 2024 for the private security entity license (post-implementation review of the new program)
- Skills Manager database, looking to move from this system and find an online form submission system, in talks with vendors.
- There are policy committee vacancies for retail, public member, and private investigator (OSB appointed).
- An FBI audit was conducted regarding fingerprint processing and background checks, the program passed with flying colors.
- Marie Atwood introduced herself as the new Professional Standards Division Director.

7. Meeting adjourned at 2:43 p.m. Next Regularly Scheduled Meeting – November 18, 2025, at 1:30 p.m.

Administrative Notes:

These minutes reflect the order of the discussion/voting items as they appear on the official meeting agenda. The actual order in which they were discussed may vary.

All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@dpsst.oregon.gov.