

State of Oregon  
Department of Public Safety Standards and Training

**NFPA Hazardous Materials  
Incident Commander  
Task Book**

Task Book Assigned To:

Name	DPSST Fire Service #
Agency Name	Date Initiated
Signature of Agency Head or Training Officer	Date Completed

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Additional copies of this document may be downloaded from the DPSST web site:  
<http://oregon.gov/DPSST/FC/index.shtml>

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Task Book Qualification Record Books (Task Books) have been developed for various certification levels within the Oregon Department of Public Safety Standards and Training (DPSST) system. Each Task Book lists the job performance requirements (JPRs) for the specific certification level in a format that allows a candidate to be trained then evaluated during separate evaluations. Successful performance of all tasks, as observed and recorded by a qualified and approved evaluator will result in the candidate's eligibility for DPSST certification.

To become certified at a specific level, the applicant must successfully complete the job performance requirements in sequence. Before a job performance evaluation can be taken, all requisite knowledge and skills must be satisfied. In addition, all relative Task Book evaluations must be checked off by the evaluator. When all prescribed requirements have been met, an application for certification will be forwarded to DPSST. All certificates are mailed to the Training Officer at his/her Fire Service Agency.

### **TASK BOOK SPECIFICATIONS:**

To successfully complete a task book, only an evaluator certified at the candidate's specific level or higher may sign off on the JPR's. 'Requisite Knowledge' and 'Requisite Skills' sections may be completed during class and signed by the instructor. Evaluation must be completed at candidate's fire agency.

### **NFPA TASK BOOK INFORMATION:**

The JPRs covered in this Task Book meet or exceed all NFPA published standards for this certification level at the time of this publication. Mention of NFPA and its standards do not, and are not intended as adoption of—or reference to—NFPA standards. For more information on the complete job performance requirements and data, see the individual DPSST Task Book for that certification level.

### **HOW TO EVALUATE PERFORMANCE:**

Each JPR has one corresponding box to the right in which to confirm a candidate's success. The evaluator shall indicate successful passing by the candidate of each JPR by initialing and dating (see example below).

### **EXAMPLE:**

**8.2.1 Analyze a hazardous materials/weapons of mass destruction (WMD) incident, given a hazardous material/WMD incident; incident information; policies and procedures; available resources; approved references; and access to a hazardous materials technician, an allied professional, an emergency plan, or standard operating procedures, so that the hazards are assessed and risks are evaluated.**

*KMB*  
4-25-17

*TMP*  
4-28-17

*LPB*  
5-1-17



**TASK BOOK QUALIFICATION RECORD**  
FOR THE CERTIFICATION LEVEL OF  
**NFPA Hazardous Materials Incident Commander**

Prior to becoming certified in this position, the sample candidate must successfully complete the following Job Performance Requirements (JPR). The evaluator shall initial and date the appropriate box to indicate successful completion. For each JPR there are requisite knowledge and skill requirements. The evaluator must initial and date in the box provided to indicate the meeting of those requirements before the firefighter may proceed.

**8.1 General.**

**8.1.1 The incident commander (IC) is that person, designated by the AHJ, responsible for all incident activities/operations, including the development of strategies and tactics and the ordering and release of resources.**

**8.1.2 An IC shall meet the job performance requirements defined in Sections 4.2 through 4.4.**

**8.1.3 An IC shall meet the job performance requirements defined in Sections 5.2 through 5.6.**

**8.1.4 An IC shall meet the job performance requirements defined in Sections 8.2 through 8.6.**

**8.1.5 General Knowledge Requirements. Knowledge of incident management system/incident command system (IMS/ICS) and importance of command presence.**

**8.1.6 General Skills Requirements. (Reserved)**

**8.2 Analyze the Incident.**

**8.2.1 Analyze a hazardous materials/weapons of mass destruction (WMD) incident, given a hazardous material/WMD incident; incident information; policies and procedures; available resources; approved references; and access to a hazardous materials technician, an allied professional, an emergency plan, or standard operating procedures, so that the hazards are assessed and risks are evaluated.**

  

**(A) Requisite Knowledge.** Advantages and limitations of hazardous materials databases, detection and monitoring equipment, reference manuals, technical information centers, and

technical information specialists; methods available to obtain local weather conditions and predictions; resources to predict behavior and estimate outcomes.

**(B) Requisite Skills.** Assessing hazards and evaluating risks; written and verbal communication.

### 8.3 Plan the Response.

**8.3.1 Plan the response to a hazardous materials/WMD incident, given an hazardous materials/WMD incident, the results of the incident analysis, and available resources, so that the response objectives are identified, potential response options are identified, level of personal protective equipment (PPE) is approved, decontamination process is approved, response options are selected based on available resources, and an IAP is developed.**

**(A) \* Requisite Knowledge.** Response objectives, purpose of hazardous materials control techniques, approving the level of PPE, steps for developing an IAP, factors to be evaluated in public protective actions, making tactical assignments, and safe operating practices and procedures.

**(B) Requisite Skills.** Approving the personal protective equipment for response options, developing a plan of action, and ability to use verbal and written communication.

### 8.4 Implement the Incident Action Plan (IAP).

**8.4.1 Implement the planned response in a hazardous materials/WMD incident, given a hazardous materials/WMD incident and resources and equipment available, so that IMS/ICS is implemented, resources are directed, a focal point for information transfer is established, and actions are taken to meet the response objectives of the IAP.**

**(A) \* Requisite Knowledge.** Role of the command element, concept of unified command and its application and use, duties and responsibilities of hazardous materials branch/group functions, transfer of command, implementing IMS/ICS, directing resources, and establishing a focal point for information transfer.

**(B) Requisite Skills.** Implementing IMS/ICS including unified command as necessary, assigning and directing resources, and establishing information transfer focal point.

**8.5 \* Evaluate Progress and Adjust IAP.**

**8.5.1 Evaluate the progress and adjust the IAP as needed at a hazardous materials/WMD incident, given a hazardous materials/WMD incident, actions taken, and changing incident conditions, so that actual behavior of material and container is compared to that predicted, effectiveness of action options and actions is determined, and modifications to the IAP are made as needed until the scene is determined to be stabilized and hazards are controlled.**

**(A) Requisite Knowledge.** Determination of safe versus unsafe, procedures for evaluating whether the action options are effective in accomplishing the objectives, steps for comparing actual behavior of the material and the container to that predicted, and procedures for making modifications to the IAP.

**(B) Requisite Skills.** Comparing predicted behavior of the material and its container to the actual behavior, determining effectiveness of action options and actions, and modifying the IAP when needed.

**8.6 \* Termination.**

**8.6.1 Terminate response operations at a hazardous materials/WMD incident, given a hazardous materials/WMD incident that has been determined to be stabilized with hazards controlled, operational observations, and approved forms for documentation and reporting, so that command is transferred, debriefings are held, post-incident analysis is completed, a critique is conducted, and overall incident response operations are reported and documented.**

**(A) \* Requisite Knowledge.** Transition from safe and nonsafe; regulatory issues; elements and procedures for conducting a debriefing, a post-incident analysis, and a critique; and requirements for reporting and documenting overall incident response operations.

**(B) Requisite Skills.** Transferring command; participating in a debriefing, post-incident analysis, and critiques; and completing required reports and supporting documentation for overall incident response operations.