Fire Certification Program
4190 Aumsville Hwy
Salem, Oregon 97317
Phone: 503-378-2100
Updated January 2020

NFPA 1041
Fire & Emergency Services Instructor

NFPA 1001 Fire Fighter Professional Qualifications 2019 Guide to Certification

The DPSST Fire Certification Program has provided an overview for the applicant to use in conjunction with the application process. The following information contains excerpts from NFPA.

NFPA 1041 Fire and Emergency Services Instructor

Table of Contents

Page 3	NFPA Fire and Emergency Services Instructor Force Information
Page 3-5	Oregon Administrative Rule related to NFPA Fire and Emergency Services Instructor
Page 5	Application for Certification Information
Page 5-6	Task Book Information
Page 7	NFPA Fire and Emergency Services Instructor Course Options

NFPA 1041 Fire and Emergency Services Instructor

On the afternoon of March 19, 2019 the NFPA Fire and Emergency Services Instructor Task Force convened at the Department of Public Safety Standards and Training (DPSST) at the direction of the Fire Policy Committee (FPC) to review and discuss the National Fire Protection Association (NFPA) 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications, 2019 Edition. Previously, the Oregon Administrative Rules (OAR) for fire related to Fire Instructor refer to the 2012 Edition. It was the intent of the Task Force to evaluate the currently adopted standard and compare it against the 2019 Edition of NFPA 1041. Their discussion included how the potential adoption of the 2019 Edition of NFPA 1041 would affect the Oregon fire service. As a result of their work, the Task Force established the importance of the Oregon fire service maintaining the most current standards available from the NFPA and made the recommendation to adopt the 2019 Edition of NFPA 1041 into OAR.

The Task Force requested staff to create a guide to discuss and share information pertaining to updated standard.

Oregon Administrative Rule

259-009-0005

Definitions

(37) "NFPA Fire and Emergency Services Instructor I" means a person who has demonstrated the knowledge and ability to deliver instruction effectively from a prepared lesson plan, including instructional aids and evaluation instruments; adapt lesson plans to the unique requirements of the students and the AHJ; organize the learning environment so that learning and safety are maximized; and meet the record-keeping requirements of the AHJ.

(38) "NFPA Fire and Emergency Services Instructor II" means a person who, in addition to meeting NFPA Fire and Emergency Services Instructor I qualifications, has demonstrated the knowledge and ability to develop individual lesson plans for a specific topic including learning objectives, instructional aids, and evaluation instruments; schedule training sessions based on overall training plan of AHJ; and supervise and coordinate the activities of other instructors.

(39) "NFPA Fire and Emergency Services Instructor III" means a person who, in addition to meeting NFPA Fire and Emergency Services Instructor II qualifications, has demonstrated the knowledge and ability to develop comprehensive training curricula and programs for use by single or multiple organizations; conduct organization needs analysis; design record keeping and scheduling systems; and develop training goals and implementation strategies.

(56) "NFPA Live Fire Instructor" means a person who, in addition to meeting NFPA Fire and Emergency Services Instructor I qualifications, has demonstrated the knowledge and ability to supervise students through a live fire training event following the NFPA 1403 Standard on Live Fire Training Evolutions with the live fire structure or prop utilized by the AHJ.

(57) "NFPA Live Fire Instructor in Charge" means a person who, in addition to meeting NFPA Fire and Emergency Services Instructor II qualifications, has demonstrated the knowledge and ability to organize and manage a live fire training event following the NFPA 1403 Standard on Live Fire Training Evolutions with the live fire structure or prop utilized by the AHJ.

259-009-0062
Fire Service Professional Certification

(h) The provisions of the NFPA Standard 1041, 2019 Edition, entitled "Standard for Fire and Emergency Services Instructor Professional Qualifications," are adopted.

(A) For certification as NFPA Fire and Emergency Services Instructor I the candidate must:

(i) Meet the job performance requirements defined in Sections 4.2 through 4.5 of the NFPA 1041 Standard; and

(ii) Complete a Department-approved task book for Fire and Emergency Services Instructor I. The task book must be approved by the Agency Head or Training Officer.

(B) For certification as NFPA Fire and Emergency Services Instructor II the candidate must:

(i) Be certified as NFPA Fire and Emergency Services Instructor I;

(ii) Meet the job performance requirements defined in Sections 5.2 through 5.5 of the NFPA 1041 Standard; and

(iii) Complete a Department-approved task book for Fire and Emergency Services Instructor II. The task book must be approved by the Agency Head or Training Officer.

(C) For certification as NFPA Fire and Emergency Services Instructor III the candidate must:

(i) Be certified as NFPA Fire and Emergency Services Instructor II;

(ii) Meet the job performance requirements defined in Sections 6.2 through 6.5 of the NFPA 1041 Standard; and

(iii) Complete a Department-approved task book for Fire and Emergency Services Instructor III. The task book must be approved by the Agency Head or Training Officer.

(D) For certification as NFPA Live Fire Instructor the candidate must:

(i) Be certified as NFPA Fire and Emergency Services Instructor I;

(ii) Be certified as NFPA Fire Fighter II or be an Interior Structural Fire Brigade Member as defined by NFPA 1081;

(iii) Meet the job performance requirements defined in Sections 7.2 through 7.3 of the NFPA 1041 Standard; and

(iv) Complete a Department-approved task book for Live Fire Instructor. The task book must be approved by the Agency Head or Training Officer.

(E) For certification as NFPA Live Fire Instructor in Charge the candidate must:

(i) Be certified as NFPA Fire and Emergency Services Instructor II;

(ii) Be certified as NFPA Live Fire Instructor;

(iii) Meet the job performance requirements defined in Sections 8.2 through 8.4 of the NFPA 1041 Standard; and

(iv) Complete a Department-approved task book for Live Fire Instructor in Charge. The task book must be approved by the Agency Head or Training Officer.

Application for Certification Information

The application for certification for NFPA Fire and Emergency Services Instructor is much the same as the Edition of 2012 application for certification. However, the new application now reflects the added levels of certification which are Live Fire Instructor and Live Fire Instructor in Charge. The application also reflects the prerequisite certifications required for these levels of certification. For Live Fire Instructor, NFPA Fire Fighter II or Interior Structural Fire Brigade Member as well as NFPA Fire and Emergency Services Instructor I are required for certification. Live Fire Instructor in Charge requires the prerequisite certification of NFPA Fire and Emergency Services Instructor II and NFPA Live Fire Instructor (with the implied certifications of NFPA Fire Fighter II or an Interior Structural Fire Brigade Member).

NFPA Fire and Emergency Services Instructor Task Book Information

For NFPA Fire and Emergency Services Instructor I, II, and III, the Task Force stressed the importance of the Training Officer's duty to evaluate the signers of the Task Books and believe this can be better evaluated with a signing page at the beginning of the Task Book. This page is designed for signers who initial tasks within the Task Book, to write their name and full signature at the beginning of the Task Book so that final Task Book evaluators are aware of everyone who signs the Task Book before submittal of an application for certification. This page is designed for a fire service agency only and should be kept on file without having to submit it to DPSST. Additionally, as is the case for the currently adopted Edition of 2012, the Task Force made the determination to continue with one Job Performance Requirement sign-off box on all three levels of NFPA Fire and Emergency Services Instructor I, II, and III.

For NFPA Live Fire Instructor and Live Fire Instructor in Charge, the Task Force made the determination to also add the same signature page as the Task Books for NFPA Fire and Emergency Services Instructor I, II, and III as well as have one Job Performance Requirement sign-off box. To also be included in these Task Book levels only, is an evaluation sheet to be completed by the instructor/ evaluator of the live fire course taken by the fire service professional. The Task Force created this sheet with the understanding that live fire training is dangerous and the future instructor must have valid, thorough, relevant, and safe training to be determined by the AHJ. This sheet is validation for the Chief or Training Officer in determining their confidence in applying for this fire service professional's certification.

NFPA Fire & Emergency Services Instructor Course Options

NFPA Fire Instructor I Requirements

4.2 Program Management. The management of basic resources, records, and reports essential to the instructional process.

4.3 Instructional Development. The review and adaptation of prepared instructional materials.

4.4 Instructional Delivery. The delivery of instructional sessions utilizing prepared course materials.

4.5 Evaluation and Testing. The administration and grading of student evaluation instruments.

Course Requirement Options

- DPSST approved "NFPA Fire and Emergency Services Instructor I" courses or;
- DPSST approved college courses that meets the standard for NFPA 1041 Fire and Emergency Services Instructor I or;
- NWCG M410 Facilitative Instructor or;
- Teaching Certificate or;
- Bachelors in Education or;
- Master's Degree or;
- Equivalent Course

NFPA Fire Instructor II Requirements

5.2 Program Management. The management of instructional resources, staff, facilities, records, and reports.

5.3 Instructional Development. The development of instructional materials for specific topics.

5.4 Instructional Delivery. Conducting classes using a lesson plan.

5.5 Evaluation and Testing. The development of student evaluation instruments to support instruction and the evaluation of test results.

Course Requirements Options

- DPSST approved "NFPA Fire and Emergency Services Instructor II" courses or;
- DPSST approved college courses that meets the standard for NFPA 1041 Fire and Emergency Services Instructor II or;
- National Fire Academy (NFA) Fire Service Course Design or;
- Bachelors in Education or;
- Master's Degree in Education or;
- Equivalent Course

NFPA Fire Instructor III Requirements

6.2 Program Management. The administration of AHJ policies and procedures for the management of instructional resources, staff, facilities, records, and reports.

6.3 Instructional Development. Plans, develops, and implements comprehensive programs and curricula.

6.4 Instructional Delivery. No JPRs at the Instructor III Level.

6.5 Evaluation and Testing. Develops an evaluation plan; collects, analyzes, and reports data; and utilizes data for program validation and student feedback.

Course Requirements Options

- DPSST approved "NFPA Fire and Emergency Services Instructor III" courses or;
- DPSST approved college courses that meets the standard for NFPA 1041 Fire and Emergency Services Instructor III or;
- National Fire Academy (NFA) Fire & Emergency Services Training Program Management (6 Day course) or;
- Master's Degree in Education or;
- Equivalent Course

NFPA Live Fire Instructor Requirements

7.2 Pre-Live Fire Evolution. Inspect live fire participants' PPE and SCBA, given participants and PPE and SCBA, so that equipment is determined to be serviceable and worn in accordance with manufacturer's instructions.

7.3 Live Fire Evolution. Predict stages of fire growth in a compartment, flow path, flashover, rollover, and backdraft, given a live fire evolution, so that a safe environment is maintained.

Course Requirements Options

- The International Society of Fire Service Instructors (ISFSI) - Live Fire Instructor—Acquired Structure or;
- ISFSI - Live Fire Instructor—Fixed Facility or;
- Equivalent Course*

NFPA Live Fire Instructor In Charge

8.2 Pre-Live Fire Evolution. Prepare a pre-burn plan in compliance with NFPA 1403, given the AHJ policy and procedures for live fire training evolutions, the facility policies applicable to evolutions, learning objectives, and all conditions affecting the evolution, so that learning objectives are developed, the plan meets all AHJ requirements, existing conditions are identified, and the plan meets the developed learning objectives.

8.3 Live Fire Evolution. Identify and assign instructional tasks and duties in compliance with NFPA 1403, given staffing assignments, learning objectives, and instructor capabilities, so that safety

officer(s), ignition officer, and crew/functional lead(s) are designated and rotated through duty assignments, instructor(s) implement participant accountability, proper instructor/student ratios are maintained, instructor(s) monitor and supervise all participants during evolutions, and awareness of changing conditions that impact training is maintained.

8.4 Post Live Fire Evolution. Conduct a post-burn briefing session, given the learning objectives of the evolution, so that feedback on each learning objective is provided to each participant, and any needed corrective actions are identified.

Course Requirements Options

- ISFSI - Live Fire Instructor—Acquired Structure or;
- ISFSI - Live Fire Instructor—Fixed Facility or;
- Equivalent Course*

*Presently, the only courses identified by the NFPA Fire & Emergency Services Instructor Task Force as covering the NFPA Live Fire Instructor and NFPA Live Fire Instructor in Charge standard requirements are those offered by the International Society of Fire Service Instructors. As additional courses are identified, this guide will be updated outlining those options.