

THE PRIVATE SECURITY INDUSTRY IN OREGON

The Department of Public Safety Standards and Training administers certification/licensure of private security constituents in accordance with ORS 181A.840-995. The security industry is regulated to ensure the interests of the public are adequately served and protected, and to uphold the professionalism and integrity of the industry. The purpose of this pamphlet is to inform Oregon citizens about certification requirements.



What is a Private Security Professional?

A private security professional is an individual who performs, as the individual's primary responsibility, any one or combination of security services as described below. (Full time or part-time) If these duties are performed for consideration, the individual must be certified accordingly.

- The observation and reporting of any unlawful activity;
- The prevention of theft or misappropriation of any goods, money or other items of value;
- The protection of individuals or property, including but not limited to proprietary information, from harm or misappropriation;
- Controlling access to premises being protected or, with respect to a licensee of the Oregon Liquor Control Commission, controlling access to premises at an entry to the premises or any portion of the premises where minors are prohibited;
- The secure movement of prisoners;
- Providing canine services for the purposes of guarding or detection; or
- Is authorized by the persons' employer as part of the person's employment, to take enforcement action by detaining or placing persons under arrest. ORS 133.225

How do I apply for certification or licensure?

Applications and instructor information can be found on the Department of Public Safety Standards and Training Private Security Program's website at the following link; www.oregon.gov/DPSSST/PS or by calling the office at 503-378-8531.

Unarmed and armed training must be obtained from certified Private Security Instructor. Event & Entertainment training is completed online using iLearn. A link to the training can be found on the DPSSST Private Security website listed above.

The application packet submitted to the Department must include:

- PS-1 (application for certification/licensure);
- Fingerprint card or Fieldprint appointment confirmation e-mail.
- Training:
 - PS-6 Affidavit of testing results for required training; or
 - Certificates of completion for online Event and Entertainment Course.
- If employed as a security provider, a PS-20 Temporary Work Permit issued by employing manager.
- Appropriate fees for certification or licensure and criminal history background check.

Applicants are subject to Federal Bureau of Investigation and Oregon State Police background records check to determine if the applicant has a disqualifying background history.

Disqualifying convictions and minimum standards are specific to the type of certification or license and can be found in Oregon Administrative Rules (OAR) 259-060-300, 259-060-0310 and 259-060-0320.

Certified professionals and security businesses serve in positions of trust. Untrained and non-certified persons or businesses, or persons not of good moral character are a threat to the public safety and welfare, and may not be eligible for certification or licensure.

Any person applying as a private security provider must meet the minimum standards for certification or licensure. Minimum standards include:

- Age;
- Education;
- Training; and
- Moral Fitness - be of good moral fitness as determined by a background check, department investigation or other reliable sources. [OAR 259-060-0300, 259-060-0310 and 259-060-320.](#)

Business owners/managers should contact DPSST for licensure information.

All businesses that employ security providers must have a licensed executive manager of record.

Compliance / Violations

The following are examples of acts that are prohibited by law and may result the listed sanctions.

Any law enforcement officer may issue a citation for a Class A violation for:

- Performing security services without proper certification.
- Failure to carry certification card while performing security services.

Administrative action such as civil penalty, denial, revocation or suspension of certification may be pursued for:

- Failure to complete training and apply for certification prior to performing security services
- Businesses operating without a licensed Executive Manager
- Failure of a certified security provider to report being charge with a crime
- Failure to complete any required annual or renewal training

Types of certification

- Armed Security Professional
- Alarm Monitors
- Event and Entertainment Professional
- Instructor
- Unarmed Security Professional

Types of license

- Executive Manager
- Supervisory Manager

Who should I contact to report non-certified activity or file a complaint?

The Department of Public Safety Standards and Training Private Security Program investigates complaints regarding the private security industry. If you have a complaint, download a Professional Standards Complaint Form located at <https://www.oregon.gov/dpsst/PS/Pages/Complaints.aspx> and submit the completed form to the Department.

