

Oregon Revised Statute (ORS) 181A.870 requires the Department in collaboration with the Private Security Investigator Policy Committee, recommends for approval by the board the content of and standards for all training courses and testing required for certification as a private security professional and the standards for all instructors providing the training.

- The Private Security Unarmed Subcommittee met in the Fall of 2015 to create an updated refresher course.
- During the subcommittee discussions, a number of areas within the Essentials course were identified as requiring updates to correct or clarify content.
- Ultimately the subcommittee determined that an updated curriculum and subsequent refresher course should be developed with the following goals:
  - Ensure course content, where appropriate, reflected a “common language” with public safety disciplines such as Police, Fire and Telecommunications for efficient and effective partnerships and resolutions to situations involving multi-disciplines.
  - Ensure course content addressed current and emerging industry trends.
  - Ensure course content was legally defensible.
- DPSST staff proactively identified areas where private security and other public safety disciplines interacted.
- A careful review of current curriculum of police, fire and telecommunications resulted in updated private security curriculum modules in those appropriate areas where it is imperative all disciplines have common understanding.
- All source materials were document within the private security curriculum which provides specific resources and allows for routine updates as public safety curriculum is updated based on law changes and emerging trends.
- Multiple subject matter experts were contacted in each public safety discipline to review the proposed private security curriculum to ensure clarity of jurisdiction and duties when multi-discipline responders are required.
- Emerging trends identified in public safety were also identified in private security, specifically in areas of Active Shooter/Active Threat, Bomb Threats and Weapons of Mass Destruction. This was particularly critical as the private security partners often are at events or in situations in which there are large crowds or notable events.
- Significant emphasis was placed on the Civil Law and the Criminal Law modules to ensure areas likely to affect a private security professional were addressed.

- Similar to training methodology used in public safety disciplines, a “building block” approach was used in not only sequencing the update curriculum but allowing for modules to build upon one another.
- The curriculum was purposely designed in a “bullet point” fashion rather than a narrative.
  - This allows the salient points to be readily identified by both the instructor and student.
  - This manual is intended to be an ongoing resource for all private security professionals.
- Examples within the curriculum were significantly reduced and those few that were included were carefully vetted for legal dependability; public safety training trending recognizes the hazards of focusing on examples rather than on understanding concepts. Equally important is that for most examples given the accurate answer is “it depends” given the context and circumstances.
- Testing measures were vetted through the Center for Policing Excellence to ensure current training trends were similar between public safety and private security. Specifically, a multi-faceted Assessment was developed to compliment the written examinations. This measuring tool is an opportunity to determine if a student can demonstrate their learned knowledge through practical application.
- The written examination was developed to ensure academic rigor and a continuation of the learning process.
- Two exams have been created for both the basic course and refresher course. The exams will consist of 50 questions for basic course and 20 questions for the refresher course.
- The 4-hour Refresher course is designed to focus on the high-liability modules; 2-hours of Law, 1 hour of emerging trends, 30 minutes for industry-specific based on the audience and 30 minutes for testing.
- A Curriculum Change Form is included in each Instructor Notes to ensure a specific and dedicated process for capturing input from instructors for an annual curriculum review.
- DPSST does not govern the training methodology of this course. Ultimately, the testing and assessment process will determine the instructor’s effectiveness. Future Instructor Development resources will be made available to our instructors.
- A Draft PowerPoint was developed as a reference and resource to the students and instructors.
- The curriculum was approved by the unarmed sub-committee at their February 19, 2016 meeting and was provided to beta testing instructors.

- The beta testing instructors were chosen, by 'type' of instructor, meaning years of training (new or seasoned instructor), for profit and proprietary instructors and geographical areas of the state. The beta testers were given the approved basic and refresher course as well as instructions.
- Beta testing began March 14, 2016 and concluded September 2, 2016.
- Feedback was received as a result of the beta testing process and updates were made to the curriculum. The unarmed sub-committee approved the final version on October 6, 2016.

**If the curriculum is approved by the Private Security Investigator Policy Committee in November and affirmed by the Board in January:**

- Roll out for the new curriculum will begin February 1, 2017 and conclude May 31, 2017.
- Notification of new curriculum will be announced via website, emails, private security list serv, followed by a webinar opportunity for all instructors to have a short introduction of the new curriculum.
- Rob Meeks and a sub-committee member, when available, will travel to regional locations to introduce the new curriculum.
- Instructors that attend the introduction will be given continuing education hours for the class time. The introduction will not replace the requirement to attend the biennial instructor course.
- June 1, 2017 the Department will no longer accept the previously approved curriculum.

Please feel free to contact Rob Meeks at [robert.meeks@state.or.us](mailto:robert.meeks@state.or.us) or you may contact anyone on the unarmed subcommittee.

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