

PI-4

AFFIDAVIT OF PERSON ROLLING FINGERPRINTS

AND INSTRUCTIONS



Department of Public Safety Standards and Training
Private Investigator Program,
4190 Aumsville Hwy SE Salem, OR 97317
Ph. (503) 378-8531 FAX (503) 378-4600

Oregon law requires Private Investigator applicants to submit a fingerprint card with their application for licensure. The card will be used by the Oregon State Police (OSP) ID Bureau and the FBI to check their criminal history.

PLEASE VIEW APPLICANT IDENTIFICATION, COMPLETELY FILLING OUT THE CARD.

FBI REQUIRES US TO USE SPECIFIC PRINT CARD, PROVIDED TO THIS APPLICANT.

1. **REQUIRED:** sealed tamper-tape packet, original FBI fingerprint card and this PS-4 Affidavit.
2. Fully complete the fingerprint card by entering the applicant's name (including any alias), as well as ALL other personal information, as indicated in each block. Use black ink and legible, block-type letters. PLEASE USE THE OSP CODES FOR HAIR AND EYE COLOR:

Black = BLK Brown = BRO Blonde = BLN Gray = GRY White = WHT Red = RED
Blue = BLU Hazel = HAZ Green = GRN
3. View at least one form of picture identification, such as a photo driver's license or military ID card.
4. Sign this form, placing it and the fingerprint card in the tamper-proof envelope. Seal the envelope by removing the paper strip and folding the flap over. **RETURN TO APPLICANT.**

THIS IS A SWORN AFFIDAVIT of the person rolling fingerprints and completing card:

I SWEAR OR AFFIRM, UNDER PENALTY OF PERJURY, that I have personally reviewed the completed print card information for _____
by viewing a Applicant's Name

- Driver's License # _____ State _____
- Other: _____

I personally observed the applicant sign the fingerprint card. I signed the FBI card, rolled the fingerprints of the applicant, placed the card in the tamper-proof envelope, completed and signed this Affidavit. I will personally seal the envelope.

PRINT or Type Name of Fingerprint Tech/Law Enforcement Agent DPSST/PS ID # Date

Original Signature of Fingerprint Tech/ Law Enforcement Agent Day-time Phone Number

Agency or Business Name Mailing Address