Statement of Terms and Conditions of Employment

This form is provided for use by private security entities, for the purposes of Oregon Revised Statutes (ORS) 181A.913.(1)(b). A licensed private security entity shall furnish to each private security professional employed by a private security entity, at the time of hiring, a written statement that includes a description of the terms and conditions of employment, including the method of computing the rate of compensation.

Rate of Pay:	Hourly Rate:						
	Monthly Salary:						
Overtime:	☐ There is no overtime provision for this position						
	Overtime will be provided under the following conditions at the following rate:						
Employment Your employr	Conditions: ment under this agreement will begin on this date: Month /Day/Year						
	Month /Day/ Year						
	edule is flexible, and you will be advised of dates & times of shifts days eginning required to work those shifts.						
☐ Set work	shift will be at						
Set Work	Workdays Hours						
Work Locati	on:						
Fixed loca	ation:						
Variation	s based on assignment.						
Labor dispute	work location Yes No						

Equipment and Uniform:
☐ The following necessary equipment and uniforms will be provided at no cost by the employer:
Attach additional pages if needed.
Necessary equipment and uniforms must be provided by each worker. Necessary equipment and uniforms for this job are:
Attach additional pages if needed.
Necessary equipment and uniforms may be purchased or borrowed from the employer. The prices and/or conditions for obtaining equipment and uniforms are as follows:
Attach additional pages if needed.
Return of issued or borrowed equipment and uniforms upon dismissal or departure from employment is required. The following consequences may occur if not returned:
Attach additional pages if needed.
Vehicle Use:
☐ Vehicles will not be used as part of your work assignment.
Vehicles will be used as part of your work assignment. The following Policies and Procedures are provided to outline requirements for vehicle use:
Attach additional pages if needed.
Only agency vehicles are permitted for use while performing private security services.
☐ The use of privately owned vehicles is permitted under the following conditions:

Attach additional pages if needed.

Firearms:									
	Firearms are not required nor permitted when performing private security services for this position.								
	Firearms are a requirement of employment for this position:								
	The following firearm(s) will be made available for use by this employee after meeting the DPSST requirements for certification on the make, model, and caliber of the weapon provided:								
	Make	Model Attach additional p	ages if needed.	Caliber					
	The following personal firearm(s) are authorized for use by this employee, who meets the DPSST requirements for certification on the make, model, and caliber of the weapon as verified by this entity:								
	Make	Model Attach additional p	ages if needed.	Caliber					
<u>Au</u>	thorization of concealed	carry of a fire	arm:						
 Is authorized while performing services as an armed private security professional if the employee is certified as an armed private security professional, in compliance with training requirements for the professional certification and licensed under ORS 166.291. NOT authorized while performing services as an armed professional. 									
By signing this form, the private security entity and the private security provider verify that this form was provided to the private security provider. The private security entity should maintain a copy of the completed form for their records. The private security entity must provide a written notification to the private security provider if there are any changes to these terms and conditions.									
Priv	vate Security Provider Na	me	Signature		Date				
Pri	vate Security Entity Name	;	Authorizing	Signature/Title	Date				