

iLearnOregon *How to Create a New Account*

This job aid walks you through the steps for creating an account in iLearnOregon for non-state employees.

To create a new account in iLearnOregon you need to complete the following steps:

1. In your web browser type in the following URL <https://ilearn.oregon.gov>.
2. From the iLearnOregon login page, select **Create New Account**. This will take you to the User Information screen.

Supported Browsers: IE V.6, 7, 8 and 9 Firefox V.3 through 9

Recent Announcements

[iLearnOregon Has Upgraded!](#)
Click the title to view a short tutorial outlining the changes in the new system.

[How To Create A New Account For State Employees](#)
If you are a new state employee, please review this brief job-aid, then select Create New Account at the top of the screen.

[How To Create A New Account For Non-State Employees](#)
If you are new to iLearnOregon, please review this brief job-aid, then select Create New Account at the top of the screen.

[Statewide Course Catalog](#)
Statewide courses are offered to all state agencies and/or local governments

Login ID

[Forgot Login ID?](#)

Password

[Forgot Password?](#)

Log In

By logging in, you agree to the following [Terms of Use](#).

3. From the User Registration page you will need to select **Not a State Employee**.

- State Employee
- State Employee using a non-State email
- Not a State Employee

iLearnOregon

How to Create a New Account

4. Enter your full first and last name.
5. Enter in your **email address** where you want any system emails to be sent to.
6. Enter text for your **Login ID**. Your login must be at least 6 characters and cannot contain spaces or characters such as /, @, or &.

* First Name:	<input type="text" value="John"/>
* Last Name:	<input type="text" value="Doe"/>
Middle Name/Init:	<input type="text"/>
* Email:	<input type="text" value="jdoe@fakeemail.com"/>
* Choose a login ID:	<input type="text" value="johndoe"/>

7. Select **Public Safety Standards And Training, Department of** and then the organization tree will show.
8. On the organization tree, select Public Safety Standards And Training, Department of.
9. Click **Submit**.

Job Title:	<input type="text" value="(None Selected)"/>
Organization:	<input type="text" value="- Public Safety Standards And Training, Department of"/> <input checked="" type="checkbox"/> Public Safety Standards And Training, Department of Business Services Facilities Human Resources Information Systems Office of the Director Private Security/Investigators Standards & Certification Training
Manager:	<input type="text" value="(None Selected)"/>
<input type="button" value="Submit"/>	

You will receive an email with a temporary password to log into iLearnOregon.

iLearnOregon *How to Create a New Account*

To log into iLearnOregon you need to complete the following steps:

1. In your web browser type in the following URL <https://ilearn.oregon.gov>.
2. From the iLearnOregon login page, enter your *Login ID* and *Password*.



iLearn Oregon

[Create New Account](#) [Email DAS](#)
[Support](#) [iLearn Help Resources](#)

Supported Browsers:  IE V.6, 7, 8 and 9  Firefox V.3 through 9

Recent Announcements

[iLearnOregon Has Upgraded!](#)
Click the title to view a short tutorial outlining the changes in the new system.

[How To Create A New Account For State Employees](#)
If you are a new state employee, please review this brief job-aid, then select Create New Account at the top of the screen.

[How To Create A New Account For Non-State Employees](#)
If you are new to iLearnOregon, please review this brief job-aid, then select Create New Account at the top of the screen.

[Statewide Course Catalog](#)
Statewide courses are offered to all state agencies and/or local governments.

Login ID

[Forgot Login ID?](#)

Password

[Forgot Password?](#)

Log In

By logging in, you agree to the following [Terms of Use](#).

3. Select *Login*. This will take you to your homepage.