

Department of Public Safety Standards and Training
Memo

Date: January 2, 2025

To: Corrections Policy Committee

From: Julie L. Collinson, MA, NCC, LPC
Assistant Academy Dean / Center for Policing Excellence Manager
DPSST – Training Division

Subject: **Approval for Changes to the Corrections Career Officer Development Self-Study Curriculum**

The Training Division requests the approval of the below modifications to the Corrections Career Officer Development Self-Study curriculum.

Background:

The Corrections Career Officer Development Self-Study course is used to provide refresher training to individuals who have a lapsed DPSST basic corrections officer certification and who have been out of the corrections discipline for more than 2.5 years but less than 5 years. It is also used to provide abbreviated, Oregon specific training for individuals who have been a corrections officer in another state and have obtained a waiver of the full Basic Corrections Local (BCL) course based on their past training, certifications and employment. The Corrections COD course is delivered as a self-study program based on the demand for the course, which averages 10 or fewer students annually. DPSST offers the self-study course three times a year. The course materials are sent to students, and all relevant study materials are provided. The course is then overseen by a Class Coordinator, who is available during the 8-weeks the course is offered and proctors the final in-person exam.

The Corrections Career Officer Development Self-Study curriculum has been identified as the next program to be updated as part of an on-going effort to ensure academy training is current, relevant, and aligned with the evidence-based practices, in both content and delivery. The current Corrections Career Officer Development Self-Study curriculum aligns with the Basic Corrections Local Curriculum which was updated in the Spring of 2024. In May 2023, a Basic Corrections Local Academy workgroups were assembled to identify current and relative training needs with a wide group of corrections professionals from around the state. It was deemed, while the curriculum is relevant, there are opportunities that exist to strengthen content through academic research and trusted professional sources, aligning content with other program areas that are influenced by Oregon Administrative Rule and Oregon Revised Statutes, incorporating areas for training efficiency, and implementation of program design based on the research of learning, performance improvement and applicable training transfer to the field. The Basic Corrections Local curriculum updates were provided to the Corrections Policy Committee, and a recommendation was made to move forward with Board approval. The Board approved those changes, and they were codified July 25, 2024.

Recommendations:

The Center for Policing Excellence proposes the below program modifications to the Corrections Career Officer Development Self-Study to continue to meet student and constituent training to align with the current Basic Corrections Local curriculum updates in early 2024.

Below is a breakdown of the proposed changes:

Course Title	Original Hours	Proposed Hours
<p>Basic Security Principles The topic is covered both in the certification as an officer and often specific to agency which would be covered through on-boarding, and remaining additional content placed into Basic Operational and Security Procedures</p>	6	0
<p>Basic Operational and Security Procedures (Previously Operational Statutes and Standards) Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.</p>	4	6
<p>Behavioral Health: Awareness (Previously Mental Health and Disabilities) To align with BCL curriculum rewrite in 2024 and required topic for public safety professionals in HB2513 and aligns with all other disciplines current curriculum.</p>	4	6
<p>Behavioral Health: Suicide Awareness and Intervention Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.</p>	4	2
<p>Behavioral Health: Trauma and Trauma Informed Practices To align with BCL curriculum rewrite in 2024 and required topic for public safety professionals in HB2513 and aligns with all other disciplines current curriculum.</p>	0	4
<p>Bias Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the</p>	0	4

Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.		
Boundaries (Previously Recognizing Manipulation) Renamed to align with Basic Corrections Local curriculum from Recognizing Manipulation	4	4
Checkout/Certificates No longer needed for CCOD Self-Study	.5	0
Civil Liabilities	4	4
Contraband and Searches This topic is reduced to 2 hours as the additional 4 hours are covered in skills-based training which is not part of the self-study curriculum.	6	2
Correctional Rights (Previously Inmate Rights) Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.	6	4
De-escalation (Previously Conflict Resolution)	4	4
Emotional Intelligence Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.	0	6
Ethics Ethics is already a standard and required area of training and expectation as part of the profession	4	0
Exams (Previously Exams/Reviews) To include Use of Force Exam and Final Exam	3.5	2
Fitness and Nutrition Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.	2	6

Gang Identification and Management During Basic Corrections Local curriculum rewrite, is now included in Intake and Release.	3	0
Intake and Release	4	4
Introduction to the Criminal Justice System Core topic which would have been introduced during basic academy.	3	0
Managing AIC Behavior (Previously Discipline Processes) This course includes elements of procedural justice and proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.	2	2
Medical Awareness Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.	4	2
Orientation	2	0
Resiliency	4	2
Use of Force (Previously Use of Force Application) Proposed changes that will have no impact on the content, quality, or scheduling, and will offer the proper amount of time needed to justifiably present the material, improve content delivery, and it aligns with the Adult Learning model and has been approved by the policy committee and the board for the BCL curriculum rewrite in 2024.	5	16
Use of Force Law Included in Use of Force Application	3	0

Action Item:

Review and determine whether to recommend approval of the proposed Corrections Career Officer Development Self-Study curriculum.