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PERMANENT ADMINISTRATIVE ORDER

DPSST 7-2026

CHAPTER 259

DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING

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ARCHIVES DIVISION SECRETARY OF STATE & LEGISLATIVE COUNSEL

FILING CAPTION: Fee Increases for the Private Security Entity License

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AMEND: 259-059-0070

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RULE SUMMARY: This rule change is for the following fee increases. The fee increases change the Private Security Entity License Fee from $936 to $1030; the late renewal fee from $50 to $55; and the replacement fee from $24 to $27.

The Private Security Entity License is issued for a one-year period. All private security entity licenses expire on June 30. DPSST may prorate the license fee for a new private security entity that will only be licensed for a portion of the year.

CHANGES TO RULE:

259-059-0070
Fees and Payments
(1) The Department charges the following fees:¶
(a) Private Security Entity License Fee - $~~936~~1030.¶
(b) Late Renewal Fee - $5~~0~~5. A late fee is required when the Department receives an application for renewal after June 30.¶
(c) Duplicate or Replacement License Fee - $2~~4~~7.¶
(d) Non-sufficient Funds (NSF) Penalty Fee - $25.¶

(2) When issuing an initial license, the Department may prorate the Private Security Entity License Fee in accordance with the remaining portion of the licensing period.¶
(3) Payments.¶
(a) The Department accepts business checks, money orders, cashier's checks, and credit cards approved by the Department. Credit card payments may require submission of additional verification information as designated by the Department. The Department does not accept personal checks or cash.¶
(b) Fees for licensure are due at the time of application.¶
(c) Amounts due to the Department for fees or penalties are non-refundable and non-transferable.¶
(d) Applicants who choose to withdraw their application or fail to complete the application process forfeit their fees.¶
(4) If the Department receives payment of any fees or penalty by check and the check is returned to the Department as a non-sufficient funds (NSF) check, the payer of the fees or penalty will be assessed an NSF penalty fee in addition to the required payment of the fees or penalty.¶
(5) Overpayment of Amounts Due.¶
(a) The Department will reject payments that include an overpayment of the amount due that is $10.01 or more.¶
(b) The Department may accept payments that include an overpayment of the amount due when the overpaid amount is $10.00 or less.¶
(c) Overpayment amounts that are $10.00 or less will only be refunded upon receipt of a written request from the applicant or entity representative who made the overpayment, or the private security entity's legal representative. The written request must be received by the Department within three years of the overpayment.
Statutory/Other Authority: ORS 181A.870, ORS 181A.900
Statutes/Other Implemented: ORS 181A.900