



PERMANENT ADMINISTRATIVE ORDER

DPSST 14-2022

CHAPTER 259

DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING

FILED

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ARCHIVES DIVISION
SECRETARY OF STATE
& LEGISLATIVE COUNSEL

FILING CAPTION: Private investigator and provisional investigator administrative fee increases for late applications and replacement licenses.

EFFECTIVE DATE: 11/01/2022

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AMEND: 259-061-0010

NOTICE FILED DATE: 09/15/2022

RULE SUMMARY: This rule change increases two administrative fees. These fee increases are proposed to keep the administrative fees in the Private Investigator Licensure Program consistent with the same administrative fees in the Private Security Certification and Licensure Program. The fee for a late renewal application will increase by \$5, from \$25 to \$30. The fee for a duplicate or replacement license will increase by \$4, from \$20 to \$24. There are no changes to the fee for the issuance or renewal of the investigator license. Note: This permanent rule filing finalizes the process that DPSST initiated in 2021. DPSST implemented collection of the new fee amounts on November 1, 2022.

CHANGES TO RULE:

259-061-0010
Fees and Payments ¶¶

(1) Payments.¶¶

(a) The Department accepts business checks, money orders, cashier's checks, and credit cards approved by the Department. Credit card payments may require submission of additional verification information as designated by the Department. The Department does not accept personal checks or cash.¶¶

(b) Fees for licensure are due at the time of application.¶¶

(c) Amounts due to the Department for fees or penalties are non-refundable and non-transferable.¶¶

(d) Applicants who choose to withdraw their application or fail to complete the application process forfeit their application fees.¶¶

(2) Fees charged by the Department include:¶¶

(a) Private Investigator License Fee - \$550;¶¶

(b) Provisional Investigator License Fee - \$550;¶¶

(c) New Application Fee - \$29;¶¶

(d) Fingerprint Criminal History Check Fee - The current fee for processing a fingerprint criminal history check may be obtained from the Department. This fee is to recover the costs of administering the fingerprint check through the Oregon State Police and the Federal Bureau of Investigation. This fee is separate from and does not apply to any fees charged by a fingerprinting services vendor. An additional fee will be charged for the third submittal of fingerprint cards when rejected for filing by the FBI;¶¶

- (e) Late Renewal Fee - \$30. A late fee is required when the Department receives an application for renewal after the expiration date; ¶
 - (f) Duplicate or Replacement License Fee - \$24; ¶
 - (g) Reactivation of Inactive License Fee (OAR 259-061-0160) - \$50; and ¶
 - (h) Non-sufficient Funds (NSF) Penalty Fee - \$25. ¶
- (3) If the Department receives payment of any fees or penalty by check and the check is returned to the Department as a non-sufficient funds (NSF) check, the payer of the fees or penalty will be assessed an NSF penalty fee in addition to the required payment of the fees or penalty. ¶
- (4) Overpayment of Amounts Due. ¶
- (a) The Department will reject payments that include an overpayment of the amount due that is \$10.01 or more. ¶
 - (b) The Department may accept payments that include an overpayment of the amount due when the overpaid amount is \$10.00 or less. ¶
 - (c) Overpayment amounts that are \$10.00 or less will only be refunded upon receipt of a written request from the person who made the overpayment, or the person's legal representative. The written request must be received by the Department within three years of the overpayment.
- Statutory/Other Authority: ORS 703.480, ORS 293.445
Statutes/Other Implemented: ORS 703.480, ORS 293.445