

**Polygraph Licensing Advisory Committee
Minutes
September 11, 2013**

The Polygraph Licensing Advisory Committee held a special meeting and executive session on September 11, 2013 in Room A235 at the Oregon Public Safety Academy in Salem, Oregon.

Attendees:

Committee Members:

Susan Couch – Salem Police Department
Richard Cowan – Private Citizen
Lucinda Gardner – Private Polygraph Examiner
Rebecca Martin – Oregon State Police
Derry York – Private Polygraph Examiner

DPSST Staff Members:

Debbie Graves
Rebecca Hannon

Guests

Katie Suver, Deputy District Attorney – Marion County District Attorney's Office

Old Business

1. Minutes approval for May 8, 2013 meeting
 - *Dick Cowan moved to approve the minutes. Susan Couch seconded. Motion carried.*

New Business

2. Cameron Nigh – Request for extension of intern license
 - Mr. Nigh appeared before the committee to request an extension of his intern license. His initial intern license was issued in 2011 but due to extenuating circumstances he has been unable to conduct exams. Mr. Nigh believes he will be able to begin performing exams sometime next year.

The committee pointed out Oregon Administrative Rule 259-020-0025(2) that would allow Mr. Nigh to reapply for licensure within two years of the expiration of his current license without having to return to a polygraph school. Additionally, since Mr. Nigh will not be performing examinations until sometime next year, this option would prevent him from having to pay the extension fee on a license he would not be using.

Mr. Nigh chose to withdraw his request for an extension at this time and will allow his license to expire. He will reapply for licensure at a later date. The committee reminded Mr. Nigh that when he reapplies for licensure he will need to show proof of on-going training in the field of polygraph. He should continue taking the necessary classes during his time off. Additionally Mr. Nigh was reminded that he will be prohibited from performing polygraph examinations until his license is renewed.

3. Michael Child – Oral Examination for General License

- Mr. Child appeared before the committee to complete the oral portion of his General Polygraph Examiner License examination. Mr. Child passed the written portion of the exam on July 31, 2013. The committee reviewed some of Mr. Child's recent work and provided feedback.
- *Dick Cowan* moved to grant a General Polygraph Examiner License to Mr. Child. Susan Couch seconded the motion. Motion passed.

4. Douglas Cook – Oral Examination for General License

- Mr. Cook appeared before the committee to complete the oral portion of his General Polygraph Examiner License examination. Mr. Cook passed the written portion of the exam on August 27, 2013. The committee reviewed some of Mr. Cook's recent work and provided feedback.
- *Dick Cowan* moved to grant a General Polygraph Examiner License to Mr. Cook. *Lucinda Gardner* seconded the motion. Motion passed.

5. Intern Quality Control Reviews (QCR) – Discussion

- The committee once again discussed the issue of Intern Polygraph Examiners performing QCRs on the work of other examiners. There is concern that Intern Examiners do not have the experience base necessary to qualify them to review another's work. It was pointed out that the Interns themselves are still required to have their own work reviewed periodically by a General Polygraph Examiner. The committee discussed the issues at the May 8, 2013 meeting and passed a motion recommending DPSST draft rule language to prohibit the practice of Interns performing QCRs. The department will present the issue to the Rules Coordinator for review and possible development.

6. Mentoring Program – Discussion

- Derry York presented the idea of starting a mentoring program wherein Intern Examiners would be mentored by a member of the PLAC instead of any General Examiner. Concerns have been voiced by people in the polygraph community that a few Intern Examiners have graduated from polygraph school without some really basic skills and knowledge. The committee members agreed to draft a letter that will be included with the Intern Examiner's License offering their assistance. The letter will include their contact information.
Ultimately it is the responsibility of the Intern Examiner to seek help if they are struggling in any area. Once the letter is drafted it will be sent to DPSST for review.

7. Polygraph ID Cards – Added Agenda Item

- Debbie Graves showed a sample ID card to committee members. Debbie states the cost of implementing a Polygraph ID card will be expensive and would require an increase of fees for polygraph examiners. Debbie expects to have a cost estimate at the January meeting.

8. 2014 Meeting Schedule

- Committee members agreed to the following meeting schedule for 2014.

January 15
May 14
September 10

9. Adjournment

- Rebecca Martin moved to adjourn the meeting. Susan Couch seconded. Meeting adjourned.



Signature



Date