

Polygraph Licensing Advisory Committee
Minutes
September 12, 2012

The Polygraph Licensing Advisory Committee held a regular meeting and executive session on September 12, 2012 in Room A235 at the Oregon Public Safety Academy in Salem, Oregon.

Attendees:

Committee Members:

Susan Couch – Salem Police Department
Sally Jo Donahue – Linn County Sheriff's Office
Lucinda Gardner – Private Polygraph Examiner
Rebecca Martin – Oregon State Police
Derry York – Private Polygraph Examiner

DPSST Staff Members:

Debbie Graves
Linsay Hale
Rebecca Hannon

Regular Session

1. Minutes Approval:

- A. PLAC members reviewed draft minutes from the May 9, 2012 meeting.
- Susan Couch moved to approve minutes without revision. Rebecca Martin seconded. Motion passed.

2. Old Business:

- A. Code of Ethics: PLAC members made a final review of the proposed Polygraph Code of Ethics. Two minor changes were made to the language.
- Derry York moved to approve the Polygraph Code of Ethics with the changes to the language. Susan Couch seconded. Motion passed.

3. New Business:

- A. Proposed Rules: Linsay Hale presented draft rule language that will update the current rule language for Denial, Suspension, Revocation Procedure (OAR 259-020-0010, 259-020-0015, 259-020-0030 & 259-020-0031) to clearly identify minimum behavioral standards for Oregon polygraph examiners and trainees as well as develop a defensible denial, suspension and revocation process. The proposed language also addresses appeals, ineligibility periods and reconsideration issues. Upon review of the proposed rule language the PLAC recommended minor changes to the language.
- Susan Couch moved to recommend filing the proposed language as a proposed rule, with the recommended changes to the language. Derry York seconded. Motion passed.
 - Derry York moved to approve filing the proposed rule as a permanent rule if no comments are received. Lucinda Gardner seconded. Motion passed.
 - Action Item: By consensus the PLAC was unable to identify any potential fiscal impact to small businesses.

- B. Monty Buettner Oral Exam: On August 29, 2012 Monty sat for the written portion of his general license exam and received a passing score. Monty appeared before the committee to complete the oral portion of the exam. PLAC members reviewed Monty's polygraph log and several charts and score sheets from recent exams.
- Derry York moved to issue a general polygraph examiner license to Monty. Rebecca Martin seconded. Motion passed.
- C. Rick Buckner Oral Exam: On May 30, 2012 Rick sat for the written portion of his general license exam and received a passing score. Rick appeared before the committee to complete the oral portion of the exam. PLAC members reviewed Rick's polygraph logs and charts from recent exams. The PLAC noted that score sheets were missing from the recent exams Rick had provided for review. The PLAC asked Rick to re-appear before the committee at the next PLAC meeting in January with all the required exam material.
- D. 2013 PLAC Meeting Dates:
- January 9, 2013 9:00 a.m.
 - May 8, 2013 9:00 a.m.
 - September 11, 2013 9:00 a.m.

Meeting Adjourned



Signature

01-09-13
Date