DPSST CJ Update

October 31, 2018

Did You Know...

- Individuals promoted or hired into a leadership role may be required to take supervision or middle management training; however, the certification is optional.
- A Chief of Police must be management certified within 2 years of hire.
- DPSST only records employment related to police reserves or certified public safety professionals. If an individual stays in your agency but takes on a civilian role, they will be listed as resigned in DPSST system because they resigned from their certified role.

CJ Certification Workshops

There’s still space left in the December 3rd CJ Workshop in Multnomah County and we have added a new workshop on January 8, 2019 9:00-12:00 at the Linn County Sheriff’s office.

To register, visit: https://goo.gl/forms/2nkJWslhze6TeusX2

Transcripts

We have been receiving numerous questions regarding transcripts, here are a few clarifications that we hope will help.

- Transcripts can be submitted at any time; however, they are only required for upper levels of certification.
- A copy of an official transcript can be sent meeting the following criteria.
  - The copy must be legible. Many universities and colleges use specialized paper that, when copied, makes it very difficult or impossible to read.
    - Example of Transcript we cannot accept.
  - The front and back page of the transcript must be copied. There is usually credit calculation information on the back page that DPSST needs in order to accurately record the education.
  - To avoid delays in processing, copy the back side even if there is nothing on it.
- The transcripts must come from an accredited degree granting college or university. DPSST refers to www.Chea.org to determine if transcripts are accredited.
- Career schools or career programs within degree granting schools that do not equate to credit hours will not count unless transferred in by a degree granting college or university.
- Individuals with credit hours or degrees from foreign schools must have their transcripts evaluated by the National Association of Credential Evaluation Services (NACES).
- Education Credits Calculation for the purpose of DPSST Upper Levels of Certification
  - 1 quarter credit unit = 1 DPSST Education Credit
1 semester credit unit = 1 ½ DPSST Education Credit

Training Hours/Maintenance

The training requirements and categories were developed by the Policy Committees and Board as a minimum general standard. Meaning there is a requirement that all officers receive a certain number of hours of training and in specific categories, but content, type and delivery of training is at the discretion of each agency. Below are some examples of what other agencies have done to meet the requirements.

- **Question:** Do instructor hours count towards training hours? **Answer:** Maybe.

- If an instructor is actually performing a skill with the students, to the same level as the students, they can count that as training hours because they are honing/perfecting the skill.

- Telecommunicators have language in rule that allows them to apply a portion of class instruction to their training hours. To do so they would add themselves to the roster as passed.
  - **Telecommunications Certified Only**—Up to 6 hours instructed time can count towards training.
  - **EMD Certified Only**—Up to 4 hours of instructed time can count towards training.
  - **Telecom/EMD Certified**—Up to 6 hours for Telecom instruction and 2 hours for EMD instruction can count towards training.

- **Ethics Training (1 hour annually)**--
  - Many agencies utilize the DPSST Ethics Bulletin for training purposes. Typically, agencies review the bulletin as a group and discuss.
  - Ethics bulletins are published monthly and emailed to the CJ Professional Standards and CJ Training GovDelivery distribution lists.
  - All Ethics bulletins can be found at [https://www.oregon.gov/dpsst/SC/Pages/EthicsBulletin.aspx](https://www.oregon.gov/dpsst/SC/Pages/EthicsBulletin.aspx)

- **Firearms/Use of Force (8 hours annually)**
  - This is not just firearms training; it could be DT’s, Taser, and classroom instruction.
  - After action reviews or use of for law classes have been utilized as use of force training.

- **Leadership Training (24 hours every three years for Law Enforcement; 2 hours annually for Telecom)**
  - Obtaining leadership certification is optional; however, if you have supervisory or above certification you will be required to complete the training.
  - If an individual holding a supervisory or above certification wishes to relinquish, they can do so by sending notification to DPSST.
  - Once relinquished, the leadership maintenance requirement is removed.
## Distribution

The CJ Cert Update is available via:

- DPSST CJ Web Page (Under Announcements): [https://www.oregon.gov/dpsst/cj/Pages/default.aspx](https://www.oregon.gov/dpsst/cj/Pages/default.aspx)

- GovDelivery Email List: Law Enforcement Administrative Updates

- GovDelivery Email List: Telecommunications/Emergency Medical Dispatch Administrative Updates

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