



## Delineation Report – No Wetlands or Other Waters for Small Sites

This form may be used to report on the results of an onsite delineation for study areas two acres or less that contain **no wetlands or other waters** such as streams, drainages, or ponds. See below for additional eligibility criteria.

A fully completed and signed report form and [applicable fees](#) are required before report review timelines are initiated by the Department of State Lands.

Make checks payable to the Oregon Department of State Lands. To pay fees by credit card, go [online](#). An electronic report submittal is preferred. A single PDF of the completed form and attachments may be e-mailed to: **wetland.delineation@dsl.oregon.gov**. For submittal of PDF files larger than 50MB, e-mail DSL instructions on how to access the file from your ftp or other file sharing website. For paper submittals and fee payments, submit to: **Oregon Department of State Lands, 775 Summer Street NE, Suite 100, Salem, OR 97301-1279.**

Directions: complete Sections 2 – 5 and submit with required attachments (Section 1).

### Section 1. Eligibility and Requirements

#### Eligibility criteria:

- Study area is 2 acres or less.
- No wetlands or waters within the study area (including the ordinary high water line, highest measured tide, or pool elevation of a nearby water).
- No disturbance has occurred that may obscure wetland indicators or have affected the presence of wetlands or other waters.
- Not currently or recently managed as an agricultural site.
- The field investigation and form must be completed by a wetland professional.

#### Requirements:

- Wetland delineations must be conducted in accordance with the 1987 U.S. Army Corps of Engineers *Wetlands Delineation Manual*, including regional supplements and applicable guidance and any supporting technical guidance documents issued by the Department.
- Wetland determination data forms must be provided for all suspect areas, including but not limited to areas with mapped wetlands, hydric soils, wet signatures on aeriels, low areas, and other areas likely to be wetland.
- Wetland delineation map(s) must be at a scale suitable for the study area size and indicate the study area boundary in relation to the parcel boundaries. The map(s) must include numbered sample plots corresponding to data forms, areas of fill or grading or other major alterations, mapping method and estimated mapping precision statement (1 meter requirement) for the study area boundary and data plot points, a north arrow and scale bar, and photograph locations and direction of view.

#### Required Attachments (all attachments must be legible):

- Figure 1. Location Map (with outline of study area)
- Figure 2. Tax Lot Map (with outline of study area)
- Figure 3. Recent Aerial (with outline of study area)
- Figure 4. Wetland Delineation Map(s) (see requirements section)
- Figure 5. Ground level color photos
- Data Forms (meets data form requirements OAR141-090-0035(16))

#### Failure to meet eligibility criteria and/or requirements:

- Upon rejection of a report, an applicant, landowner, or agent may submit a new wetland delineation report, however new fees are required.

**Section 2. Contact and Authorization Information**☐ Applicant ☐ Owner Name, Firm and Address:Business phone #  
Mobile phone # (optional)  
E-mail:☐ Authorized Legal Agent, Name and Address (if different):Business phone #  
Mobile phone # (optional)  
E-mail:

I either own the property described below or I have legal authority to allow access to the property. I authorize the Department to access the property for the purpose of confirming the delineation, after prior notification to the primary contact.

**Typed/Printed Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_  
Date: \_\_\_\_\_ Special instructions regarding site access: \_\_\_\_\_

**Section 3. Project and Site Information**

Project Name:

Latitude:

Longitude:

**Decimal Degree required.** Provide centroid of site or start & end points of linear project

Proposed Use:

Tax Map #

Tax Lot(s)

Tax Map #

Tax Lot(s)

Site Street Address (or other descriptive location):

Township

Range

Section

QQ

City:

County:

**Section 4. Additional Site Information (check applicable boxes)**☐ LWI or SWI shows wetlands or waters within the **study area**.  
Wetland LWI ID code(s) \_\_\_\_\_☐ There are likely wetlands or waters within the **tax lot(s)**  
(outside the study area)☐ There has been fill or grading activity within:☐ **study area**. Approx. date(s) \_\_\_\_\_☐ **tax lot(s)**. Approx. date(s) \_\_\_\_\_☐ Previous DSL action on **tax lot(s)**

If known, previous DSL # \_\_\_\_\_

**Section 5. Wetland Delineation Information****Primary Contact** for delineation review and site access is ☐ Consultant ☐ Applicant/Owner ☐ Authorized Agent

Wetland Consultant Name, Firm and Address:

Phone #  
Mobile phone # (if applicable)  
E-mail:

The information and conclusions on this form and in the attached documents are true and correct to the best of my knowledge.

**Consultant Signature:** \_\_\_\_\_**Date:** \_\_\_\_\_

**Disclaimer:** This report documents the investigation, best professional judgment and conclusions of the investigator. It should be considered a Preliminary Jurisdictional Determination of wetlands and other waters and used at your own risk unless it has been reviewed and approved in writing by the Oregon Department of State Lands in accordance with OAR 141-090-0005 through 141-090-0055.

**Section 6. For Office Use Only**

DSL Reviewer: \_\_\_\_\_ Date Fee Paid \_\_\_\_/\_\_\_\_/\_\_\_\_

DSL WD # \_\_\_\_\_

Date Delineation Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

DSL App.# \_\_\_\_\_