***Oversight & PPM Tool Scavenger Hunt***

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| 1. How many endorsement gates occur for each type of oversight?
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| **IT Investment policy** | **Oversight type** | **Number of gates** |
| Previous, from July 2018 | Non-stage gate |  |
| Previous, from July 2018 | Stage gate |  |
| Current, from June 2020 | Level 1 & 2 |  |
| Current, from June 2020 | Level 3 |  |

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| *Hint: this can be found in the PPM How-to Video: Request a gate endorsement* |

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| 1. During which stage would you typically develop the Organizational Change Management Plan?
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| *Hint: this can be found on the Required Artifacts Form in the Knowledge Store or EIS website* |

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| 1. Unless communicated in advance, how many days does EIS have to respond to an artifact submission?
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| *Hint: this can be found in Procedure 107-004-130* |

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| 1. Who are you producing project artifacts for?
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| *Hint: this can be found in PMBOK® Guide – Sixth Edition throughout but specifically in sections 2.3 Organizational Process Assets and 1.11 Tailoring the Project Artifacts* |

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| 1. How are ITI forms submitted for non-project investments?
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| *Hint: this can be found in Procedure 107-004-130* |

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| 1. What role in an agency is generally accountable for the development of the business case?
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| *Hint: this can be found in PMBOK® Guide – Sixth Edition section 1.2.6 Project Management Business Documents* |

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| 1. How frequently do you update the Fund Type Tracking screen?
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| *Hint: this can be found in the PPM How-to Videos: Request a gate endorsement, Manage project updates, as well as in the PPM Knowledge Store* |

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| 1. When is it acceptable to delete a document in PPM?
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| *Hint: this can be found in the PPM How-to Video: Submit Artifacts for Oversight Review* |

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| 1. List each of the program areas (such as Project Portfolio Performance) within Enterprise Information Services (EIS). Also, list one responsibility for each of those program areas.
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| *Hint: this can be found on the EIS website* |

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| 1. List at least three EIS roles that typically interact with your project.
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| *Hint: this can be found in the IT investment oversight process webinar* |