



**rego consulting**

Let Rego Be Your Guide

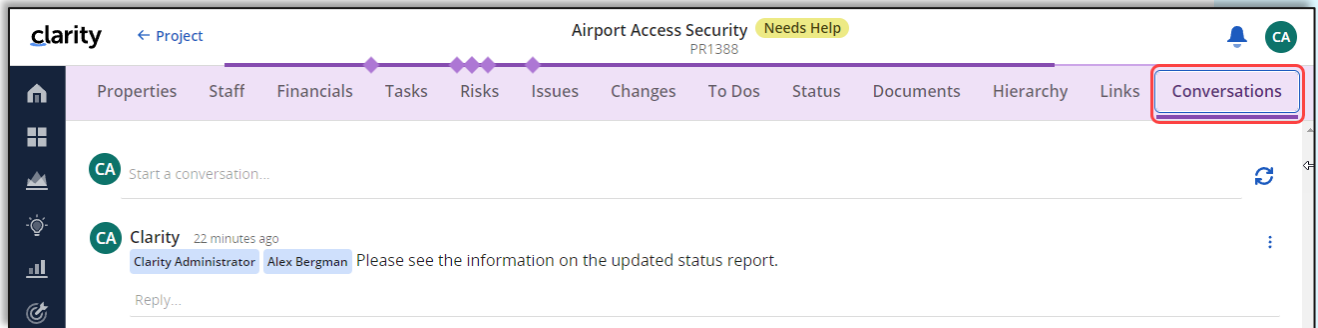
# Conversations



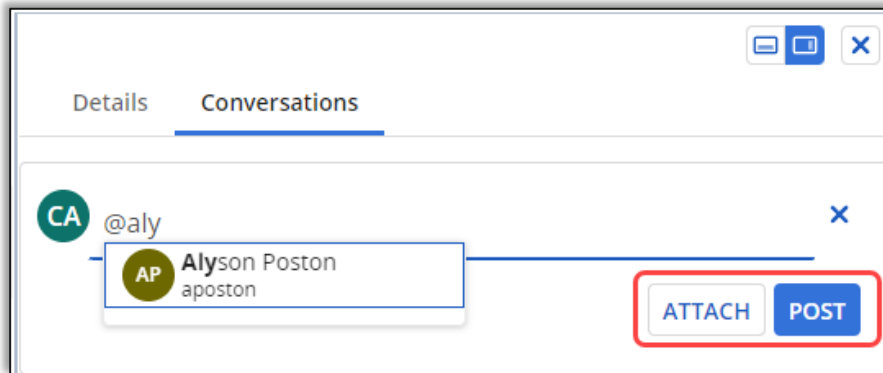
**clarity**



- **Conversations** are available from the **Conversation** tab in an investment.
- Create/Reply to **Conversations** with anyone on the investment. **Staff** displays in the **Staff** panel.



- Start typing in the **Start a conversation... box**. Use the '@' to tag the applicable staff (resource(s)).
- Click Attach to attach a document.
- Click Post to send the message.



- Once posted, the tagged staff receives a **Notification**.

