

OREGON SIEC QUARTERLY COUNCIL MEETING

MEETING MINUTES

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|-----------------------------|----------------|------------------|------------------------------------------------|
| Date of Meeting: | March 12, 2019 | Location: | DPSST (4190 Aumsville Hwy SE, Salem, OR 97317) |
| Minutes Prepared By: | Cody Anders | Time: | 1:30pm – 3:30pm PDT |

1. Purpose of Meeting

Quarterly SIEC Council update meeting

2. Attendance

| SIEC Members: | | Others: | |
|------------------------|---------------------------------------------|------------------|-------------------------------|
| Mike Duyck, Chair | Tualatin Valley Fire & Rescue | Kristi Wilde | FirstNet Authority |
| Bob Cozzie, Vice Chair | Portland Bureau of Emergency Communication | Amber Blackman | FirstNet AT&T |
| Roger Johnson (PH) | Special Districts Association of Oregon | Oscar Parsons | Office of the State CIO |
| Rob Reish | Dept. of Transportation | Kristin Chaffee | Tualatin Valley Fire & Rescue |
| Dave Stuckey | Oregon Military Dept. | Bob Fletcher | Verizon |
| Eulus Newton (proxy) | Dept. of Forestry | Pat Dougan | Verizon |
| Adam Haas | Converge Communications | Michael Meissner | City of Portland |
| Mark Daniel | OR Association Chiefs of Police | Gail Harbert | Dept. of Transportation |
| Andrew Phelps | Office of Emergency Mgmt. | Dianne Majors | Dept. of Transportation |
| Joel Lujan | Oregon State Police | Steve Noel | Dept. of Homeland Security |
| Chris Tamarin | Business Oregon | Dave Scheuch | Office of the State CIO |
| Mike Herb | Dept. of Public Safety Standards & Training | Rick Iverson | Dept. of Transportation |
| John Hartsock | FCC Region 35 | Cody Anders | Office of the State CIO |
| Ben Gherezgiher | Office of the State CIO | Patrick Huskey | Oregon State Police |
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3. Meeting Agenda

- I. **Call to order (Chair)**
- II. **Introductions and quorum verification, 10 minutes**
- III. **Approve the agenda**
- IV. **Council minutes (approve May, Sept, and Nov 2018 SIEC meeting minutes), 10 min**
- V. **SIEC committee reports, 25 min**
 - a. Executive Committee – Chief Duyck
 - i. SIEC online capability improvements/Website High Level Plan
 - ii. Draft policy of SIEC modernization approval
 - iii. Legislative review
 - b. Strategic Planning Committee – Bob Cozzie
 - i. SCIP update & approval

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- c. Broadband Committee – Chief Duyck
 - i. FirstNet Single Point Of Contact report - Ben Gherezgiher
 - ii. FirstNet Service onboarding approach – FirstNet AT&T
 - d. Technical Committee – Rick Iverson
 - i. Technical Committee Meeting | March 18th, 2019 | 1:30pm
ODOT Wireless Bldg (445 Airport Rd, Bldg. C, Salem OR)
 - e. Partnership Committee – Tom Johnston and Rob Reish
- VI. **Oregon Tribal Preparedness Coalition meeting**, 20 min - Adam Haas
- VII. **Open discussion, questions, public testimony**, 5-10 min
- VIII. **Adjourn**

4. Meeting Notes, Decisions, Issues

I. **Call to order (Chair)**

- Call to order at 1:32 PDT by Chair Duyck

II. **Introductions and quorum verification**

- Quorum was verified and confirmed for the meeting.

III. **Approve the agenda**

- Agenda approved. No requests for amendments or additions to the agenda.

Chair Duyck called for a motion to approve the 3/12 SIEC agenda

- **Motion by: Adam Haas**
- **Second by: John Hartsock**
- **No discussion held; motion passed unanimously.**

IV. **Council minutes (approve May, Sept, and Nov 2018 SIEC meeting minutes)**

- Andrew Phelps requested an amendment to the Sept 2018 meeting minutes to indicate he was in attendance.

Chair Duyck called for a motion to approve the May, September, and November 2018 meeting minutes with the amendment requested by Andrew Phelps.

- **Motion by: Bob Cozzie**
- **Second by: Dave Stuckey**
- **No further discussion held, motion passed unanimously.**

V. **SIEC committee reports**

a. *Executive Committee*

- Duyck proposed having a training work session prior the May 21st SIEC Quarterly Meeting to provide the purpose and history of this council. Wants to make sure the new and old standing members have an ensured shared understanding of SIEC. This will include talking about the role, mission, governance, structure, and current initiatives.

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- *ACTION: Chief Duyck to send out a meeting invite to meet with other council members to address the basic foundational elements of SIEC on May 21st, 2019.*
- Chair Duyck praised Bob Cozzie's efforts and collaboration to get an updated Statewide Interoperability Communications Plan (SCIP) drafted.
 - Bob commented council members will need to help work towards the goals and implementation plan as outlined in the SCIP.
- SIEC online capability improvements/Website High Level Plan
 - Ben Gherezgihier commented on how the Office of the State CIO (OSCIO) took a holistic view of the current SIEC website and needs for support with administrative function.
 - OSCIO plan to rebuild the website to make it more interactive and a place members of the public safety community can refer to for updated news, whether emergency or non-emergency.
 - Ben talked with the Executive Committee members earlier about the activities and work needed from council members regarding past SIEC documents that should be archived in the online document repository via GovSpace.
 - Internally, OSCIO are meeting weekly to work on modernizing the SIEC website.
 - Chair Duyck thanked Ben for his efforts on the website facelift and reemphasized that if anyone is going through their files and see any documentation regarding SIEC, to please send that to [Dagny George](#).
 - Ben's main objective is to have files the date from at least 2012 archived.
- Draft policy of SIEC modernization approval
 - SIEC Executive Committee plans to have a work session to discuss in detail the administrative policy surrounding govern records and work products.
- Legislative review
 - Council members provided an update on bills relevant to the SIEC.
 - HB 2449 - Increases 9-1-1 tax rate and changes distribution from emergency account.
 - a. Adam Haas inquired if the tax appears on what is billed.
 - b. Bob Cozzie replied it would appear on bills for items such as cell phones, land line, point of sale tax, VoIP provider.
 - SB 395 - Requires that emergency communications system provide system for placing outbound telephone calls to subscribers in 9-1-1 service area to warn of existing or impending emergency.
 - SB 507 - Changes PTSD to presumptive for public safety employees or personnel. Specifies certain presumptions as to cause of death, disability or impairment of health of fire service

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professional, public safety personnel or employee of public or private safety agency with duties related to firefighting, police, ambulance or emergency medical services in claim for benefits related to occupational disease under workers' compensation law.

- Federal 9-1-1 Saves Act
 - a. Endeavor to reclassify 9-1-1 professionals as Protective Service Occupations as opposed to administrative/clerical occupations.
 - b. Bob Cozzie asked for folks to direct people to their local legislator to support this piece of legislation via the NENA website, where there is additional information and a link to legislators.
- HB 2173 & Executive Order 18-31 - Established the Oregon Broadband Office within Oregon Business Development Department.
 - a. Legislation to fund for 4-5 FTE because currently Chris Tamarin is the only FTE.
- HB 2184 - Specific to collection of the universal service surcharge for communications and broadband service sales other than retail telecommunications services, establishing the Broadband Fund (under Oregon Business Development Department), and use the funds to encourage broadband service availability, including through grant and loans.
- SB 505 - Directs Oregon Broadband Advisory Council to study issues related to expansion of broadband capacity and access.

b. Strategic Planning Committee

- Statewide Communication Interoperability Plan (SCIP) update and approval
 - Bob Cozzie detailed the level of effort that went into updating the SCIP.
 - a. Commented how Arlene Torres, with the technical assistance consulting team, really helped to make this concept of “half as much” work. Found there was too many objectives in the previous SCIP and felt when this happens people tend to gloss over it and don't really take any ownership.
 - b. Bob noted the effort to streamline and condense the plan in order to identify champions to drive achievement of the objectives.
 - c. Had a final webinar with the Strategic Committee and SIEC members to review the SCIP on March 1st.
 - d. The updated SCIP is 11 pages long. Summation on pages 12 and 13 include the implementation plan. The intent is to include the implementation plan as a dashboard that will be reported back.

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- Chair Duyck thanked Bob and the process participants for the effort that went into updating the SCIP and if approved, will be incorporated as part of the quarterly SIEC meetings.

Chair Duyck called for a motion to approve the updated SCIP.

- **Motion by: Rob Reish**
- **Second by: John Hartsock**
- **No further discussion held, motion passed unanimously.**

c. Broadband Committee

- SPOC report
 - Ben Gherezgiher discussed the State's structured plan to monitor the FirstNet-AT&T accepted State plan, including through quarterly meetings with FirstNet-AT&T personnel during which the focus is on performance to contract elements.
 - He noted there will also be executive level meetings twice per year. He shared highlights of the discussions held in recent meetings to talk about a broad map of services that could be of question in Oregon.
- FirstNet Service onboarding approach
 - FirstNet-AT&T representative Amber Blackman presented the approach applied to ensure only qualified subscribers are authorized as users and that they are appropriate use cases for roles that extend beyond the Primary User (law enforcement, fire, EMS, military, etc) and Extended User classifications.
 - Amber provided clarifications around which type of users get which levels of priority and preemption, and how authorized user types are verified at the FirstNet Authority level.
 - a. It was commented by Amber that the primary users group always have on-priority service and the ability for priority in the event of an emergency.
- SWIC vacancy
 - Ben Gherezgiher provided an update on the SWIC vacancy.
 - The position is almost ready to be posted and will be a 30-day announcement. After the recruitment closes, hopes to have qualified candidates to choose to interview and get on boarded.

d. Technical Committee

- Due to activities related to the winter storm/snow event in March 2019, Rick Iverson wasn't able to host a technical committee meeting. Originally rescheduled for next week on the 18th of March but due to not being able to establish a quorum, will have to look at rescheduling the meeting once again.

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- Did have an informal conversation with some members of the Technical Committee regarding working with Technical Assistance (TA) to offer interoperability channel plan.
- Rick noted there is a current and planned focus on the available interoperability channels and ideal use thereof at local levels.
- Rick also noted the committee will be focusing on the composition of the committee membership and its charter.
 - Feels currently it is representative of the urban-centric radio systems. Wants to see more participation from folks from around the state including Department of Forestry and the Office of the Fire Marshal.
- e. *Partnership Committee*
 - Rob Reish discussed work on a SIEC newsletter and asked interested council members to send ideas for articles. He also issued a call for information on upcoming industry events and forums to be included.
 - Stories should be around 170-200 words in length and with a graphic if possible.
 - Send any information related to conferences, seminars and trainings that are applicable for .public safety initiatives to [Tom Johnston](#) and [Rob Reish](#).
 - Rob also issued a call for additional members for the committee, noting they are interest in robust representation from around the state.

VI. Oregon Tribal Preparedness Coalition meeting

- Adam Haas described the composition and mission of the coalition, including representation from Tribal public safety, health and emergency preparedness.
 - Meet once a quarter and is sponsored by Oregon Health Authority.
- Adam commented it is an ideal opportunity to share information from SIEC and to get feedback from the Tribes to communicate back to the SIEC.
 - He noted that he reviewed the draft SCIP with the coalition at their meeting on February 10th, 2019, which was beneficial in helping the group understand the role of the SIEC.
 - He also shared information with the coalition on the FirstNet effort in the State, and federal technical assistance grants that are available.
- Adam shared feedback from the coalition meeting, including the following:
 - Only the Siletz Tribe has AT&T/FirstNet. He noted the slow pace of site acquisition and basic availability of the service in rural and tribal land.
 - There is a general need for basic LMR training and understanding. Also a great need to train and expand amateur radio certifications and understanding.

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- Tracy dePew, emergency manager for Cow Creek, was given a vehicle filled with used mobile radio equipment a number of years ago but can't find anyone who is willing to help educate on how to deploy the equipment.
- John Hartsock recommended this coalition communicate with the Oregon Cyber Security Council group. Would like to see cyber security as part of the conversation due to system integrity and users.
- Ben Gherezgiher asked Adam to connect with him with detail on their FirstNet concerns so that he can address them at the next FirstNet-AT&T contract quarterly meeting.

VII. Open discussion, questions, public testimony

- Public Testimony
 - Steve Noel, US Department of Homeland Security, Cyber Security & Infrastructure Security Agency (CISA) shared information about upcoming ITSL trainings in the State. He also asked that technical assistance requests from Oregon be submitted as soon as possible as they are working on programming the relative budget.
 - Steve shared the desire to bring other state groups to meet with Oregon's SIEC and learn about its structure/model. He noted he will be pushing Oregon's new SCIP format as a model for use by other states.
 - Kristi Wilde, FirstNet Authority, gave an overview of the FirstNet deployable resource response during the recent winter storm/snow event in affected portions of Oregon, and specifically those sent to Lowell, a rural community.
 - She affirmed that an after action report is pending and would be shared with the council. She noted the need to build out a structured, coordinated approach for initiating and communicating around deployments with the SPOC and other authorities.
 - Bob Fletcher, Verizon representative, reported that they are working to add a public safety services amendment to their public contract with the State.
 - He noted the scale of the outages and challenges faced by their teams working to get and keep their sites online during the recent winter weather/snow event.
 - He discussed the deployable technology used and noted an after action report on their response is being drafted.
 - Ben commented he received a letter from BLM and Forest Services about VMED 28 and VMED 29 frequency and the possible ETA.
 - Rick Iverson shared the efforts of ODOT personnel and the interagency collaboration to work on their various systems during the winter weather/snow event.

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VIII. Adjourn

Chair Duyck called for a motion to adjourn the SIEC meeting.

- **Motion by: Bob Cozzie**
- **Second by: John Hartsock**
- **No further discussion held, motion passed unanimously.**

- Meeting adjourned at 3:03pm PDT.

| 5. Next Meeting | | | | | |
|------------------------|-----------------------|--------------|--------|------------------|-------|
| Date: | Tuesday, 5/21/2019 | Time: | 1:30pm | Location: | DPSST |
| Agenda: | TBD | | | | |