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| STATEWIDE INTEROPERABILITY EXECUTIVE COUNCIL  QUARTERLY MEETING | |
| November 9th, 2021  1:30 p.m. – 3:30 p.m.  VIA TELECONFERNCE  [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTQzMGUxNGItYjUyZC00MWM2LWJlNDMtZGEzZWMwZDg3YTc2%40thread.v2/0?context=%7b%22Tid%22%3a%22aa3f6932-fa7c-47b4-a0ce-a598cad161cf%22%2c%22Oid%22%3a%22e08cebe9-1020-4af3-87f4-8ff540a0fb16%22%7d)  Call In: [+1 503-446-4951,,661692803#](tel:+15034464951,,661692803# ) |
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| **1. Call to order – Bob Cozzie** |  |
| 1. **Updates & Announcements – Bob Cozzie**     * Statement from the Chair: Roles and Responsibilities of SIEC Members      + “Establishing a more robust Council” Email feedback        - Agenda for today’s meeting was designed to conduct business and provide insight and answers to the questions received        - Want to engage SEIC member in a more meaningful way        - Serve on a committee – best ways to know what is happening in SEIC        - Participate in quarterly meetings        - Starting today will be calling on members to provide updates or questions and concerns so everyone has a voice at the table        - Encourage open and honest communication        - From Board Member Handbook: “All members have been appointed to serve the public at large”        - Everyone at this table has a voice and it is important to keep the public’s interest at forefront to f our minds as we make decisions        - Member Handbook available here: <https://www.oregon.gov/gov/admin/Documents/Board%20Handbook_2-18-15.pdf>    * Introductions – Bob Cozzie      + *Prospective Members*        - *Darin Bucich, McKenzie Fire/OFCA*    * Roll Call & Quorum Verification – EIS Support      + - There is a quorum    * Review Council Agenda – Bob Cozzie      + *Some corrections in pre committee meeting. Updated agenda disseminated to everyone.*    * Announcements      + Bob Cozzie: Kristy Wilde is going to be retiring at the end of this year | |
| 1. **Council Minutes Approval – Bob Cozzie**     * Council Action: Approve Minutes from August 2021 Meeting      + One correction for Adam Haas organization      + Motion to approve made by Mark Daniels and second by Adam Haas      + Motion Passes. | |
| 1. **Committee Reports – Committee Chairs**     * Executive Committee – *Bob Cozzie*      + *SCIP Grant Guidance & Investment Priorities*        - *Directly ties to our SCIP, will be reviewing guidance later in this meeting*    * Strategic Planning Committee – John Hartsock      + *NG-911 Working Group Report*        - *Ben Gherezgiher is leading this and formed a series of workgroups*        - *Doing survey of all of the PSAPs*        - *Goal is to have modernization roadmap drafted by September*        - *All docs for committee available on Basecamp*      + *SIEC Charter Update*        - *Time to update charter and put together a draft*        - *Plan is to bring charter update to February SIEC meeting*        - *All committees need to look at our charter to make sure we are on track*    * Broadband Committee – *Ben Gherezgiher*      + - *Charter written in 2015 and is outdated*        - *We have a meeting scheduled 01/27/2022 to look at charter and select chairperson for committee*        - *Need more participation in Broadband committee*  * *SPOC Report*    + *FirstNet progress update*     - *Overview of FirstNet*       * *Authority is responsible party to make sure FirstNet is rolled out nationally*       * *AT&T FirstNet is the partner who is rolling out the solution under the umbrella of the First Responder Network Authority*       * *Overview of FirstNet network – prioritized for first responders*       * *Underscores scope and intent of statute*     - *Dashboard Reporting*       * *National dashboard provided by FirstNet*       * *Shows adoption of network on a national perspective*       * *A lot of movement and adoption happening*       * *If you need to know more, please contact Ben so we can bring solution providers from FirstNet and have a discussion about what’s being rolled out nationally*     - *Oregon Dashboard*       * *Meet on monthly basis with team in Oregon*       * *277 public agencies in Oregon utilizing Firstnet right now*       * *To date 27 sites on air out of 47 states targeted*       * *We have 2 more sites that Firstnet will be adding*       * *What is projected: 6 sites to be completed in next 2 months*       * *11 sites under construction*       * *18 total pending completion*       * *Resiliency enhancements*       * *Paul Bronstein with ATT: reports information to Ben who then reports to governor’s office*         + *ATT knows public safety operations depends on highly secure and reliable mobile communication and hardening is critical*         + *ATT Firstnet teams continues to review their successes – adoption, coverage, rollout around public safety*         + *Plan is to reach out to Ben to talk about hardening program to ensure that we are addressing hardening appropriately and aligning with Oregon’s plan and critical infrastructure is put first*       * *2900 speed enhancements on existing towers, most of them are band 14*     - *Next Steps and Challenges*     - *Resiliency Challenges*     - *On track with Full Operational Capability for March 2023*     - *State agencies picking up FirstNet as part of their emergency communication*     - *HPUE testing planning discussions with State Police soon*       * *Discussions with state police to see how high powered antennas will work and to see how well they would work in the terrain of Oregon*       * *Some parts of Oregon have tested this with positive results*     - *FirstNet Push to Talk testing in discussions* * *Committee Updates*   + *George Granger of ATT is Retiring*   + *Kristie Wilde is retiring*   + *Amir Johnson is new president of ATT in Oregon*     - *Serving in George Granger’s former role*   + *Technical Committee - Rick Iverson*     - *TIC-FOG Updates*       * *NIFOG is national version – “bible” of interoperable communications*       * *In addition to traditional links, lists of frequencies, info about planning, data network, satellite communications. Download link and make sure this gets in front of the people who do comms*       * <https://www.cisa.gov/sites/default/files/publications/NIFOG_Ver_2.0_508_version_FINAL_9_23_2021.pdf>       * *Important that everyone get involved doing our state TICFOG Update*       * *Hoping to be couple months out from having printed version and working on the app right now and that will be available in the app store*       * *Completed data collection, but did not get data from a couple areas but had old data to look at*       * *Information is with the contractor now, developing regional tactical interop comm plans for each comms region*       * *Will take those plans to each region to verify what we’ve gotten out of collection process and accept any additional feedback from those regions before the next fire season*     - *Charter Update*       * *Turning that into strategic planning committee before their next meeting*       * *Rick Iverson: Technical committee is here to serve the council – would love to have feedback from council members what you feel we should be addressing or what should be in charter - please touch base with Rick and he will try to get that integrated into next charter version*     - *Trunked Radio System User Group*       * *Working on getting trunked radio system user group back together – have several items related to trunking*       * *We should be there to be advisors and move forward discussions between them and hopefully have something to bring back in February meeting*   + *Partnership Committee – Dianne Majors absent. William gave report in her place.*     - *Meeting Update*       * *William has minutes from last meeting*       * *Laura Goudreau did a presentation on regional emergency communication coordination workgroup and what that is*       * *All participants can come together and discuss emergency communications in region 10*       * *If anyone would like to contribute to the Committee, contact William or Dianne to get an invitation*       * *William gave a SWIC update and spoke about grant guidance and investment priorities document*       * *Discussed current 2021 SCIP objectives they are champions of*       * *Update from regional interoperability groups*     - *RADIO Conference*       * *Committee made decision to postpone until after state reopens*       * *Governor has set timeline of January 1st so committee will reevaluate after then when we may be able to hold that conference*       * *Considering some virtual options in the spring* | |
| * **State SWIC Report – William Chapman** * COMU Working Group Updates   + - Well attended Meeting 10/27 discussed goals and objectives of Working Group       * Reviewed some events that happened past year including COML day and various systems updates       * Helped them meet and understand who the other COML’s in the state are       * Looking to continue doing this after each COML class – had good feedback   + Peer Certification Group     - Established a peer review committee to review first communications unit leader certification applicant       * Peer review group is made up of some current national wildfire group COMLs       * Will be meeting next week to review that application     - Looked at training needs for next year     - Not everyone could come who wanted to come, suggestions that some smaller exercises be put on in the regions to provide opportunities for everyone to come     - Next meeting is 02/02/2022 and is open to anyone who is interested * Technical Assistance Request Report   + - Currently have several technical assistance projects approved and in progress   + HEMS Frequency Coordination     - Recommendation is that state explore VMED29 channel licensing     - Waiting for final report to complete QA process and moving forward with that if possible   + INCM Course – Nov. 30th- Dec 3rd     - Registration was supposed to close yesterday but extending a day or two     - If interested register on SIEC website under interoperability trainings until Thursday – 4 seats available as of today   + COMT Course – April 4th- 8th     - Approved and scheduled as an in-person course     - Likely will hold that in Salem due to proximity to equipment and space     - Registration will open Jan 3rd and will be no cost   + ITSL Course – Pending curriculum update     - Will get that scheduled as soon as possible once curriculum update is complete   + LMR/Cyber Exercise – January 6th – Lane County     - 1st half will focus on cyber incident that affects public safety radio system     - 2nd half will be functional component of moving to backup or temporary system to get public safety back to communicating with dispatch center     - Will be spots for some observers – look for it in December   + AWN Working Group Report – OR-Alert     - AWN Guidance Document Workshop – tentatively scheduled for January 21st * NCSWIC Update   + Dec 2021 meeting cancelled due to covid   + NCSWIC chair John Miller has retired, vice chair Brad Stoddard stepped into his position   + William elected as a new Co-chair of the planning training and exercise committee and have a number of exciting products coming out   + Applications open for JamX 2022- for communications unit members or technicians, close next week     - Learning how to respond to a jamming incident     - Contact William if you would like to apply   + Electing new chair of NCSWIC EC later this year.   + CISA update – Steven Noel     - Vision is of interoperable, secure, and resilient emergency communications enable daily operations and incident response throughout the nation     - Not neglecting LMR, work with what is there and try to make it better     - Any collaborative communications planning goes with what is being done today     - Priority services – GETS landline priority and wireless priority services are other focus areas     - Iceberg Diagram of emergency comms complexity – What most people see is 911 and don’t know about the other emergency services “below the surface”     - Radio communications systems, Broadband & Data systems, Alerts and warnings, Cybersecurity, Training and exercises, and Governance     - Performance markers have been introduced in the past few years, developed through work with stakeholders and take a look at the work states were doing * Statewide Interoperability Program Updates   + Program Overview     - What’s a SWIC?       * Currently under the state CIO at Department of Administrative Services       * Serves as the central coordination point for statewide interoperable emergency communications efforts.       * Supports the SIEC and assists with the update and implementation of the SCIP.       * May mediate disputes amongst public bodies       * Serves as a member of the National Council of SWICS (each state/territory has a designated SWIC)       * What does SWIC do?       * SCIP implementation       * This year focusing on ORAlert, Ticfog, COMU       * Focus on governance, SIEC and regional interoperability efforts     - What is the relationship between the SWIC, SIEC, and CIO?       * The SIEC is created under CIO to be state interoperable governing body (SIGB) and steering group for the SCIP       * Job is to support the SIEC in carrying out the SCIP   + Staffing     - EIS is within DAS     - DAS IT was recently moved under CIO     - Deputy SWIC position has been posted for public application     - We will soon be hiring a public safety communications specialist – position to be posted in the next few days     - As we bring on new positions, they will be intended to support different committees on the SIEC based on their area of expertise   + What is the proposed SEIC budget?     - Oscar Parsons: As things get approved, DAS budget needs to be adjusted to make sure things still line up     - DAS goes first and gets approved rates and then goes last     - Working to pull out exact numbers so we know exactly how much we have for SIEC     - Know we have what we need to cover the things we need to do but do not have a good accounting because we have not gotten it back yet   + Workday     - Every SIEC member has an executive appointment     - Gov office undergoing a transition in software they use to manage exec appointment     - Moved executive appointments to Workday     - This work was recently completed     - Everyone will eventually get a login to Workday     - All new applications for membership or reappointment applications are done through workday     - If you had a pending application and have not gotten a response yet you will need to do another application in Workday     - Everyone now has OR#’s – William will get you this number to do a password reset for all SEIC members in the next few days     - Some courses are annually required trainings in Workday     - If you have done some of the one and done trainings with Gov office there should be record of that     - <https://wd5.myworkday.com/wday/authgwy/oregon/login.htmld>     - Contact William with any questions about Workday   + SB2992     - Specifies that certain board and commission members will receive a statutory per diem compensation related to their efforts being on the board or commission     - Qualified members are those who are not in full time public service     - And have AGI less than 50k if filing single or less than 100k if filing jointly     - A few SIEC members who are not full time Public service member and may be eligible for this compensation     - William will send out presentation to look over     - Will also be sending a self-attestation form, please return it to William by Nov 30th     - Will be updated and loaded into Workday     - Travel reimbursement is eligible for SIEC members who must travel for SIEC business | |
| 1. **SCIP Implementation Plan Updates – John Hartsock**    * Only looking at items due to be completed by Dec 2021, those due after that will be covered in our next meeting    * *1.1 – In progress, on time for completion*    * *1.4 – In Progress, did get a quote back from Ziply Fiber, came to $15 per month per circuit. Will be working with Cathy Orcutt to put out a flyer to communicate to public safety folks*    * *1.2 – A little behind on the strategic plan, but target date should still be Dec 21st . Working to complete assessment and business requirement document*    * *3.1 – In progress, will not make Dec 2021 deadline. Propose moving to June 2022.*    * *3.3 – Delayed to June 2022*    * *3.8 – will meet that Dec 21st date*    * *4.2 – Did not make September date, dependent upon getting both systems upgrades and in operation. Believe can be made by Sep 2022*    * *4.3 – Almost complete, should be made by February meeting*    * *5.1 – Scheduled for Nov 30th so will be completed*    * *6.1 – Not started, will put on agenda for next exec board meeting* | |
| 1. **Regional Interoperability Reports – William Chapman**    * WORJIC – Joe Davitt   We met last about 2 weeks ago. Several PSAPs from Oregon and Washington attended. One of our projects is linking our CADs and sharing our contacts with one another. Still working on common radio frequencies. | |
| 1. **Council Action List – SIEC Membership**    * Old Business: Broadband Chair Interest for Appointment      + Looking for bigger participation, if you have the time and would like to know the objectives please reach out to Ben    * New Business: SCIP Grant Guidance & Investment Priorities      + Action Item – Adoption of 2021 SCIP Grant Guidance and Investment Priorities      + Purpose of the document was to fulfill engagement requested by OEM to provide a document that state homeland security grant program could tie back to      + Meets SCIP objective 3.8 and fulfill SIEC duties under ORS 403.455      + Guide investments that move the state toward the SIECs 2021 vision on “Seamless, interoperable and resilient emergency communications.”      + 3 sections -Investment priorities, Funding priority recommendation, Funding exclusions      + Investment priorities: National Emergency Communications plan, Hardening/Increasing resiliency of communications, Dual/Tri Band mobile/portable radio equipment for frontline responders and dispatch centers, caches of radios for use during disasters, deployable communications equipment, communications staff, and funding subsequent phases of multi-phased projects previously funded and carried out.      + One change: use of the state’s strategic technology reserve is already available at no cost, unless there is staff requested to go with it or satellite tech is used with it and there is a subscription cost      + Recommendation from ODOT to add the word training to the State’s Strategic Technology program      + Funding priority recommendation        - When limited funding is available or funding is available through a competitive process, funding priority should be given to projects that have a statewide/interstate impact, followed by projects that have a regional/multi agency impact.      + Funding exclusions -2        - Recommend excluding duplication of software that would duplicate capability we provide through ORAlert unless there are extenuating circumstances        - Equipment or services that are identified in the John S McCain National Defense Authorization Act of 2019        - Vote: Ben Gherezgiher recommends we pass this document for approval as a motion, John Hartsock second        - Motion passed unanimously. | |
| 1. **Round Table** (SIEC Member Reports, questions, public testimony)    * *Recall a roll call and share if there are any questions or concerns*    * *Ben Gherezgiher: In 2018/2019 did not have much support and resources, Dave Scheuch and Ben made an effort to line up support to be successful and productive.*   *Dave Stuckey: Please put in a request for a quiet and peaceful winter. HB 2927 working to set up OEM as a separate agency as ODEM – effective July 1 of 2022*  *Mike Herb DPSST: Never been a need like now to have emergency workers trained, there is a backlog and new registries aren’t getting in until May*  *Tony Debone: There was an outage at Deschutes County PSAP, reminder to check your power supply!*  *John Hartsock: Original legislation went into place 20 years ago, maybe in January will bring an update or requirements and look at where we are headed and how we are doing*  *Adam Haas: still focused on making sure the tower on north end of Warm Springs reservation gets implemented. Need to continue to cajole the process and make sure we are productive. It’s critical we are at the table and those broadband dollars are deployed in a way that improves broadband and enhances broadband communications.*  *Mark Daniels: Wants to talk about how can we assist smaller communities and tribes etc attain necessary technology? Little guys are being left behind by the big machines and don’t have money to keep up. Will have a conversation with Bob around this.*  *Mike Harman: Tabletop exercise in January – you can coordinate directly with Mike to attend* | |
| 1. **Adjourn.** | |

MEETING MATERIALS – The meeting will begin at 1:30 PM and is planned to proceed chronologically through the agenda. For agenda and meeting materials please visit http://www.oregon.gov/SIEC/.

REASONABLE ACCOMMODATION OF DISABILITIES – Reasonable accommodations, such as assistive hearing devices, sign language interpreters and materials in large print or audiotape, will be provided as needed. In order to ensure availability, please contact Calloway Erickson at the Office of the State Chief Information Office at telephone 503-378-3175, or email calloway.erickson@oregon.gov at least 72 hours prior to the meeting with your request.

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| **2021 Schedule** | Jan | **Feb**  **9** | Mar | Apr | **May**  **11** | Jun | Jul | **Aug**  **10** | **Sep** | Oct | **Nov**  **9** | Dec |

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| SIEC QUARTERLY MEETING | |
| Agenda Notes | |
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| Agenda Item | Notes |
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| Decisions | |
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