



STATE INTEROPERABILITY EXECUTIVE COUNCIL QUARTERLY MEETING

May 9th, 2023

1:30 p.m. – 3:30 p.m.

[Click here to view a recording of the meeting.](#)

1. Call to order – Bob Cozzie 1:31 p.m.

- **Moment of Silence**

- *Joseph Johnson, Nyssa Police Department, End of Watch: April 15, 2023.*
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2. Updates & Announcements – Bob Cozzie

- **Announcements**

- ***Chief Roger Johnson Retirement***

Chief Johnson has announced his retirement and his intention to step down as the vice chair of SIEC. He will continue as the vice chair until a new vice chair is elected. Chief Johnson will continue representing the Special Districts of Oregon until the end of his appointment in June 2024.

- ***August SIEC Meeting Date – August 1st – Tentative pending DPSST.***

There is a scheduling conflict for the SIEC meeting originally set for **August 8**. The proposal is to move it to **August 1**. The meeting will be in person at DPSST. We are waiting for confirmation from them about the new date. The proposed date is one week earlier than the original one.

- **Roll Call & Quorum Verification**

- William Chapman verified the quorum following the roll call.

- **Review Council Agenda**

- The agenda was attached to the meeting invite sent last week. The changes made to the agenda were highlighted in yellow. An updated agenda was sent out just before the meeting, including a few changes. These changes are the SIEC meeting date in August and an update on House Bill 3101 towards the bottom. Additionally, there are new business items that require approval.
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3. Council Minutes Approval – Bob Cozzie

- **Council Action:** Approve Minutes from February 2023 Meeting

- Motion to approve minutes: Matt Marheine, seconded by Ben Gherezgiher
 - The minutes were approved, and the motion passed unanimously.
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4. Committee Reports – Committee Chairs

- **Executive Committee – Bob Cozzie**

- ***Executive Appointments Status Update***

The retirement of Chief Johnson has prompted the Executive Committee to focus on continuity



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within the SIEC. The nomination process for Vice Chair will be conducted via an electronic form which will be distributed to SIEC members. There are still two additional vacancies on the Council. The candidate from the Oregon Military Department is awaiting an official appointment from the governor's office, while the other position representing the Oregon Health Authority is yet to receive any applications. We are hopeful that these vacancies will be filled in the future. New members will be participating in onboarding training to provide a clear understanding of the roles and responsibilities within the SIEC, emphasize the significance of active participation, and the importance of representing one's organization effectively within the committee. If you have not received onboarding training, please get in touch with Bob Cozzie or William Chapman.

- ***New Appointment: Nick Green, OBAC***

The committee welcomed Nick Green, who is representing the Oregon Broadband Advisory Council, and invited him to introduce himself to the Council. Nick expressed gratitude for the opportunity to join and mentioned his prior experience as a city manager overseeing a PSAP for approximately four and a half years. He brings valuable knowledge to the Council and looks forward to learning more and contributing.

- **Strategic Planning Committee**

- ***NG-911 Working Group Report***

- ***NG-911 Strategic Plan Status Update***

The working group held a vote during the Governance workshop recommending the endorsement of the NG-911 strategic plan to the SIEC. The Plan was distributed to SIEC and Committee members prior to the meeting and is on the Agenda for SIEC endorsement.

- ***NG-911 Working Group Charter Update***

To ensure better alignment with future enterprise and national best practices related to GIS, the SWIC recommended replacing the SWIC's voting position on the working group with the State Geographic Information Officer (Currently Rachel Smith). The working group was in support of this change. As this is a charter update, it requires SIEC endorsement. A copy of the update was included in the meeting packets for reference, and the Charter is on the agenda for SIEC action. The SWIC shall still serve the Working Group in an advisory, non-voting capacity.

- ***Charter Updates***

- ***Strategic Planning***

Minor administrative updates. Up for SIEC Approval during new business

- ***Partnership***

Update pending. The committee hopes to have it ready for approval at the August Meeting.

- ***Broadband***

Awaiting an update from the committee.



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- **COMUWG**

The goal is to have it complete by the August meeting.

- **Next Meeting:**

- **2023 SCIP Planning**

The 911 community asked that the SCIP update be postponed allowing for more 911 community participation in the development. SCIP updates typically begin in late summer leading into fall, but due to recent severe fire seasons, the 911 community suggested a delay of a couple of months. The deadline for the update is flexible. The state markers assessment is usually done first to evaluate where things stand, followed by workshops to develop and approve the SCIP in the November SIEC meeting. During the governance workshop, the 911 community's feedback was clear that pushing the workshops back a quarter would increase their involvement, resulting in a SCIP approval at the February meeting. This would require starting the process in September and drafting the SCIP in late fall or early winter. The SIEC favored moving back to the start of the new SCIP plan to encourage the 911 community's involvement.

- **NG-911 Project Review**

Nothing is scheduled at this time.

- **Broadband Committee – Chief Michael Hussey**

- **SPOC Report – Ben Gherezgiher**

FirstNet has been fully implemented in Oregon, and a comprehensive report will be presented to the Governor and the SIEC Chair. The focus now is on coverage improvement and gathering feedback from first responders to evaluate if the built infrastructure meets their needs. FirstNet successfully installed 45 new sites, added 745 add-ons, and plans to add 14 more in Oregon. Brett Johnson, the FirstNet Authority Representative, was introduced and oversaw operations in Alaska, Idaho, and Washington as well.

- **Committee Updates**

The Broadband Committee did not hold a meeting last quarter, but they completed their Charter and are awaiting approval. They discussed the reinvestment of FirstNet in Oregon, emphasizing the need for more coverage. However, they have not received any updates from the Board regarding their plans. More needs to be finalized, particularly regarding investment opportunities for public safety and first responders.

- **Technical Committee – Rick Iverson**

- **Meeting Report**

Last week a technical meeting was held. One important outcome was the recommendation for voice gateways for our caches, especially with fire season approaching. A survey is being sent out to gather feedback on desired features and attributes of these gateways. Progress is being made on the Umatilla Morrow radio system.



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- **ICT Functional Guidance – Aaron Fox**

In March of this year, FEMA released updated guidelines for incorporating information management and cybersecurity into the Incident Command System (ICS) through the use of information and communications technology (ICT). These guidelines can be utilized with any EOC model and introduce new positions, such as auxiliary communicators and IT support specialists, to the traditional ICS roles. Additionally, the ICT guidance recommends a separate communications branch within the services support and ICT branches and a cybersecurity unit with a leader, planner coordinator, and support specialist that may or may not be activated depending on the incident. ICT Functional Guidance may be accessed [here](#).

- *TIC-FOG Updates – Work continues slowly. SWIC's office will provide an update soon.*
- *Next Meeting: July 25, 2023, at 1 p.m.*

- **Partnership Committee – Tony DeBone**

- **RADIO Conference Report**

The RADIO conference had around 200 attendees. The three-day event was jammed pack of great sessions and speakers. Keynote speaker Charlie Guddemi, The District of Columbia SWIC, shared his experiences and insights on the importance of interoperability, including his firsthand account of the 9/11 attack while stationed across the river on Liberty Island. Attendees received a commemorative coin as a token of appreciation. The conference cost \$31,687.72, but with \$27,100.00 in sponsorships, the SIEC's incumbrance (through EIS) was only \$4,587.72 of the \$15,000 allocated.

- **Newsletter Update**

The SCIP objective is to create a quarterly newsletter aimed at the SIEC, elected officials, public safety, emergency communication centers, communication districts, and the general public. The newsletter will provide information on FirstNet, NG-911 education, alerts and warnings, grant funding, and training. Our next step is to develop a newsletter template and gather content. If you have any ideas or would like to contribute to the newsletter, please get in touch with Tony or Dianne.

- *Next Meeting: June 29 at 1:30 p.m.*

5. SWIC Report

- A COM-T class is scheduled for September 25th-29th, with registration opening in June or July. A regional COM-T Trainer session is planned for Idaho, Washington, and Oregon, with a virtual option available. COM-C is approved for the fall, possibly in Condon or Union County in Eastern Oregon. ORAP outreach program along the Southern Oregon coast is finished, and a report will be available soon. We attended Oregon PREPARED, IWCE, and hosted the RADIO Conference.
- **CISA Updates**

Bruce Richter provided information on CISA's efforts to enhance cybersecurity at the RADIO conference. Free remote vulnerability scanning services are available through CISA's cyber hygiene program, which is crucial in light of recent ransomware attacks. A joint alert from five nations and national intelligence



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warns of Russian cyber capabilities, so it's essential to contact CISA and take action to protect against these threats at the county and agency levels.

6. SCIP Implementation Report

- See SCIP Implementation Plan for updates
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7. Legislative Updates

- [HB 2266](#): Modifies membership of State Interoperability Executive Council.
 - Governor signed!
 - [HB 2052](#): Provides that the data broker may not collect, sell, or license brokered personal data within this state unless the data broker first registers with the Department of Consumer and Business Services
 - [HB 2508](#): Directs Oregon Department Office of Emergency Management to administer grant program in support of projects to consolidate and modernize or upgrade public safety answering points
 - [HB 2764](#): Establishes Endangered Missing Person Alert System
 - [HB 3101](#): Requires schools to have wireless panic alert devices in each classroom of each school building
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8. Regional Interoperability Committee Reports

- WORJIC Report – Doug Primmer

At the last in-person WORJIC meeting held in Hood River, Jay Atwood with Benton County, Washington, was elected as the Vice-Chair of WORJIC. Nicole Lathrop with Frontier 911 was elected as the Secretary. This provides representation from both Oregon and Washington on the Executive Council.

WORJIC is working on establishing goals and objectives the group can work on to improve interoperability in the region.

The next in-person meeting will be in Richland, WA, on July 11.

9. Council Action List – SIEC Membership (* indicates potential Council action)

- Old Business:
 - Statewide Interoperability Program External Communications Plan
 - Internal communications procedures are undergoing revisions, affecting how this objective will be accomplished. Nothing new to report. Will be brought back under new business when ready to propose at a later date.
- New Business:
 - **SIEC Vice Chair Nominations**
 - Nominations for the SIEC Vice Chair are now open, and a [link](#) will be sent out. Only SIEC members are eligible to submit nominations and be elected to the position. Nominations will close one week before the upcoming SIEC meeting on August 1. The Vice-Chair will serve until Bob Cozzie assumes the role of the Past Chair in a little over a year. Following this, the Vice Chair will take the Chair position and serve for two years before stepping into the Past Chair position, provided they can do so.



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- **Endorsement of OEM’s Strategic Plan for NG-911 Network and Core Services***
 - Robbie Sigleer, OEM, provided an overview of the Plan and effort.
 - Motion to approve NG-911 strategic plan as presented made by Matt Marheine, seconded by Mark Daniels. No discussion.
 - NG-911 Strategic Plan was approved, motion passed unanimously.
- **NG-911 Working Group Charter Update***
 - Motion to approve NG-911 Working Group Charter as presented was made by Ben Gherezgiher and seconded by Michael Harman. No discussion.
 - NG-911 Working Group Charter Update was approved. The motion passed unanimously.
- **Strategic Planning Committee Charter Update***
 - Motion to approve strategic planning committee Charter as presented, made by Tony DeBone and seconded by Roger Johnson. No discussion.
 - Strategic Planning Committee Charter was approved. The motion passed unanimously.

10. Round Table (SIEC Member Reports, questions, public testimony)

- No significant updates from members were noted.
- David Rudawitz: Suggest moving Council Actions Items up further in the meeting to ensure a quorum for voting. Members in attendance concurred. Staff support will ensure that future agendas account for this.
- No public comment was heard.

11. The meeting Adjourned at 3:25 p.m.

MEETING MATERIALS – The meeting will begin at 1:30 p.m. and is planned to proceed chronologically through the agenda. For agenda and meeting materials, please visit <http://www.oregon.gov/SIEC/>.

REASONABLE ACCOMMODATION OF DISABILITIES – Reasonable accommodations, such as assistive hearing devices, sign language interpreters, and large print or audiotape materials, will be provided as needed. To ensure availability, please contact William Chapman at Enterprise Information Services telephone at 971-283-4607, or email SWIC.OR@Oegon.gov at least 72 hours before the meeting with your request.



050923 SIEC
Agenda.pdf



021423 SIEC
Minutes.pdf



Strategic Planning SIEC-FIRSTNET-QUA
Comm Charter.pdf RTERLY-UPDATE-202



ICT Functional
Guidance.pdf



RADIO RECAP.pdf



SIEC Quarterly
Newsletter.pdf



2021 SCIP
Implementation Plan



NG-911_Enterprise_
Strategic_Planning_çWorkgroup Charter



SIEC NG911