



# STATE INTEROPERABILITY EXECUTIVE COUNCIL QUARTERLY MEETING

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**February 13<sup>th</sup>, 2024**

1:30 PM – 3:30 PM

Virtual Meeting

## 1. Call to Order

- Chair Cozzie called the meeting to order at 1:32 PM

## 2. Moment of Silence

- Brian Flowers, Gresham Fire and Emergency Services, EOW: 11/19/2023
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## 3. Updates & Announcements

- Chair Bob Cozzie introduced Deputy Director Patence Winningham as the new member representing Oregon Department of Emergency Management.
  - Following roll call, quorum was verified by Jazmine Cordle.
  - Updates were made to the agenda.
    - The following item was removed from new business on the agenda in lieu of an information only update.
      - ODEM IAA on the Statewide Interoperability Program
        - Oscar Parsons mentioned that efforts are being made to improve the alignment between SIEC, SWI, and ODEM. EIS had hoped to provide a more detailed report on this matter, but due to time constraints, they were unable to.
    - An addition was made to old business.
      - ECSO previously presented a project that Mike Harmon will bring up for as action item.
    - Nominations will be opened for Vice Chair during the meeting and will be close at the next SIEC meeting.
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## 4. Council Minutes Approval

- Adam Haas motioned to approve the previous meeting minutes. Tony DeBone seconded the motion. The motion passed unanimously.
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## 5. New Business

- Approve Revised SIEC Bylaws and Charter
  - The changes to the bylaws were minimal, mainly to incorporate additional members as per



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recent legislative amendments, effective from January 1st.

- A specific correction was highlighted: the new quorum number in the bylaws should be corrected to 13 instead of the initially mentioned 12. This typo was identified and rectified before the meeting.
- Joe Messman motioned to approve the revised SIC bylaws and Charter, and David Rudawitz seconded the motion.
- No objections were raised, and the motion to approve carried.
- Lane County Radio Project Letter of Support
  - Mike Harman, the regional radio system manager for Lane County, representing the Sheriff's Office and the Lane County Fire Defense Board Radio Group, requested the State Interoperability Executive Council (SIEC)'s endorsement for a letter of support.
  - John Hartsock made a motion to approve a letter of support for the Lane County Radio Project. Roger Johnson seconded the motion.
  - Several members from state agencies indicated that they intended to abstain from the vote due to concern over agency protocols relating to requests for state funding without agency permission. They emphasize their support for the project's intent despite their inability to officially vote.
  - A roll call vote resulted in 12 yes votes and 6 abstentions, falling short of the 13 yes votes required for approval.
  - John Hartsock made a motion to have William Chapman reach out to members who were not present to record their votes on the motion and for the Council to approve the motion if the required number of yes votes was reached.
  - Mark Daniels seconded the motion and the motion passed unanimously. (NOTE: Post-meeting the vote resulted in an additional 3 "Yes" Votes. The motion passed.)
- Broadband Committee Charter
  - Broadband Committee has adopted their updated charter. It is not ready for endorsement in full council adoption, as it will go to the Strategic Planning sub-committee for their review and adoption next. The revised charter should be ready before the May SIEC meeting. William Chapman reviewed the proposed changes for information only.
  - Tony DeBone asked for clarification on the term "broadband". In this context it includes the FCC's definition of high-speed Internet connection that is always on and faster than the traditional dial-up access. The FCC's benchmark for broadband internet speeds is at least 25 megabits per second (Mbps) for download and 3 Mbps for upload.
- Vice Chair Nominations
  - Bob Cozzie stated the May meeting is his last meeting as the chair, as according to the bylaws. The Chair serves at the executive level for two-year increments. The Vice Chair is commissioner



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Tony DeBone and he will be stepping into the chair role for two years. Opening nominations for Vice Chair and nominations is open till the beginning of the next meeting. (NOTE: Corrected to March 29<sup>th</sup> post meeting)

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## 6. Old Business

- ECSO Project Support Request
    - Tim Doney with ECSO presented at the last SIEC meeting on the \$4.6 million shortfall on their radio system project.
    - Mike Harman made a motion asking for a letter of support from the SIEC to the ECSO supporting there ask to the State of Oregon Legislators for \$4.6 million to cover the shortfall in completing their radio system project.
    - David Rudawitz seconded the motion.
    - A roll call vote resulted in 10 yes votes and 5 abstentions, falling short of the 13 yes votes required for approval.
    - John Hartsock made a motion to have William Chapman reach out to members who were not present to record their votes on the motion and for the Council to approve the motion if the required number of yes votes was reached.
    - Mark Daniels seconded the motion and the motion passed unanimously . (NOTE: Post-meeting the vote resulted in an additional 3 “Yes” Votes. The motion passed.)
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## 7. Committee Reports

- Executive Committee
  - Bob Cozzie reminded the council there are 16 council members whose 1<sup>st</sup> term is up this year. He urged those who are up for reappointment to complete the necessary application to fulfill a second term on the council to ensure good continuity on the SIEC.
- Strategic Planning Committee
  - NG-911 Working Group Update
    - Bob Cozzie gave a brief update that the NG-911 Executive Steering Committee is drafting the group's charter and will convene on Wednesday, February 28th, at 3:00 PM. Since late December, they have collaborated with Robbie Sigler from OEM to define a communications plan and set expectations for the NG-911 system. These discussions aim to clarify the community's expectations and the actual capabilities of NG-911. The committee is also focused on roadmap development for both short-term and long-term efforts towards NG-911 implementation. A key aspect of their work is creating a dashboard to transparently show the state's progress in implementing NG911. *Charter Updates*
- Broadband Committee



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- John Hartsock stated the Broadband charter will go to the Strategic Planning Committee for review and should be ready for approval at the next SIEC meeting.
- COMUWG
  - John Hartsock said the Strategic Planning Committee is waiting on a charter from the Communication Unit Working Group and William is working on that currently.
- 2023/24 SCIP Update
  - William Chapman shared the new SCIP's progress has been delayed due to extensive work required after an in-person workshop. Over 80 objectives were identified, making it necessary to extend the SCIP into a longer-term strategic plan to achieve all goals. The draft SCIP will be refined further, prioritizing objectives based on feasibility and resource availability. A workshop will finalize the draft SCIP, assign champions and timelines, and prioritize tasks. The updated SCIP will be more strategically focused, allowing for more effective planning and implementation of interoperability and emergency communications initiatives. The draft is expected to be finalized soon, with further approval processes in May.
  - Next Meeting: TBD
- Broadband Committee
  - Amber Blackmon from the FirstNet Authority provided an update, highlighting significant progress since the last report in November. FirstNet has increased its connections to 5.5 million, marking a 4% growth, and added seven new sites, including one in Lane County. For in-building connectivity, primary customers such as police, fire, EMS, and PSAPs are offered Cell Booster Pro at no charge, funded by the FirstNet Authority. Additionally, plans to expand priority and preemption into the 5G network were announced, along with developing a standalone FirstNet 5G core to enhance functionality. Over the next two years, 1,000 new cell sites will be added nationwide. The upgrade of FirstNet's fleet of deployable assets is ongoing, with the aim of better supporting public safety.
  - William Chapman shared that the Broadband Committee recently met with the Broadband Office and discussed initiatives that could support public safety. They provided feedback to integrate resilience assessments into grant programs for public safety infrastructure. The Committee is exploring Low Earth Orbit satellite technology for public safety applications, including pilot projects to test radio communication over satellite, and is also considering incorporating FirstNet or other public safety cellular solutions.
  - Next Meeting: March 5<sup>th</sup> – 1PM
- Technical Committee
  - In the recent Technical Committee meeting, Rick Iverson discussed updating the TIC-



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FOG and proposed transferring its oversight from the Technical Committee back to the SWIC. Rick also mentioned the completion of a white paper on IT mission-critical push-to-talk. Iverson plans to finalize this work at the next committee meeting.

- William Chapman mentioned ongoing efforts to update the Field Operations Guide (FOG), which aims to cover essential contact numbers, interoperability channels, and other critical information for emergency response. Plans include scheduling regional meetings with system managers, PSAP directors, county emergency managers, and communications unit members to validate data. Eventually, this data will be integrated into a statewide FOG.
- Next Meeting: TBD
- Partnership Committee
  - Dianne Majors stated the Partnership Committee has met twice since the last SIEC meeting. Most recent meeting was last Thursday. Partnership Committee continued to enjoy a good turnout, engage in productive conversations on topics related to public safety, communications, and the agencies the support and rely on them.
  - Dianne shared that the first newsletter was recently released and hopefully everyone got it in their inbox. If you didn't, Ryan or William can add you to the distribution list. Ryan went over some analytics and statistics of the newsletter with the GovDelivery site.
  - At the last committee meeting they had a conversation about the next RADIO or SIEC Conference and the Partnership Committee has recommended the William engage with the Oregon Emergency Managers Association (OEMA) in hopes to collaborating with them in 2025.
  - Next Meeting: April 4th, 2023

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## 8. SWIC Report

- William Chapman provided updates on several important developments. The Communications Lead Course: Scheduled for April 2-5 at the Emergency Coordination Center of the Oregon Department of Emergency Management.
- COML Train the Trainer Course is pending qualified students, some awaiting completion of the above course for qualification.
- Most TA projects are deferred, except for a Rural EMS Communications Demonstration Project related TAs.
- The SAFECOM NCSWIC bi-annual meeting in December in Cape Coral, FL. CISA addressed ongoing budget cuts to emergency communications and the TA program.



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- SCIP Development Workshop was held in December and facilitated by CISA staff.
- Ryan Mikesh met with The Kamath Tribal Council who voted to join and use OR-Alert as their alerting platform.
- Team attended a survey at the Lumen Central Office in Portland to assess resiliency challenges.

## CISA Updates

- Leslie Kainoa emphasized the importance of vigilance in cybersecurity measures. She encouraged communication with departments and agencies to promote the registration for cybersecurity vulnerability scans provided by CISA. These scans target external-facing IP addresses, offering insights into what potential hackers might see. The process helps organizations understand their public-facing vulnerabilities and provides recommendations for mitigation. The scans assist in identifying current targets of threat actors, allowing for timely notifications to prevent active threats.
- Steven Noel mentioned that during the NCSWIC bi-annual meeting, the participants discussed adapting to the budget challenges associated with technical assistance, which marks a strategic shift in its provision. Oregon is taking part in new programs offered by CISA, including O-RAPs, aimed at improving medical communications in rural areas, and CR911, which focuses on enhancing cyber resilience for 911 communities, especially in response to ransomware incidents such as those experienced in Curry County. Despite the challenges in accessing traditional technical assistance, efforts will be made to facilitate these new forms of support. An event related to CR911 is scheduled for April 8th and 9th outside of San Diego. Further details and invitations for this event will be provided soon.

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## 9. Regional Interoperability Committee Reports

- WORJIC Report
  - Ryan Mikesh gave an update on the Regional Interoperability Committee Report. WORJIC reviewing what their structure is in terms of how often they will be meeting, and their goals and objectives are. WORJIC used to meet in-person quarterly and transitioning to meeting in-person twice a year. April will be the start of the new process and will be incorporating some training and breakout sessions to work on identifying some grant opportunities that the committee and group can work on to bolster and improve the interoperability and the communication network that is in the lower Columbia River basin.

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## 10. Round Table

- Oscar Parsons gave an update on the recruitment process for the Public Safety Communications Specialist position. The first round of interviews has already started and is expected to end within the week. Plans are in place for a second round of interviews, which hope to be in-person to ensure better



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candidate assessment. However, this may slightly extend the timeline. The Chief Human Resources Officer (CHRO) is assisting in the process. Currently, nine candidates are undergoing the initial interview phase.

- Tony DeBone shared the National Association of Counties are currently in Washington DC discussion a resolution proposed to support a reauthorization of FirstNet authority for 2027. He appreciates hearing that our telecommunications technology folks at the national level are talking.
- Adam Haas is working on getting a meeting together with the Warm Springs Tribe to talk about 911 scheduled for next week. He also wanted to acknowledge the information William Chapman sent out about the security issues with Teams and the hacking of Teams activity. Adam passed that notice on to other people who he thought would be in the know and they were unaware of the threat and were extremely thankful for the information. He wanted to stress the importance of information because you might think certain people would know, but they don't necessarily know.
- Sheriff Curtis Landers shared that he has announced that he will not be running for reelection. He plans on finishing out his term this year and will be reaching out to Sheriff's Association for someone else to fill his spot.
- Joe Messman said they are in the process of creating some interoperability with the Washington Department of Transportation for traffic incident management. They are coordinating with Washington State Parks, Jackson County Road Department and West Lane Fire, Portland Police and Multnomah County Sheriff's Office to improve interoperability within the region.
- David Rudawitz will be giving a presentation/roundtable at the IWCE conference in March in Orlando. He will be talking about best practices for high frequency radio contingency communication, systems development, and maintenance.

11. Chair Bob Cozzie adjourned the meeting at 3:12 PM

<b>2024 Schedule</b>	Jan	<b>Feb 13</b>	Mar	Apr	<b>May 14</b>	Jun	Jul	<b>Aug 13</b>	Sep	Oct	<b>Nov 12</b>	Dec
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MEETING MATERIALS – The meeting will begin at 1:30 PM and is planned to proceed chronologically through the agenda. For agenda and meeting materials please visit <http://www.oregon.gov/SIEC/>.

REASONABLE ACCOMMODATION OF DISABILITIES – Reasonable accommodations, such as assistive hearing devices, sign language interpreters and materials in large print or audiotape, will be provided as needed. In order to ensure availability, please contact William Chapman at Enterprise Information Services at telephone 971-283-4607, or email [SWIC.OR@Oegon.gov](mailto:SWIC.OR@Oegon.gov) at least 72 hours prior to the meeting with your request.