From: all_exec_employees-bounces@list.oregonsdc.org on behalf of Statewide Announcements * DAS
To: all_exec_employees@state.or.us
Subject: Changes to Payroll Leave Codes (COVID-related)
Date: Wednesday, May 13, 2020 9:05:02 AM
Importance: High

Dear State Employees,

State government has developed and rolled out guidance for COVID-related leave as quickly as possible with the information available at the time. As we have dug further into new federal laws, examining how they impact state payroll, changes need to be made to comply with the new laws. These changes will be to the CV and CVT leave codes.

CV Leave Code (for emergency paid sick leave related to COVID):
The Oregon Statewide Payroll Services team is putting limits around the CV leave code so it will mirror the limits in place within Workday. This change should occur with little impact to employees. The code CV should still be used for emergency paid sick leave related to COVID.

CVT Leave Code (for emergency FMLA leave related to COVID – specifically when your child is unable to attend school or day care):
The leave code CVT will be replaced with **CXT**. This is occurring for technical reasons to ensure employees are able to take the leave in the amounts they are eligible for. Please start coding any time for which you would use CVT, as **CXT**, beginning in the month of May.

If you have used CVT in the past, those hours will automatically be changed to CXT, and CVT will no longer be valid. Only CXT will show on your timesheet. There is no need to change CVT coding for the month of April; OSPS will do that for you.

If you have any questions, please consult with your agency's payroll office.

Thank you,

Jason Robinson, CPA
OSPS Manager
DAS | Oregon Statewide Payroll Services