



July 17, 2025

Second quarter payroll reports due July 31, we're here to help

Be sure to file your combined payroll report and make any payments due by Thursday, July 31.

- Please submit your second quarter report electronically through your Frances Online account.
- You can make your payment when you file your payroll reports through Frances' direct connection to Revenue Online by selecting "Make a Payment with DOR."
- If you need help submitting your quarterly report or making payments, call us at: 503-947-1488. You can also view this ["Filing your payroll report"](#) video on our [website](#) to upload your payroll account.

Remember:

- When submitting your reports, **you must report all wages, for each employee, for each program, every quarter.**
- If you are a business with **no payroll** to report this quarter, please call 503-378-3981 to submit a **no payroll report**. When calling, do not include the first "0" when entering your BIN number.
- If you have at least one employee with wages subject to Paid Leave Oregon, **you must submit Paid Leave contributions**, even if you are not subject to Unemployment Insurance taxes.
- The Department of Revenue offers employer payroll tax training quarterly. [Register](#) for the next available online training on **Tuesday, Sept. 9, from 1-3 p.m.**

Feedback Needed: Draft Rule Changes for Unemployment Insurance



OED has drafted changes to three of our Oregon Administrative Rules (OARs) pertaining to Unemployment Insurance (UI) and is hosting **two virtual listening sessions** to gather feedback:

- Morning session: **Thursday July 31 – 10 to 11:30 a.m.**
- Afternoon session: **Monday Aug. 4 – 4 to 5:30 p.m.**

The most significant draft rule change will modernize OED's eligibility requirements for UI (OAR 471-030-0036) by aligning them with labor market changes and new legislation, including SB 916, which allows striking workers 10 weeks of UI benefits.

For more information on the draft changes or to register for the listening sessions, visit the [OED rulemaking website](#).

Time to reapply for Paid Leave Oregon Equivalent Plan Approval



If your Paid Leave Oregon equivalent plan started on **Oct. 1, 2023**, it's time to **reapply for approval**.

We must receive your application for equivalent plan reapproval by **Sept. 1, 2025**. Please submit a separate application for **each** Business Identification Number or Federal Employer Identification Number. Each application must include:

- The latest version of the insurance policy; and
- Any required certificates or endorsements (if applicable).

How to submit your application:

- Online: [Frances Online](#)
- Mail your documents to:

Paid Leave Oregon

Oregon Employment Department
875 Union St. NE
Salem, OR 97311

You can submit your application **any time from now through Sept. 1, 2025**.

If you don't plan to continue offering a paid leave equivalent plan, you must send us a **withdrawal request** through Frances Online by **Sept. 1, 2025**.

If we don't receive your reapproval application or your withdrawal request by **Sept. 2, 2025**, we will end your equivalent plan on **Oct. 1, 2025**.

Questions?

Call the Paid Leave Oregon Employer Programs Unit at **833-854-0166 (option 3)** or send a "Contact Us" request on Frances Online. Choose the **"Equivalent Plans for Employer"** category.

Learn how paid leave impacts sick time, accrued leave, and the Oregon Family Leave Act (OFLA)



The Oregon Bureau of Labor & Industries (BOLI) and Paid Leave Oregon are hosting online webinars to inform employers about how Paid Leave Oregon impacts sick time, accrued leave, and the Oregon Family Leave Act (OFLA). **Join us the second Monday of each month through December 8.** Register here: [BOLI: Trainings for Employers; State of Oregon](#).



Ethan, Michael, Cheroyl and Johnny pose with Vocational Rehabilitation Counselor Lynn Carter at DCI's Newberg facility.



DCI staff surprise the interns with a Project SEARCH graduation celebration.

How Project SEARCH helps businesses grow and supports inclusion

Recently DCI International, an employer in Newberg, teamed up with the Oregon's Department of Human Services (ODHS) **Project SEARCH** program to welcome interns with intellectual and developmental disabilities. These young adults gained real-world job experience, built confidence, and learned valuable workplace skills.

At the same time, DCI gained hardworking, motivated team members and saw a boost in workplace culture and inclusion. **Project SEARCH** makes it easy for businesses to participate in this program by providing on-site trainers and support throughout the internship.

Many companies end up hiring their interns—benefiting from new skilled employees and improved team morale.

If you want to grow your workforce, improve your team dynamics, and make a difference in your community, visit the [ODHS Vocational Rehabilitation Services to Businesses page](#) to learn more. You can also:

- [Read the full story](#) posted in the Oregon Department of Human Service's **newsroom**

- [Watch a video of the recent DCI interns' graduation.](#)

We want to hear from you!

Your experience with us matters, and your feedback will help us serve you better. We know no one likes paying taxes, but our Contributions and Recovery teams try to make it as easy as possible. We work closely with employers in a number of ways, including:



- Receiving and processing your quarterly payroll reports
- Determining if your organization is subject to Unemployment Insurance tax
- Handling wage investigations that determine claimants' benefit amounts
- Providing one-on-one phone support
- Creating payment plans and managing garnishments when needed
- Helping with disputed tax decisions and hearings

If you have worked with our Contributions and Recovery team on any of the above items, please take this short, [4 question survey](#) about your experience. We will use your feedback to improve our customer service.

Thank you in advance, we appreciate every response!

The Oregon Employment Department (OED) is an equal opportunity agency. OED provides free help so you can use our services. Some examples are sign language and spoken-language interpreters, written materials in other languages, large print, audio, and other formats. To get help, please call 503-947-1444. TTY users call 711. You can also send an email to communications@employ.oregon.gov.

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